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Date: Wednesday,
19 February 2020

NOTICE OF COUNCIL MEETING

You are summoned to attend a meeting of Gateshead Metropolitan Borough Council to be held in the Council Chamber, Gateshead Civic Centre, at **2.30 pm** on **Thursday, 27 February 2020** to transact the following business:-

RECOMMENDATIONS FROM CABINET

- 1 **Housing Revenue Account (HRA) Budget Setting and Housing Capital Programme** (Pages 3 - 24)
- 2 **Capital Programme 2020/21 to 2024/25** (Pages 25 - 46)
- 3 **Fees & Charges 2020/21** (Pages 47 - 120)
- 4 **Budget and Council Tax Level 2020/21** (Pages 121 - 200)

Sheena Ramsey
Chief Executive

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COUNCIL MEETING

27 February 2020

HOUSING REVENUE ACCOUNT (HRA) AND HOUSING CAPITAL PROGRAMME

Sheena Ramsey, Chief Executive

EXECUTIVE SUMMARY

1. The purpose of this report is to seek approval of:
 - the Housing Revenue Account (HRA) budget for 2019/20, including proposed savings;
 - the proposed rent changes from 6 April 2020, in line with the Government's new policy on rent setting;
 - the detailed proposals for the 2020/21 HRA fees and charges; and
 - the proposed Housing Capital Programme for the next five years (2020/21 to 2024/25).
2. The Local Government and Housing Act 1989 (Part VI) states that the Council has a duty to prevent a debit balance on the Housing Revenue Account.
3. Over the next 12 months there will be the development of a clear HRA asset strategy and management plan and a fundamental review of the Housing Capital Programme.
4. The Housing Capital Programme is a five-year rolling programme with an annual review. The financial implications of the programme are incorporated into the HRA Business Plan. The HRA Capital Programme is also incorporated into the Council's overall Capital Programme.
5. The Cabinet has considered the facts and issues arising from the report including alternative options and took all relevant advice before formulating their recommendation.

RECOMMENDATION

6. It is recommended that Council approves:
 - (i) the Housing Revenue Account as set out in Appendix 2, including the Gateshead Housing Company management fee, the repairs and maintenance budget and savings;
 - (ii) the 2.7% rent increase from 6 April 2020 as detailed at Appendix 3;
 - (iii) the HRA fees and charges as detailed in Appendix 4;

- (iv) the Housing Capital Programme for the five years 2020/21 to 2024/25 as set out in Appendix 5.

TITLE OF REPORT: Housing Revenue Account (HRA) and Housing Capital Programme

REPORT OF: Colin Huntington, Strategic Director, Housing, Environment and Healthy Communities
Darren Collins, Strategic Director, Resources and Digital

Purpose of the Report

1. Cabinet is asked to recommend to Council:
 - The Housing Revenue Account (HRA) budget for 2020/21.
 - The proposed rent changes from 6 April 2020, in line with the Government's new policy on rent setting.
 - The detailed proposals for the 2020/21 HRA fees and charges.
 - The proposed Housing Capital Programme for the next five years (2020/21 to 2024/25).

Background

2. On 21 March 2019 Council agreed the Gateshead Housing Strategy 2019-2030. The overarching purpose of the Strategy is to support the delivery of the Council's strategic objectives of making Gateshead Thrive and the pledges of improved health, wellbeing, equality and sustainable neighbourhoods as well as supporting sustainable housing and economic growth as set out in the Local Plan ("Planning for the Future" - Core Strategy and Urban Core Plan for Gateshead and Newcastle upon Tyne 2010-2030). Embedded within the Strategy is supporting the long-term sustainability of the Council's housing stock and the Housing Revenue Account (HRA).
3. On 24 April 2019 the Council was issued with a Regulatory Notice from the Regulator of Social Housing outlining a breach of the Home standard. On 29 November 2019 the Council entered into a voluntary undertaking outlining the commitment to resolve the compliance issues raised and deliver better outcomes for residents.
4. On 16 July 2019, Cabinet approved the commencement of a comprehensive review of the delivery model for the management of the Council's housing stock, including a full options appraisal of alternatives and all necessary consultation with stakeholders. This included a prompt strengthening in the oversight and performance monitoring arrangements in place as a direct response to the Regulatory Notice. The review will also consider the wider housing related services provided by The Gateshead Housing Company (TGHC), particularly in the context

of Making Gateshead a Place Where Everyone Thrives and the recently agreed Housing Strategy.

5. The Local Government and Housing Act 1989 (Part VI) states that the Council has a duty to prevent a debit balance on the Housing Revenue Account.
6. In order to facilitate decision making and strategically plan for Housing in the future the Council continually updates its 30-year HRA Business plan considering the long-term future of the housing stock alongside the short to medium-term investment plans. The plan is reviewed, at least, annually to ensure appropriate action is taken to address risks. The financial implications of the Regulatory Notice and the review of the management arrangements have been considered as part of the annual review.
7. Over the next 12 months there will be the development of a clear HRA asset strategy and management plan and a fundamental review of the Housing Capital Programme. The review will evaluate information using new stock surveys and business data, like repair trends to develop clear priorities that fulfils the Council's obligations as a landlord and provides sustainability as well as value for money for the HRA.
8. From April 2020, the government has changed the way social rent is set through the Regulator of Social Housing's (RSH) new rent standard which defines how all social and affordable housing rents are calculated. The main change in this new rent standard is that rents can now be increased up to CPI as at September 2019 (1.7%) plus an additional 1%, giving a maximum possible rent increase of 2.7%.
9. The new RSH Rent Standard requests that any increases to service charges are limited to the cost of service delivery. A detailed review of Gateshead's fees and charges is carried out each year to ensure the HRA recovers only the full costs associated with providing services to tenants, this includes passing on any savings made to tenants through cost cutting efficiencies implemented by the council.
10. Where an inflationary increase is appropriate the September 2019 CPI rate of 1.7% has been applied in line with the inflationary measure used for setting rents. Those charges which relate to General Fund Services, such as Care Call, have been increased by at least 2% in line with the Council's approach to setting fees and charges which is considered as item 5 on this agenda.
11. The Housing Capital Programme is a five-year rolling programme with an annual review. The programme is supported from resources available within the HRA and therefore considering the HRA and the Housing Capital Programme together allows the Council to consider the choices necessary to maintain and enhance housing stock in the future. The financial implications of the programme are incorporated into the HRA Business plan. The HRA Capital Programme is also incorporated into the Council's overall Capital Programme which is considered as item 4 on this agenda.

Proposal

12. The proposed Housing Revenue Account for 2020/21 to 2024/25 is set out in Appendix 2 which includes:

- An increase in rents of 2.7% (2020/21) in line with the new rent standard.
 - A Management Fee of £15.751m for The Gateshead Housing Company to carry out its functions on behalf of the Council, including savings of £0.136m in relation to the reduction in the employer pension contribution rate.
 - A repairs and maintenance budget for The Gateshead Housing Company of £25.030m of which £2.000m is related to strategic repairs and is included in the capital programme. The repairs and maintenance budget also includes savings of £0.297m related to a reduction in the employer pension contribution rate.
13. A summary of the recommended changes to the fees and charges for the HRA 2020/21 is presented in Appendix 4.
14. The Housing Capital Programme over the five years 2020/21 to 2024/25, Appendix 5, provides for investment of £105.588m. In 2020/21 the Capital Programme totals £23.221m which requires the use of £2.5m of capital receipts. The Programme will be kept under regular review by Cabinet to ensure that investment plans remain affordable.

Recommendations

15. Cabinet is asked to recommend to Council:
- (i) The Housing Revenue Account as set out in Appendix 2 including the Gateshead Housing Company management fee, the repairs and maintenance budget and savings.
 - (ii) The 2.7% rent increase from 6 April 2020 as detailed at Appendix 3.
 - (iii) The HRA fees and charges as detailed in Appendix 4.
 - (iv) The Housing Capital Programme for the five years 2020/21 to 2024/25 as set out in Appendix 5.

For the following reasons:

- (i) To set a Housing Revenue Account for 2020/21 that is not in debit as required under the Local Government and Housing Act 1989 (Part VI).
- (ii) To realise the Council's policies and objectives in relation to the Housing Strategy in order to maintain and enhance Council Housing provision in Gateshead.
- (ii) To assist in the delivery of the Council's vision for Gateshead as set out in Making Gateshead a Place where Everyone Thrives.

CONTACT: John Turvey extension 2789

Policy Context

1. The proposals support the overall vision for Gateshead as set out in Making Gateshead a Place Where Everyone Thrives including achieving the following outcomes; providing good quality housing with a mix of tenures and affordable options that meet the needs of local people including families and older people enabling them to live healthy lives and to make healthy choices, preventing ill health.
2. The Housing Strategy 2019-2030 identifies clear housing objectives and priorities, puts forward a vision for housing in Gateshead, and sets a framework for how the Council will deliver services and interventions, and work in partnership with others, in a way that will help achieve those objectives using increasingly scarce resources proportionately and effectively. It includes three overarching strategic objectives:
 - Sustainable housing and economic growth
 - Sustainable neighbourhoods
 - Improved health & wellbeing
3. In addition to these overarching objectives one of the key themes embedded in the strategy is supporting the long-term sustainability of the Council's housing stock and the Housing Revenue Account (HRA).

Background

4. On 24 April 2019 the Council was issued with a Regulatory Notice from the Regulator of Social Housing outlining a breach of the Home standard. On 29 November 2019 the Council entered into a voluntary undertaking outlining the commitment to resolve the compliance issues raised and deliver better outcomes for residents.
5. Through entering into a Voluntary Undertaking the aim is to achieve a range of high level outcomes for Gateshead and its residents that will also support achievement of our broader Thrive and Housing Strategy priorities. The high-level outcomes are:
 - Safe homes that comply with all health and safety and consumer regulations as well as delivering best practice.
 - Strong and robust governance of The Gateshead Housing Company.
 - Effective data systems and processes that provide assurance of compliance.
 - Effective performance management framework that provides assurance of compliance.
6. The high-level outcomes aim to resolve the specific issues identified in the Regulatory Notice but will also contribute to achieving our vision to make Gateshead a place where everyone can thrive.
7. On 16 July 2019, Cabinet approved the commencement of a comprehensive review of the delivery model for the management of the Council's housing stock, including a full options appraisal of alternatives and all necessary consultation with stakeholders. This included a prompt strengthening in the oversight and performance monitoring arrangements in place as a direct response to the Regulatory Notice. The review will also consider the wider housing related services provided by The Gateshead Housing Company (TGHC), particularly in the context

of Making Gateshead a Place Where Everyone Thrives and the recently agreed Housing Strategy.

8. Over the next 12 months there will be the development of a clear asset strategy and management plan and a fundamental review of the housing capital programme. with a focus on emerging housing trends like compliance and fire safety the review will make use of new stock surveys and business data, like repair trends, to establish an updated 5-year investment programme and 30-year business plan for the existing housing stock together with a 3-year delivery plan.
9. There is a need to ensure a balance between new house building, reprovion of existing stock and demolition together with the consideration of wider options for delivery of social housing which will be facilitated by a clearer strategic asset management plan and investment programme with clear priorities that fulfils the Councils obligations as a landlord and provides sustainability as well as value for money for the HRA.

Projected Outturn 2019/20

10. The current projected 2019/20 HRA underspend of £4.036m is summarised at Appendix 2. The main variances relate a projected increased void rent loss, changes to the sheltered scheme charges, additional income from the renegotiated water collection contract offset by a one-off backdated VAT liability. In addition, the use of budgeted contingency expenditure was lower than anticipated which has reduced the planned expenditure on supervision and management. The cost of borrowing has reduced due to several loans maturing and there has been some capital slippage into 2020/21. The current position has been factored into the 30-year HRA Business Plan and the HRA Reserves.

30-year HRA Business Plan

11. The HRA Business Plan sets the Council's long-term investment strategy to maintain the quality of its housing stock. The plan is reviewed, at least, annually and uses current levels of income and expenditure information and projects this for the next 30 years applying several key assumptions in relation to the anticipated stock changes arising from right to buy sales, acquisitions and new build plans, the number of void properties, the policy on rent and service charge increases, repairs and maintenance and property management costs and capital investment requirements based on stock condition information. It also includes plans for borrowing, associated borrowing costs and repaying debt in the future, paying particular attention to the £56.97m worth of loans maturing in the next five years.
12. A contingency of £2.5m per annum has been included within the HRA Business Plan for the next five financial years to cover any future liabilities.
13. Universal Credit continues to have a detrimental impact on rent collection and sustainability of tenancies as the natural migration of claims continues. The next stage of UC is the managed migration of any remaining claimants of Housing Benefit and other benefits onto the UC system. There was some small-scale testing of this process which started in July 2019, with national migration due to start in 2020/21.

14. As at 5 January 2018, 3,946 (22%) of council tenants were in receipt of UC payments, this will continue to increase as new claims or change of circumstances are submitted. Rent collection rates for UC claimants is 91.48% compared to 99.58% for other tenants.
15. A minimum balance for the HRA of £3m was approved by Council in February 2012. It is projected that the HRA reserve will stand at £27.207m as at the end of March 2020. The HRA business plan is currently projecting that the reserve balance will be £4.610m in 2024/25.

Key Revenue Outputs

16. The 2020/21 HRA revenue budget includes £25.874m for supervision and management and £23.067m for repairs and maintenance (£23.030m included in TGHC management fee and £0.037m related to non-housing stock maintenance). Some of the key outputs in these areas are as follows:
 - Gas - £2.492m budget to cover approximately 14,000 gas repair jobs, 19,000 gas serving jobs and 626 boiler installations;
 - Voids - £4.045m to cover over 1,600 void jobs which are required to bring properties back to a lettable standard;
 - Repairs & Maintenance - £7.435m to cover all repairs and maintenance work which equates to approximately 68,000 repairs per annum;
 - Painting - £1.295m to cover year 2 of the 12-year painting programme; and
 - Compliance - £2.765m in relation to cover compliance works set out in the voluntary undertaking. This includes electrical testing of 5,069 properties in 2020/21, an asbestos reinspection programme in low rise properties together with remedial actions, a full review of all lifts and lifting equipment and remedial actions arising from the full review of water compliance. Detailed reviews of each compliance areas continue and whilst this is identifying additional works required there is a link to strategic asset management with regard to the future sustainability of some of the stock and therefore any further cost implications.
17. The Phase 1 Grenfell report makes a number of recommendations but it is not clear at this stage what will be incorporated into legislation. There is a phase 2 of the inquiry which will consider in more detail some specific aspects which is likely to result in further recommendations. A detailed review of fire safety commenced in November 2019 and will assess the current fire safety position and make recommendations in line with end to end compliance and Government recommendations.
18. The supervision and management element includes £15.751m for TGHC including Housing Management, Housing Services and Business Development Services. The remaining £10.123m covers council delivery of various services including grounds maintenance, furniture, insurance charges, contingency funding and various other minor services.

Proposed Rent Changes

19. From April 2020 government policy on rents for social housing is changing. The government has directed the Regulator of Social Housing (RSH) to have regard to their new rent policy statement when setting its rent standard for registered

providers of social housing ('registered providers'). The term 'registered providers' includes both private registered providers of social housing (mainly housing associations) and local authorities that are registered with the Regulator.

20. RSH have issued a new rent standard to all low-cost rental accommodation that continues to be formula-driven and will apply for a period of at least five years from April 2020. The new standard is required as previous arrangements would not operate alongside Universal Credit.
21. The main change in this new rent standard is that rents can now be increased up to CPI as at September 2019 (1.7%) plus an additional 1%, giving a maximum possible rent increase of 2.7%. Applying that to Gateshead's HRA stock gives average rent values of:

50 Weeks Rent	Affordable Rent	Social Rent
Average Rent 2020/21	£97.74	£79.45
Average Rent 2019/20	£95.17	£77.38
Movement	£2.57	£2.07
% Increase	2.70%	2.68%

22. Not applying the maximum rent increase of 2.7% is an option but this would have a significant impact on viability of the HRA as any increase below this level would reduce the base rent figure upon which all future rent increases would be calculated. For example, a CPI-only increase of 1.7% would reduce an indicative rent revenue in 2020/21 by an estimated £0.700m. A summary of the average rent charges is shown in Appendix 3.
23. The HRA Business Plan assumes rent increases of CPI plus 1% for the first 5 years of the plan reverting to CPI only thereafter. In 2020/21 the CPI rate is set out above and for the remaining plan period CPI is projected to be 2% per annum.

Fees and Charges

24. There are both mandatory and discretionary fees and charges in the HRA. Mandatory charges include energy costs and services, sheltered scheme officers, caretaking, cleaning and concierge. Discretionary include leased furniture packages, gardening and garages. Out of the 19,063 live dwellings 5,658 tenants are liable for mandatory service charges (29.7%) and 1,987 tenants take up discretionary services (10.4%). The Council raises £4.9m from charges to tenants of which £0.9m relates to general fund services and is included in the wider Council Revenue Budget.
25. A total of 64.4% of Council tenants receive either Housing Benefit or Universal Credit. A number of the Council charges for services are eligible for benefit; these are primarily services associated with buildings and cover charges such as cleaning, concierge, caretaking and part of the Sheltered Scheme Wardens. The majority of the proposed increases are either benefit eligible or are an optional service charge.
26. Guidance from Central Government is that fees and charges should cost recover in full where applicable. This is to protect other tenants from essentially contributing to costs that they are not responsible for. Where possible the proposed increases recover the full cost of services.

27. As part of the process of setting the proposed fees and charges a full impact assessment is undertaken on the levels of rent and service charge increases. A full listing of all fees and charges for 2020/21 is presented at Appendix 4.
28. In February 2016 Cabinet agreed to implement stepped increases for a number of charges to allow full cost recovery to be achieved over a period of five years whilst minimising impact on tenants. 2020/21 will be the fifth and final year of these stepped increases and by 1 April 2021 all services charges will set at a price to fully recover costs.
29. During 2018/19 the council introduced the District Energy Scheme (DES) into Warwick Court and East Street Flats to help relieve fuel pressure on tenants. The proposed charges for 2020/21 are set at a revised full cost recovery with cost reductions passed back to the tenants through price reductions.
30. The charges for Maintenance of communal areas and furnishings and laundry within Angel Court, repairs and maintenance of communal areas in sheltered accommodation and Concierge and cleaning in multi storey flats are proposed to be reduced to reflect to actual costs of providing the services.
31. There is no proposed change to the charge for the provision of domestic home support within Angel Court, Gas heating in communal areas within sheltered accommodation, the admin charge for the furniture scheme and the Gardening Scheme.
32. Inflationary increases are proposed to be applied to outside use of communal lounges, use of guest rooms at sheltered accommodation and mortgage and rent references.
33. An increase of 50% of the inflation rate is proposed to be applied to garages to assist in maintaining the income despite and anticipated increase in voids.
34. All other charges are proposed to be charged at full cost recovery which for some charges will result in an increase above inflation.

Housing Capital Programme 2020/21 to 2024/25

35. Capital investment within the HRA is funded from the Major Repairs Reserve through a combination of the depreciation charged each year to the HRA and using additional voluntary HRA revenue contributions where possible to maximise the level of planned investment in the stock. The depreciation charge is met from rental income in the HRA, meaning that investment in the Housing Capital Programme is effectively funded via the rental income that is generated.
36. The following principles continue to be applied to assist in prioritising capital investment within the HRA:
 - Health and safety, safeguarding and statutory requirements, including compliance;
 - Investing in identified decent homes improvements, including window replacement; and
 - Improving the sustainability and energy efficiency of the housing stock.

37. Based on the existing HRA Business Plan, it is estimated that £93.088m of the £105.588m funding requirement will be available from within the Major Repairs Reserve to support capital investment within the HRA over the next five years which will be supplemented using external funding and HRA capital receipts.
38. The planned investment in the Housing Capital Programme is flexible and is subject to ongoing review which is informed by the outputs from detailed stock condition surveys. At this stage it is envisaged that over the next five years the investment will include:
- £60m investment in undertaking estate based major works in accordance with the Decent Homes standard, including the replacement of kitchens, bathrooms and electrical improvements including a £3.8m boiler replacement programme and £2.3m to continue window replacement programme and door entry system upgrades;
 - Over £26m investment in general stock improvements, including the renewal/refurbishment of lifts, communal electrics and investment in external insulation to improve thermal efficiency of existing dwellings as well as the continuing provision of major and minor adaptation works to dwellings;
 - £6.3m investment in fire safety improvements works in response to ongoing risk assessments including a fire door replacement programme which will see all the fire doors replaced with high rise properties;
 - £11.7m investment in a new build/acquisition programme with £1.95m in 2020/21 to develop sites across the borough.
39. The opportunity to utilise the additional borrowing powers will be considered during the year as potential schemes are identified. Any additional borrowing will need to be prudent, affordable and sustainable within the HRA in line with the Capital Strategy and Prudential Indicators. Opportunities continue to be explored to attract external funding, such as Homes England grant funding to support these developments.
40. The proposed Housing Capital Programme for the period from 2020/21 to 2024/25 is set out in Appendix 5. The future allocations will continue to be reviewed regularly to reflect the progress on committed projects and the availability of resources within the HRA to support capital investment. The long-term investment projections from 2024/25 have also been reprofiled with some projected spikes in expenditure relating to cyclical replacement works being brought forward to avoid potential issues of deliverability or affordability in future years.
41. The 30-year business plan will continue to consider factors mentioned in this report such as income from rents, decisions regarding repayment of debt, the Housing Capital Programme provision, a minimum HRA reserve of £3m and the impact of welfare reform on rent collection.
42. The Council will continue to monitor Government guidance and announcements to ensure that all initiatives are considered.

Consultation

43. Consultation has taken place with the Leader, Deputy Leader, Cabinet Members for Housing and also with The Gateshead Housing Company.

Alternative Options

44. There are no alternative options proposed.

Implications of Recommended Option

45. Resources

- a. **Financial Implications** – The Strategic Director, Resources and Digital, confirms that the financial implications are reflected in Appendices 1, 2, 3, 4 and 5.

The proposed 2020/21 HRA budget (Appendix 2) has been set at a deficit of £4.452m. This deficit will be funded from the £27.207m of HRA reserves. The HRA 30-year Business plan currently anticipates that the HRA reserve level will be £4.610m by 2024/25.

- b. **Human Resources Implications** – Nil.

- c. **Property Implications** – Capital investment in HRA assets helps to improve the overall sustainability of the HRA and supports the delivery of corporate priorities under the Thrive agenda. The property implications of individual schemes will be considered and reported separately.

46. **Risk Management Implications** – The added risks arising from self-financing and welfare reform means that the Council must continue to manage and maintain its housing stock from the rents collected. The 30-year HRA business plan is being updated to enable this to be monitored and to ensure that decisions are made, where appropriate, to ensure the housing stock is maintained in the future.

47. **Equality and Diversity Implications** – Nil

48. **Crime and Disorder Implications** – Nil

49. **Health Implications** – Nil

50. **Sustainability Implications** – The report contains a number of measures, which will help deliver a more Sustainable Gateshead and ensure sustainable use of the Council's resources in delivering corporate priorities.

51. **Human Rights Implications** – Nil

52. **Ward Implications** – All wards will be affected by the proposals in this report.

Background Information

Direction on the Rent Standard 2019

HRA Budget 2020/21 to 2024/25

	Budget 2019/20 £'000	Projected 2019/20 £'000	Variance 2019/20 £'000		Budget 2020/21 £'000	Budget 2021/22 £'000	Budget 2022/23 £'000	Budget 2023/24 £'000	Budget 2024/25 £'000
Dwelling rents (gross)	(71,469)	(71,051)	418	Voided / arrears	(72,776)	(74,284)	(75,818)	(77,376)	(78,960)
Non-dwelling rents (gross)	(1,379)	(1,385)	(7)		(1,325)	(1,377)	(1,430)	(1,486)	(1,544)
Charges for services and facilities	(3,864)	(3,789)	74	Sheltered scheme service charges	(3,983)	(3,996)	(4,009)	(4,023)	(4,037)
Water & Other Income	(975)	(717)	258	Renegotiated terms and VAT ruling	(1,115)	(1,158)	(1,204)	(1,251)	(1,299)
HRA investment income	(180)	(180)	0		(250)	(192)	(140)	(101)	(64)
Total Income	(77,867)	(77,123)	744		(79,449)	(81,007)	(82,601)	(84,237)	(85,904)
Supervision and Management	25,471	22,833	(2,637)	Provision £2.5m	25,874	26,883	27,932	29,021	30,153
Repairs and Maintenance	22,960	22,972	13		23,067	23,967	24,901	25,872	26,881
Interest on borrowing	13,944	13,562	(382)	Borrowing costs	13,468	14,684	14,982	15,069	15,077
Capital Programme Funding	23,104	21,331	(1,773)	Capital slippage	20,721	21,780	17,629	17,379	15,579
Increased provision for bad debt	700	700	0		700	775	791	808	1,424
Debt management expenses	70	70	0		70	73	76	79	82
Total Expenditure	86,249	81,469	(4,779)		83,900	88,161	86,310	88,227	89,196
Net Operating Cost	8,382	4,346	(4,036)		4,452	7,154	3,709	3,991	3,291
HRA Reserves									
Opening Balance	31,553	31,553			27,207	22,755	15,601	11,892	7,902
Net Operating Cost for the year	8,382	4,346	(4,036)		4,452	7,154	3,709	3,991	3,291
Closing Balance	23,171	27,207	4,036		22,755	15,601	11,892	7,902	4,610

Proposed Social Rent 2020/21

Property Type	Number	£'s Average Increase	Average of 2019-20 Basic Rent (50 weeks)	Average of 2020-21 New Rent 50 weeks
BUN	3,089	£2.09	£77.41	£79.50
0BED	16	£1.86	£68.91	£70.77
1BED	1,749	£2.00	£74.09	£76.09
2BED	1,256	£2.20	£81.50	£83.70
3BED	67	£2.40	£88.96	£91.36
4BED	1	£2.51	£92.93	£95.44
FLA	4,738	£1.89	£69.88	£71.77
0BED	166	£1.57	£58.14	£59.71
1BED	1,982	£1.78	£65.98	£67.76
2BED	2,410	£1.98	£73.21	£75.19
3BED	175	£2.13	£78.85	£80.98
4BED	5	£2.38	£88.05	£90.43
HOU	10,780	£2.18	£80.79	£82.97
1BED	112	£1.78	£65.83	£67.61
2BED	4,834	£2.09	£77.51	£79.60
3BED	5,490	£2.25	£83.51	£85.76
4BED	336	£2.38	£88.04	£90.42
5BED	5	£2.52	£93.44	£95.96
8BED	1	£2.93	£108.70	£111.63
6BED	1	£2.23	£82.32	£84.54
7BED	1	£3.13	£116.04	£119.17
MAI	203	£2.08	£76.90	£78.98
2BED	80	£1.98	£73.33	£75.31
3BED	117	£2.13	£78.89	£81.02
4BED	6	£2.31	£85.66	£87.97
SHB	8	£1.97	£72.83	£74.80
1BED	4	£1.87	£69.15	£71.02
2BED	4	£2.07	£76.51	£78.58
SHF	211	£1.91	£70.71	£72.62
1BED	141	£1.85	£68.57	£70.42
2BED	70	£2.03	£75.03	£77.06
Grand Total	19,029	£2.09	£77.37	£79.45

Proposed Service Charges 2020/21

Ref	Service	VAT	Current Charge 2019/20 £ per Week	1.7% CPI at Sept 2019	Movement £ per Week
				Proposed Charge 2020/21 £ per Week	
WARWICK COURT MULTI STOREY					
Gas Heating					
1	Bed-sit	O/S	4.02	3.36	-0.66
2	One Bed Flat	O/S	5.95	4.96	-0.99
Repairs & Maintenance of Communal Areas					
3&4	Bed-sit & One Bed Flat	O/S	4.39	3.85	-0.54
EAST ST FLATS					
Gas Heating & Hot Water					
5	Bed-sit	O/S	4.83	4.67	-0.16
6	One Bed Flat	O/S	7.40	7.15	-0.25
7	Two Bed Flat	O/S	9.33	9.02	-0.31
8	Three Bed Flat	O/S	11.58	11.20	-0.38
ANGEL COURT EXTRA CARE SCHEME					
9	Gas & Electric	O/S	14.75	15.62	0.87
Communal Facilities					
10	Maintenance of Communal Areas - Flats	O/S	10.30	9.87	-0.43
11	Maintenance of Communal Areas - Bungalows	O/S	1.63	1.56	-0.07
12	Furnishings and laundry - Flats	O/S	4.25	3.19	-1.06
13	Furnishings and laundry - Bungalows	O/S	0.89	0.67	-0.22
14	Scheme manager	O/S	11.88	12.41	0.53
15	Cleaning of corridors and windows	O/S	7.58	7.98	0.40
16	Provision of domestic home support	O/S	8.89	8.89	0.00
SHELTERED ACCOMMODATION					
Gas Heating					
18	Flat	O/S	8.71	8.70	-0.01
19	Sheltered Scheme Officer Properties	O/S	10.42	10.44	0.02
20	Communal Areas	O/S	1.44	1.44	0.00
Electricity					
21	Flat	O/S	3.56	3.81	0.25
22	Sheltered Scheme Officer Properties	O/S	4.65	5.06	0.41
23	Communal Areas	O/S	3.18	3.88	0.70
24	Repairs & Maintenance of Communal Areas (contained units)	O/S	2.48	2.23	-0.25
Cleaning					
25	Cleaning (communal areas for contained units only)	O/S	6.19	6.70	0.51
26	Cleaning (communal lounge for separate units only)	O/S	0.71	0.61	-0.10
Sheltered Scheme Officers					
27/28	Sheltered Scheme Officer	O/S	13.20	13.09	-0.11
29	Mobile Sheltered Scheme Officer	O/S	4.45	6.01	1.56
30	Concessionary TV Licence (£7.50 p.a per room)	E	0.15	0.15	0.00
LOW RISE BLOCKS					
31	Communal Areas - Cleaning	O/S	1.76	2.04	0.28
MID RISE BLOCKS					

32	Communal Areas - Cleaning MULTI STOREY FLATS	O/S	4.21	4.70	0.49
33	Concierge & cleaning	O/S	10.69	10.19	-0.50
34	Caretaking & cleaning	O/S	8.08	8.68	0.60
	REGENT COURT				
35	Maintenance of fire safety system	O/S	0.50	1.05	0.55
	DISPERSED HOMELESS UNITS				
36	Heat & light Sharing Bed-sit (each)	O/S			
37	Two Bed Flat	O/S			
38	Three Bed Flat	O/S			
	Furnishings				
39	Sharing Bed-sit (each)	O/S			
40	Two Bed Flat	O/S			
41	Three Bed Flat	O/S			
42	Warden	O/S			
43	Laundry	O/S			
44	Cleaning	O/S			
	OUTSIDE USE OF COMMUNAL LOUNGES				
45	Up to 1 hour	E	7.53	7.66	0.13
46	Up to 2 hours	E	13.85	14.08	0.24
47	1 Session (2 - 4 hours)	E	21.34	21.70	0.36
48	2 Sessions	E	39.22	39.89	0.67
49	3 Sessions	E	54.38	55.31	0.92
	SHELTERED ACCOMMODATION GUEST ROOMS				
	No en-suite amenities				
50	Single (charge per night)	S	7.70	7.83	0.13
51	Couple (charge per night)	S	8.77	8.92	0.15
	Partial en-suite				
52	Single (charge per night)	S	9.54	9.71	0.16
53	Couple (charge per night)	S	10.10	10.27	0.17
	Full en-suite				
54	Single (charge per night)	S	10.88	11.06	0.18
55	Couple (charge per night)	S	11.98	12.19	0.20
	KITCHEN APPLIANCES				
56	Portobello	S	0.41	0.41	0.00
57	Cranesville	S	2.71	2.71	0.00
58	Millbrook	S	1.70	1.70	0.00
59	Norfolk Place	S	2.71	2.71	0.00
60	Hallgarth	S	1.70	1.70	0.00
	FURNITURE PACKAGES				
65	Mini Package	E	10.38	10.66	0.28
66	Package Option 1	E	19.05	19.57	0.51
67	Package Option 2	E	27.01	27.74	0.73
68	Package Option 3	E	34.96	35.90	0.94
69	Package Option 4	E	42.88	44.03	1.16
70	Admin Charge	E	2.14	2.14	0.00
	GARAGES				
71	Brick Garages (Council)	O/S	5.46	5.51	0.05
72	Brick Garages (Private)	S	9.21	9.29	0.08
73	Commercial Use	S	12.05	12.15	0.10
74	Commercial Storage	S	20.14	20.31	0.17

75	Parking Bays	S	21.52	21.70	0.18
76	DIGITAL AERIAL PROVISION	S	0.22	0.22	0.00
	CARE ALARMS, LIFELINES / DISPERSED ALARMS				
77A	Sheltered Scheme	S*	3.95	4.03	0.08
77B	Bronze	S*	5.20	5.30	0.10
77C	Silver	S*	5.82	5.94	0.12
77D	Gold	S*	8.94	9.12	0.18
77E	Smoke Alarm Monitoring	S*	0.70	0.71	0.01
78	Mortgage questionnaire	S	83.25	84.67	1.42
79	Rent reference	S	41.65	42.36	0.71
80	GARDENING SCHEME	S	6.05	6.05	0.00
81	Communal TV Licence	S	0.08	0.09	0.01
	WINLATON ASSISTED LIVING SCHEME				
82	White Goods Provision Charge	O/S	1.43	1.45	0.02
83	Furnishings, Curtains and Carpets				
	Derwent View Close	O/S	2.42	2.46	0.04
	Ramsey Street	O/S	2.87	2.91	0.04
	Half Fields Road	O/S	9.66	9.82	0.16
84	Concierge/Night Security staff	O/S	112.28	114.53	2.25
85	Phone line to office/internet	O/S	1.82	1.85	0.03
86	Cleaning Costs - Communal	O/S	0.50	0.51	0.01
87	External & Communal Window Cleaning				
	Derwent View Close	O/S	0.60	0.65	0.05
	Ramsey Street	O/S	0.60	0.65	0.05
	Half Fields Road	O/S	0.42	0.47	0.05
88	Electrical Testing (PAT)	O/S	0.25	0.25	0.00
89	Tunstall Equipment				
	Derwent View Close	O/S	4.43	4.51	0.08
	Ramsey Street	O/S	2.22	2.25	0.03
	Half Fields Road	O/S	9.08	9.23	0.15
90	Communal Electricity	O/S	1.50	1.53	0.03
91	Communal Gas	O/S	0.70	0.71	0.01
92	Communal Water	O/S	0.63	0.64	0.01
93	Cyclical- Internal Communal/Staff Areas				
	Derwent View Close	O/S	0.50	0.51	0.01
	Ramsey Street	O/S	0.50	0.51	0.01
	Half Fields Road	O/S	1.00	1.02	0.02
94	Administration Cost	O/S	20.00	20.40	0.40

Charges are 50-week charge unless otherwise stated

*Where installation of alarm is requested by tenant VAT is standard rated. If alarm is already built into property and part of rent or is part of care package VAT is outside the scope

Tenants with disabilities VAT is zero-rated

Housing Capital Programme 2020/21 to 2024/25

Housing Capital	Description	2020/21	2021/22	2022/23	2023/24	2024/25	Total
		£'000	£'000	£'000	£'000	£'000	£'000
Improvement Works							
Lift Replacement/Refurbishment	Planned works to replace lifts within the Council's housing stock in accordance with their lifecycle requirements.	500	500	500	500	500	2,500
Replacement of Communal Electrics	Essential works to upgrade communal electrical circuits and services in accordance with stock condition needs.	450	260	260	260	260	1,490
External Wall Insulation Non-Trad Properties	Investment in upgrading the fabric of the Council's housing stock to improve energy efficiency, including enveloping works and insulation measures.	60	200	379	379	379	1,397
Page 21 -Fall Insulation & ventilation	Targeted insulation and ventilation works to reduce the risk of condensation.	50	50	50	50	50	250
Warden Call Renewal	Replacement of equipment to utilise Gateshead Council's Care Call scheme, an emergency service which supports older, disabled and vulnerable people allowing them to live safely and independently in their home.	200	200	200	200	200	1,000
Timber Replacements	Planned timber renewals/replacement identified through the prior to painting programme.	100	100	100	100	100	500
Aids and Adaptations	To carry out identified adaptations to Council Dwellings to enable people to live safely and independently within their home.	1,500	1,500	1,500	1,500	1,500	7,500
Multi Storey Modernisation works	Refurbishment work to insulate block structures and roofs, renew flat windows, modernise facilities, communal areas and ensure the Council complies with the Equality Act 2010.	200	2,450	2,450	2,450	2,450	10,000

Sheltered Unit modernisation works	Work to improve and update the communal facilities of the sheltered scheme blocks. Includes decoration, furnishing, kitchens and improvements to ensure the Council's communal areas comply with the Equality Act 2010.	160	240	240	240	240	1,120
Neighbourhood Improvements	Improvements to neighbourhoods that reduce risk and asset liability, while having a positive estate impact.	170	200	200	200	200	970
Total Improvement Works		3,390	5,700	5,879	5,879	5,879	26,727
Exceptional Extensive Works							
Fire Safety Work / Compliance	Works to address required fire safety improvements in response to ongoing risk assessments.	5,581	380	100	100	100	6,261
Total Exceptional Extensive Works		5,581	380	100	100	100	6,261
Major Future Works							
Decent Homes - Investment Programme	Continuation of the planned estate based improvement work to the Council's housing stock in accordance with Decent Homes principles and prioritised using stock condition data.	7,000	8,000	8,000	8,000	8,000	39,000
Stock Condition Surveys and Scheme Design	Continuation of the rolling programme of condition surveys to enable effective asset management and investment in scheme design to help accelerate the delivery of schemes in future years.	450	400	400	400	400	2,050
Back Boiler Renewal and Replacements	Replacement of failed and obsolete boilers, upgrading them with more efficient solutions to help address fuel poverty issues.	800	750	750	750	750	3,800
Programme Management	The allocation is used to fund the programme management costs and associated fees relating to the delivery of all capital schemes within the Housing Capital Programme.	550	550	550	550	550	2,750
Strategic Maintenance	This scheme carries out significant capital works identified by the repairs and maintenance contractor, undertaking improvements to help reduce the level of responsive repairs.	2,000	2,000	2,000	2,000	2,000	10,000

Window & Door Entry Replacements	Continuation of the window replacement and door entry system replacement programme. Focused on medium rise blocks, but also picking up 'one off' replacements for properties with timber windows.	500	500	500	400	400	2,300
Total Major Future Works		11,300	12,200	12,200	12,100	12,100	59,900
Housing Developments							
Property conversions feasibility	Feasibility study for the conversion of garage sites, conversion of lofts on roof replacements and provision of extensions using MMC.	500	0	0	0	0	500
New Build/Acquisition - Various	Investment to provide additional dwellings within the Council's HRA.	1,950	6,000	1,950	1,800	0	11,700
Estate Regeneration	Bleach Green acquisition, demolition & clearance costs	500	0	0	0	0	500
Total Housing Developments		2,950	6,000	1,950	1,800	0	12,700
Total Housing Capital Budget		23,221	24,280	20,129	19,879	18,079	105,588
Funded by							
Major Repairs Reserve Contribution		-20,721	-21,780	-17,629	-17,379	-15,579	-93,088
HRA Capital Receipts		-2,500	-2,500	-2,500	-2,500	-2,500	-12,500
Total Funding		-23,221	-24,280	-20,129	-19,879	-18,079	-105,588

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COUNCIL MEETING

27 February 2020

CAPITAL PROGRAMME 2020/21 TO 2024/25

Sheena Ramsey, Chief Executive

EXECUTIVE SUMMARY

1. The purpose of this report is to approve the Capital Programme for the next five years to provide significant levels of strategic investment to help maintain and deliver financial sustainability and support the Council's strategic approach to Making Gateshead a Place Where Everyone Thrives.
2. The 2020/21 Capital Programme totals £110.5m, with £87.3m relating to the General Fund and £23.2m investment within the Housing Revenue Account. Over the five years to 2024/25, the level of capital investment is forecasted to be £388m, of which £282.4m relates to the General Fund schemes. Despite the current pressure on resources this represents a significant level of strategic investment in the Council's assets and is affordable within the assumptions included in the current MTFS.
3. The proposed Capital Programme includes all commitments and schemes identified as high priority and the provisional capital financing is set out in Appendix 3.
4. The Cabinet has considered the facts and issues arising from the report including alternative options and took all relevant advice before formulating their recommendation.

RECOMMENDATION

5. It is recommended that Council:
 - (i) approves the capital programme for 2020/21, and the provisional programmes for 2021/22 to 2024/25, as set out in Appendix 2, subject to external funding approvals being received.
 - (ii) Notes the provisional capital financing for the programme, as set out in Appendix 3, and delegates authority to the Strategic Director, Resources and Digital to enter prudential borrowing which is consistent with the requirements of the Capital Programme and the Council's Treasury Management Strategy.

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TITLE OF REPORT: Capital Programme 2020/21 to 2024/25**REPORT OF:** Darren Collins, Strategic Director, Resources & Digital

Purpose of the Report

1. Cabinet is asked to recommend that Council approve the proposed Capital Programme for the next five years to continue to provide significant levels of strategic investment to help maintain and deliver financial sustainability and support the Council's strategic approach to making Gateshead a Place Where Everyone Thrives.

Background

2. In line with good practice and the Council's approved Capital Strategy, the Council continues to set a rolling capital programme with an annual review. The Capital Programme has been prepared for the next five years, all financial implications are incorporated within the Council's Medium-Term Financial Strategy (MTFS) that aligns resources to support the Council's five key priority areas.
3. The Council's existing MTFS, approved by Cabinet in October 2019, maintained a provision to fund sufficient prudential borrowing to support the proposed capital programme. Prudential borrowing remains the only source of funding for a number of schemes however external funding is utilised where available.
4. Local authorities are free to invest in General Fund capital schemes so long as their capital spending plans are affordable, prudent, and sustainable. There is an increasingly important link with the revenue budget, especially in light of the significant reductions in available capital and revenue resources.
5. This report should be considered alongside the Housing Revenue Account (HRA) and Housing Capital Programme, which will seek approval for a five-year Housing Capital programme. As part of self-financing, the housing capital programme must be supported from the resources available within the HRA. The position will continue to be reviewed on an annual basis to ensure that the level of capital investment can be supported. Investment within the housing capital programme also remains a significant part of the Council's wider capital investment plans. Where schemes are brought forward for funding through the additional borrowing powers within the HRA, these will be considered against the agreed prudential indicators and HRA Business model to ensure they are prudent, affordable and sustainable.

Proposal

6. The 2020/21 Capital Programme totals £110.5m, with £87.3m relating to the General Fund and £23.2m investment within the Housing Revenue Account and this is proposed to be recommended to Council for approval. Over the five years to 2024/25, the level of capital investment is forecasted to be £388m, of which £282.4m relates to General Fund schemes. Despite the current pressure on resources this represents a significant level of strategic investment in the Council's assets and is affordable within the assumptions included in the current MTFS.

7. Capital investment has an impact on the local economy within Gateshead with an estimated 2,000 new jobs created. Investment in schemes to encourage economic and housing growth will enable an estimated 2,000 new homes to be developed over the next 5 years with Council Tax receipts estimated to rise by £2.3m when the schemes are fully developed.
8. The programme includes projects that are key to delivering the Council's priority areas which underpin the pledge to make "Gateshead a place where everyone thrives":
 - Projects which support the Council's commitment to Climate change making the Council's activities carbon neutral by 2030;
 - Projects that promote the health and housing priority, providing good health through housing and improved access to homes including emergency accommodation are considered a high priority;
 - Projects which focus resources on transport within the borough, improving air quality, improving public transport and creating more sustainable forms of transport;
 - Projects which support the economy within Gateshead, promoting and supporting business growth within the borough; and
 - Projects that help combat poverty and equality, maximising household income, ensuring children are safe and have the opportunity to thrive and creating sustainable employment.
9. The Council's Capital Strategy provides a framework for strategic capital investment and detailed business cases are required prior to the inclusion of potential projects within the Capital Programme. This will ensure that the investments will contribute towards the achievement of Council priorities and are consistent with the key priorities and financial estimates included within the Medium-Term Financial Strategy.
10. There may be opportunities to include additional schemes in the Capital Programme during the year should a business case demonstrate that capital investment will achieve savings to at least meet the associated borrowing costs to satisfy the prudential framework, or in the event that additional external resources, such as capital grants, developer contributions, Community Infrastructure Levy or capital receipts become available to support capital investment.
11. The proposed Capital Programme, Appendix 2, includes all commitments and schemes identified as high priority and the provisional capital financing is set out in Appendix 3.

Recommendations

12. Cabinet is asked to recommend that Council:
 - (i) Approve the capital programme for 2020/21, and the provisional programmes for 2021/22 to 2024/25, as set out in Appendix 2, subject to external funding approvals being received.
 - (ii) Note the provisional capital financing for the programme, as set out in Appendix 3, and delegate authority to the Strategic Director, Resources and Digital to enter prudential borrowing which is consistent with the requirements of the Capital Programme and the Council's Treasury Management Strategy.

For the following reasons:

- (i) To continue to provide significant strategic investment to deliver the Council's priority outcomes.

- (ii) To assist with the medium and longer-term financial sustainability of the Council.
- (iii) To maximise resources available within the Council's capital programme to assist in the delivery of the five key priority areas which underpin the thrive agenda.

Policy Context

1. All Council capital expenditure is consistent with the Council's strategic priority 'Making Gateshead a Place Where Everyone Thrives'. This means that the Council's decision making, including the setting of the Capital Programme, will be policy and priority led and driven. The financial implications of the capital programme are incorporated within the Council's Medium-Term Financial Strategy (MTFS).

Background

2. Details of potential future capital schemes for the 2020/21 to 2024/25 Capital Programme were considered alongside the schemes within the existing programme. The capital and revenue implications of each proposed scheme were considered to ensure that they were affordable and could be accommodated within the level of revenue support available within the MTFS and HRA.
3. The basic principle of the prudential system is that local authorities are free to borrow so long as their capital spending plans are affordable, prudent and sustainable. There is, therefore, an explicit link with the Council's revenue spending plans which have been considered as part of the MTFS process and setting the 2020/21 revenue budget.
4. The self-financing implications have been considered as part of setting the HRA capital programme and have been addressed as part of the process to set the HRA budget for 2020/21. The five-year capital programme was updated to cover the period 2020/21 to 2024/25 and is set out within the Housing Revenue Account (HRA) and Housing Capital Programme report.

Proposed Capital Programme 2020/21 to 2024/25

5. The basis for considering the programme for 2020/21 – 2024/25, as detailed in the Council's Capital Strategy, gives priority to capital schemes which:
 - Are consistent with the Council strategic approach of Making Gateshead a Place Where Everyone Thrives; and
 - Support the four key financial themes specified in the Council MTFS:
 - Maximising economic growth
 - Drive investment in Key Priorities
 - Long term cost Prevention; and
 - Making Cuts and Efficiencies
6. In addition, all Capital investment must make clear reference to the wider Council policy of Thrive and support the Councils key priority areas:
 - Economy
 - Health & Housing
 - Poverty & Inequality
 - Climate Change; and
 - Transport

Existing Scheme Review

7. All existing schemes are reviewed to ensure they remain high priority and are contributing to the Council's corporate strategic approach and continue to support the

MTFS. Where schemes continue to meet the criteria, they are included in the draft Capital Programme 2020/21 – 2024/25. These schemes include:

- Gateshead Quays where the Council is currently working with our development partner to bring forward a mixed-use development;
- Infrastructure works to support Baltic Quarter and the Quays development;
- A second speculative office development at Baltic Quarter to encourage economic growth; and
- The development of a new intermediate care facility which will support users transition from hospital to a permanent place of residence.

8. In addition, there are also ongoing investment programmes to improve assets and core services delivery, including investment in:

- Strategic Maintenance;
- ICT intrastate, networks and digital systems; and
- Replacement of fleet vehicles.

Potential additional schemes

9. Along with existing schemes, which account for around 86% of the planned investment, a number of additional projects have been proposed which are high priority. The following additional projects are recommended for inclusion within the capital programme:

- Investment of c.£8m has been included to support further development to support the climate change priority area. Including installation of solar PV systems on Council buildings and the extension of the District Energy Network to Gateshead Quays;
- Investment amounting to £3m has been included to expand the offer of care we can provide too looked after children, ensuring more children can receive the level of care they need within the borough;
- £20.6m has been included within the programme to develop a 1,000 space multi storey car park, which will support the development at Gateshead Quays and Baltic Quarter; and
- £5.5m investment has been included within the programme to support improvements to the infrastructure in the borough, with £2.5m being invested to resurface unclassified roads with Micro Asphalt;

10. The proposed capital programme allows for total investment in General Fund schemes of £87.3m in 2020/21 and £282.4m over the five-year programme allocated across the following key priority areas:

General Fund 2020/21 – 2024/25	Existing Schemes (£m)	Potential Additions (£m)	Total (£m)
Climate Change	9.7	8.2	17.8
Economy	102.0	21.0	123.0
Health & Housing	71.0	1.4	72.4
Poverty & Equality	17.4	3.1	20.5
Transport	43.1	5.5	48.5
Total Investment	243.2	39.2	282.4

11. A summary of all schemes, including prior year commitments identified as being high priority and a limited number of new schemes have been included in the proposed capital programme in Appendix 2.

Capital Resources Available

12. The Council continues to maximise the use of external funding where possible, including the following grants:
 - £19.3m of DfT Transport grant funding over the next five years to improve the Council's transport infrastructure in accordance with the principles set out in the Council's Highways Asset Management Plan;
 - An estimated £15.1m of externally funded investment in the Council's Schools, helping to address both condition and capacity issues as part of the School Condition and Basic Need programmes;
 - Over £5.3m of Homes England funding to support housing developments across Gateshead, including Clasper Village and various Joint Venture sites including Exemplar Neighbourhood.
13. In some cases, the external funding allocations are based upon provisional allocations and the detailed investment plans will be reviewed following confirmation of the specific external funding award to ensure that the proposed investment can be delivered within the available resources.
14. The Council has the ability to fund schemes through prudential borrowing. This allows the Council more flexibility to fund capital projects, however in practice this is limited by pressures on revenue budgets and the need to generate budget savings. An allowance has been made in the revenue budget for the costs associated with the level of prudential borrowing required to support the capital programme set out in Appendix 2.
15. The development of detailed business cases to support capital investment helps to ensure that the proposed capital schemes do not add to the existing funding gap. It is important to identify a guaranteed income stream or sufficient revenue savings to support the costs associated with prudential borrowing.
16. The final source of funding currently available to support the capital programme is from the use of capital receipts received from the sale of Council land and buildings. The Council has a five-year rolling programme of disposals which is used to identify the level of receipts available. For 2020/21 capital receipts totalling £1m have been included within the capital financing projections, however this will be monitored in year and may be subject to change.
17. Following the November 2015 Spending Review, the Government announced that it would introduce additional flexibility for the period of the Spending Review to enable Local Authorities to use capital receipts from the sale of non-housing assets to fund the up-front revenue costs of service reform and transformation provided there is a clear link to the generation of future ongoing revenue savings. Further information regarding the Council's ability to utilise this flexibility is set out in Appendix 4. In developing the capital programme and setting the revenue budget, potential schemes that may benefit from this flexibility have been identified. At this stage there are no capital receipts allocated to finance the qualifying expenditure, however this will be reviewed during the year as the actual level of capital receipts due becomes more certain.
18. The proposed capital programme is shown in Appendix 2 and the proposed financing of programme is detailed in Appendix 3.

Conclusion

19. There continues to be significant pressure on the resources available to support capital projects. The planned investment of £110.4m in 2020/21 has been set at a level which is sustainable and the impact of this has been included within the Council's revenue and HRA budgets. This level of capital programme represents a significant investment in the local economy and forms a key part of the delivery of the Council's strategic approach 'Making Gateshead a Place Where Everyone Thrives'.
20. The limitations on both revenue and capital resources mean that whilst the current commitments within the capital programme can be supported, there are still a number of capital projects that cannot be fully supported as part of the proposed capital programme. Work will continue to progress additional schemes and source alternative funding or consider alternative delivery models where appropriate.
21. Additional schemes may be added to the capital programme following the completion of a detailed business case provided that they generate sufficient revenue savings to satisfy the prudential framework, or utilise available external funding, and do not add additional pressure on the revenue budget.

Consultation

22. The development of detailed project proposals arising from this report will involve consultations with all stakeholders.

Alternative Options

23. No alternative options were considered.

Implications of Recommended Option

24. **Resources:**
 - a) **Financial Implications** -The Strategic Director, Resources and Digital confirms that the financial implications are set out in the report and appendices. The proposed capital programme can be accommodated from within the provision currently included within the Council's MTFS and Revenue budget.
 - b) **Human Resources Implications** – Capital projects require project management resources to ensure that the planned investment is successfully delivered. In accordance with accounting regulations, where it can be demonstrated that a project management resource is integral to the delivery of major capital investment this cost can be capitalised and funded as part of the specific project. The human resources implications of individual schemes are considered prior to implementing a project.
 - c) **Property Implications** - Capital investment optimises the use of property assets to support the delivery of the Council's priority outcomes. The property implications of individual schemes will be considered and reported separately.
25. **Risk Management Implication** - There is a risk that resources identified to fund the proposed programme are not realised. The impact of this will be managed through the monitoring process and reported to Cabinet on a quarterly basis.

26. **Equality and Diversity Implications** - The framework for the Equalities Impact Assessment of the Council's spending plans is based on legislative and policy priorities of the Council which include:

- The Equality Act 2010; and
- The Local Government Improvement and Development Equalities Framework.

The Equality and Diversity implications will be considered for each individual scheme within the capital programme.

27. **Crime and Disorder Implications** - There are no direct crime and disorder implications arising directly from this report.

28. **Health Implications** - There are no health implications arising directly from this report.

29. **Sustainability Implications** - The capital programme will provide a framework for ensuring a sustainable financial position over the medium and longer term. The proposed works will help to deliver high standards of environmental sustainability through the delivery of energy efficiency measures and the use of more energy efficient materials and practices in the refurbishment of existing Council buildings and the construction of new buildings. Projects will strictly follow the Council's Sustainable Construction policy.

30. **Human Rights Implications** - There may be interference or disturbance to tenants and residents while works are carried out. However, such interference or disturbance will be kept to a minimum and the works will result in benefits to tenants and residents.

31. **Ward Implications** - The proposals will have implications for all wards in Gateshead.

32. **Background Information** - The following background papers have been used in preparing this report:

- (i) Report for Cabinet, 25 February 2020 – Housing Revenue Account (HRA) and Housing Capital Programme
- (ii) Report for Cabinet, 21 January 2020 – Capital Programme 2019/20 – Third Quarter Review
- (iii) Report for Cabinet, 19 November 2019 – Capital Strategy 2020/21 to 2024/25
- (iv) Report for Cabinet, 15 October 2019 – Medium Term Financial Strategy 2020/21 to 2024/25
- (v) Report for Cabinet, 19 February 2019 – Capital Programme 2019/20 to 2023/24

Appendix 2 – Capital Programme 2020/21 to 2024/25

CAPITAL INVESTMENT	BRIEF DESCRIPTION	2020/21 £'000	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000
GENERAL FUND CAPITAL PROGRAMME						
Climate Change						
Gateshead DES - Solar PV	Installation of 2MW of solar PV systems on Council buildings, Council car parks and major development sites in Gateshead Town Centre.	1,600	1,550	0	0	0
Gateshead Quays - DES Connection	Extension of the District Energy Network to supply energy to Gateshead Quays, and extend the private wire network to increase capacity for future developments.	150	1,225	1,225	0	0
Salix Energy Efficiency Works	Ongoing energy improvement works to deliver revenue savings with schemes typically having up to a 5-year payback period.	1,201	500	500	250	250
Street Lighting Concrete Column Replacement	Phased replacement of the Council's concrete lighting columns with galvanised steel columns.	1,544	1,500	1,500	1,500	1,500
Street Lighting LED Replacement - Phase 4	Investment to replace 10,000 existing lanterns with latest generation LED lanterns to reduce energy consumption and carbon emissions.	1,436	0	0	0	0
Street Scene Environmental Works	Additional 1500 - 2000 trees planted per annum	150	150	150	0	0
Total Climate Change		6,081	4,925	3,375	1,750	1,750
Economy						
Business Centre Portfolio	Improvement of the Council's Business Centres	232	0	0	0	0
GRP Enabling Works	Investment to enable the delivery of housing sites using the GRP JV model.	48	0	0	0	0
ADZ Investment – Baltic Quarter Spec Build (Riga)	Proposed investment in Office development within BQ to encourage economic growth and generate additional business rate income for the Council.	320	0	0	0	0

CAPITAL INVESTMENT	BRIEF DESCRIPTION	2020/21 £'000	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000
ADZ Investment - Gateshead Quays	Investment within the Council's ADZ area to provide infrastructure to support the proposed mixed-use development at Gateshead Quays and generate additional business rate income for the Council.	8,000	37,142	10,000	0	0
Baltic Quarter Enabling Infrastructure	Investment in infrastructure to support the provision of catering facilities within the wider BQ development	4,250	4,250	0	0	0
Development Site Preparation Works	Investment to facilitate and accelerate development activity within Gateshead.	1,000	750	0	0	0
Major Projects - Project Management Costs	Investment to support the delivery of strategic major capital projects within the Council.	240	240	240	0	0
Metrogreen	Development of the Delivery Strategy and Area Action Plan for Metrogreen.	120	78	0	0	0
Speculative Office Build 2 - Baltic Quarter	Proposed investment in Office development within BQ to encourage economic growth and generate additional business rate income for the Council.	3,000	14,000	3,000	0	0
Gateshead Quays Multi Storey Car Park	Construction of a new 1,000 multi storey car park to support the development at Gateshead Quays and Baltic Quarter.	1,663	11,988	6,994	0	0
AGRESSO Upgrade	Upgrade of the Council's financial system	150	0	0	0	0
Digital Gateshead	Investment in the development of the Council's Digital Platform to improve the delivery of Digital services in Gateshead.	593	612	0	0	0
Technology Plan: Infrastructure	Ongoing replacement of desktop equipment, network infrastructure and the refresh of desktop software and multi-year licence arrangements.	2,736	2,739	2,996	2,370	1,870

CAPITAL INVESTMENT	BRIEF DESCRIPTION	2020/21 £'000	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000
Technology Plan: Transformation Through Technology	Investing in the increased use of mobile devices and the associated infrastructure to increase efficiency within the Council.	204	204	319	204	204
Trade Waste Service Expansion	Investment to expand upon the existing Trade Waste service within Gateshead, with a particular focus on SME customers.	196	25	25	25	0
Total Economy		22,752	72,028	23,574	2,599	2,074
Health & Housing						
Disabled Facilities Grants (DFGs)	Grants to private individuals to facilitate adaptations to their homes, helping to ensure people can live independently in their own homes.	1,750	1,750	1,750	1,750	0
River View Intermediate Care Facility	Investment in a new facility to provide interim accommodation to support rehabilitation and reablement from a social care and health care team	3,825	3,825	952	167	0
Telecare Equipment	Provision of telecare equipment to clients over 75 helping to preserve their independence.	75	75	75	75	0
GRP Public Art - Birtley	Contribution from GRP to provide public art in Birtley	5	0	0	0	0
High Street South Regeneration	Investment to facilitate the regeneration of the area	2,180	2,012	342	0	0
Housing JV - Brandling	The completion of the final site assembly to facilitate future redevelopment by the Housing Joint Venture.	1,680	0	0	0	0
Urban Core - Exemplar Neighbourhood	Investment to enable the delivery of housing sites within the Exemplar Neighbourhood Housing Zone.	4,000	1,365	0	0	0
Fixed Play Facility Renewals	To improve fixed play equipment and facilities.	350	350	350	350	0

CAPITAL INVESTMENT	BRIEF DESCRIPTION	2020/21 £'000	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000
Public Realm Improvement	A rolling programme to improve street furniture such as public seating, fencing, signage, bins and recycling banks.	50	50	50	50	50
Health & Safety	Works to address health and safety related issues in Council land/buildings.	540	500	500	500	500
Strategic Maintenance	Planned improvement works to the Council's operational buildings.	1,436	800	800	800	750
Replacement Bins	Investment in waste management infrastructure.	125	125	125	125	125
Follingsby Salt Store	To provide a covered facility for the storage of the Council's main stock of salt on the existing site at Follingsby	820	0	0	0	0
Cemetery Extensions	Investment to provide additional burial space in the borough	400	500	500	500	0
Birtley Crematorium Cremator Replacement	Investment in a new Cremator at Birtley Crematorium	2,000	0	0	0	0
Dunston Leisure Centre Improvements	Extension of the car park at the leisure centre	104	0	0	0	0
Gateshead International Stadium Investment	Structural improvements to the centre	50	175	68	230	0
Gateshead Leisure Centre Investment	Structural improvements to the leisure centre	645	0	0	0	0
Dunston Leisure Centre Improvements	Extension of the car park at the leisure centre	0	540	0	0	0
Sage Gateshead - Capital Development	Sage 'Seat Out' project to remove seating and improve the stage area.	13	0	0	0	0
Loan to Keelman Homes to support Empty Homes 2016-21	To continue the current empty home purchase and repair activity within the borough to increase the supply of affordable housing	1,400	0	0	0	0
Clasper House Building Development	Development of 191 homes in Gateshead inclusive of 29 affordable properties	8,548	11,430	5,470	0	0
Loan to Keelman Homes - Bleach Green Affordable Housing	A loan facility to support the development of affordable housing at Bleach Green.	1,000	500	500	0	0

Total Health & Housing		30,996	23,997	11,482	4,547	1,425
CAPITAL INVESTMENT	BRIEF DESCRIPTION	2020/21 £'000	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000
Poverty & Equality						
Social Care System	Procurement of integrated Social Care IT System	1,056	0	0	0	0
Three Bed Residential Children's Home	Conversion of a property to a long-term three bedded 52-week residential children's home for Looked After Children with additional needs who are on the autism spectrum.	475	225	0	0	0
Children's Two Bed Residential Assessment Service in Gateshead	To provide a 2-bed assessment service for assessment of children entering looked after services. Aiding the child's transition into care and assessing their needs.	475	275	0	0	0
Extensions and Adaptations to the Homes of LA Foster Carers and Special Guardians	Enable foster carers or special guardians to enlarge their homes to accommodate looked after children and provide additional capacity to secure permanence for sibling groups. The project delivers 2 schemes per year.	160	160	160	160	160
Specialist Therapeutic Children's Home in Gateshead	To invest in a 2 bedded residential children's home in Gateshead designed to better meet therapeutic needs. The bid covers the cost of land and build.	325	425	0	0	0
Specialist equipment to improve inclusion for children and young people (CYP) high incidence needs team (HINT)	To provide specialist equipment to ensure CYP with special educational needs are able to access learning, communicate effectively and participate fully as a member of the school and wider community.	30	0	0	0	0

CAPITAL INVESTMENT	BRIEF DESCRIPTION	2020/21 £'000	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000
Specialist IT equipment for CYP with low incidence needs (hearing and vision impairment)	The LA has a duty to provide and support educational settings to provide appropriate auxiliary aids and services as part of the reasonable adjustment duty.	37	0	0	0	0
School Capacity Improvements	<ul style="list-style-type: none"> • External funding to facilitate the delivery of additional School places; • Allocations confirmed by the Government. Schemes TBC; • Significant Basic Need allocation >£10m awarded in 18/19. 	9,364	538	0	0	0
School Condition Investment	• External funding awarded to address condition issues within the Council's Schools;	1,417	1,417	1,417	1,417	0
Schools Devolved Formula Funding	<ul style="list-style-type: none"> • External funding awarded to schools to purchase equipment or contribute to larger capital schemes; • Allocations c.£0.4m per annum but schools have three years in which to spend the funding. 	250	250	250	0	0
Customer Experience Project - Improved Signage within Civic Centre	Signage throughout the Civic Centre's public areas.	40	0	0	0	0
Total Poverty & Equality		13,629	3,290	1,827	1,577	160
Transport						
West Askew Road junction improvements	Introduction of a signalised all movements junction to facilitate housing development.	4,716	0	0	0	0
Replacement of Fleet and Horticultural Equipment	Continuation of the ongoing replacement programme for the Council's vehicle assets and horticultural equipment according to their expected life and operational requirements.	1,750	1,750	1,250	1,250	1,250

Flood Alleviation Investment	Investment to create sustainable surface water management schemes to reduce the risk of flooding in Gateshead.	372	3,137	2,280	1,037	0
CAPITAL INVESTMENT	BRIEF DESCRIPTION	2020/21 £'000	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000
Local Transport Plan - Integrated Transport	Externally funded investment in improving sustainable transport infrastructure, traffic management and road safety.	2,037	1,233	1,233	1,233	1,233
Local Transport Plan - Planned Maintenance	Primarily externally funded investment in improving the Borough's transport network, including highway maintenance, improvement and road safety to support the delivery of the Council's Highways Asset Management Plan (HAMP).	3,238	3,238	3,238	3,238	3,238
Team Valley Flood Alleviation	Contribution to a proposed scheme with the Environment Agency to develop flood infrastructure and reduce the risk of flooding at Team Valley.	100	0	0	0	0
Traffic Signal Renewal - Borough Wide	Investment to replace obsolete traffic signal equipment throughout Gateshead.	500	500	0	0	0
Flagged Footways	Structural work to footways throughout the borough.	333	333	333	333	333
Traffic Sign Replacement	Traffic sign replacement throughout the borough.	250	256	263	269	276
Unclassified Road Resurfacing - Micro Asphalt	Unclassified road micro asphalt resurfacing throughout the borough.	500	500	500	500	500
Total Transport		13,796	10,947	9,097	7,860	6,830
TOTAL GENERAL FUND CAPITAL INVESTMENT		87,254	115,187	49,355	18,333	12,239

CAPITAL INVESTMENT	BRIEF DESCRIPTION	2020/21 £'000	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000
HOUSING REVENUE ACCOUNT						
Improvement Works						
Lift Replacement/Refurbishment	Planned works to replace lifts within the Council's housing stock in accordance with their lifecycle requirements.	500	500	500	500	500
Replacement of Communal Electrics	Essential works to upgrade communal electrics circuits and services in accordance with stock condition needs.	450	260	260	260	260
External Wall Insulation Works to Non-Traditional Properties	Investment in upgrading the fabric of the Council's housing stock to improve energy efficiency, including enveloping works and insulation measures.	60	200	379	379	379
T-Fall Insulation & ventilation	Targeted insulation and ventilation work to reduce the risk of condensation.	50	50	50	50	50
Warden Call Renewal	Replacement of equipment to utilise Gateshead Council's Care Call scheme, an emergency service which supports older, disabled and vulnerable people allowing them to live safely and independently in their home.	200	200	200	200	200
Timber Replacements	Planned timber renewals/replacement identified through the prior to painting programme.	100	100	100	100	100
Aids and Adaptations	To carry out identified adaptations to Council Dwellings to enable people to live safely and independently within their home.	1,500	1,500	1,500	1,500	1,500
Multi Storey Modernisation works	Refurbishment work to insulate block structures and roofs, renew flat windows, modernise facilities, communal areas and ensure the Council complies with the Equality Act 2010.	200	2,450	2,450	2,450	2,450

CAPITAL INVESTMENT	BRIEF DESCRIPTION	2020/21 £'000	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000
Sheltered Unit modernisation works	Work to improve and update the communal facilities of the sheltered scheme blocks. Includes decoration, furnishing, kitchens and improvements to ensure the Council's communal areas comply with the Equality Act 2010.	160	240	240	240	240
Neighbourhood Improvements	Improvements to neighbourhoods that reduce risk and asset liability, while having a positive estate impact.	170	200	200	200	200
Total Improvement Works		3,390	5,700	5,879	5,879	5,879
Exceptional Extensive Works						
Fire Safety Work / Compliance	Works to address required fire safety improvements in response to ongoing risk assessments.	5,581	380	100	100	100
Total Exceptional Extensive Works		5,581	380	100	100	100
Major Future Works						
Decent Homes - Investment Programme	Continuation of the planned estate-based improvement work to the Council's housing stock in accordance with Decent Homes principles and prioritised using stock condition data.	7,000	8,000	8,000	8,000	8,000
Stock Condition Surveys and Scheme Design	Continuation of the rolling programme of condition surveys to enable effective asset management and investment in scheme design to help accelerate the delivery of schemes in future years.	450	400	400	400	400
Back Boiler Renewal and Replacements	Replacement of failed and obsolete boilers, upgrading them with more efficient solutions to help address fuel poverty issues.	800	750	750	750	750
Programme Management	The allocation is used to fund the programme management costs and associated fees relating to the delivery of all capital schemes within the Housing Capital Programme.	550	550	550	550	550

CAPITAL INVESTMENT	BRIEF DESCRIPTION	2020/21 £'000	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000
Strategic Maintenance	This scheme carries out significant capital works identified by the repairs and maintenance contractor, undertaking improvements to help reduce the level of responsive repairs.	2,000	2,000	2,000	2,000	2,000
Window Replacement and Door Entry System Upgrade	Continuation of the window replacement and door entry system replacement programme. Focused on medium rise blocks, but also picking up 'one off' replacements for properties with timber windows.	500	500	500	400	400
Major Future Works		11,300	12,200	12,200	12,100	12,100
Housing Developments						
Property conversions feasibility	Feasibility study for the conversion of garage sites, conversion of lofts on roof replacements and provision of extensions using MMC.	500	0	0	0	0
New Build - Various	New build housing throughout the Borough	1,950	6,000	1,950	1,800	0
Estate Regeneration	Bleach Green acquisition, demolition & clearance costs	500	0	0	0	0
Total Housing Developments		2,950	6,000	1,950	1,800	0
TOTAL HRA CAPITAL INVESTMENT		23,221	24,280	20,129	19,879	18,079

Appendix 3 – Capital Programme Financing 2020/21 TO 2024/25

PROJECTED CAPITAL FUNDING	2020/21 £'000	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000
Council Resources					
Prudential Borrowing	62,099	103,495	39,082	9,601	7,393
Capital Receipts	1,000	1,000	1,000	1,000	1,000
Confirmed Capital Grant Funding					
DFT Local Transport Plan	3,896	3,896	3,846	3,846	3,846
DEF School Capital Grant Funding	9,831	2,205	1,667	1,417	
Environment Agency Funding	263	3,091	2,260	969	
LEP Local Growth Fund	2,500				
Better Care Fund	1,500	1,500	1,500	1,500	
Anticipated Capital Grant Funding					
Homes England	5,346				
Anticipated Contributions					
Section 106 Contributions	804				
Developer Contributions	5				
Revenue Contributions to Capital	10				
TOTAL GENERAL FUND CAPITAL FUNDING	87,254	115,187	49,355	18,333	12,239
Housing Revenue Account Resources					
Major Repairs Reserve Contribution (HRA)	20,721	21,780	17,629	17,379	15,579
HRA Capital Receipts	2,500	2,500	2,500	2,500	2,500
TOTAL HRA CAPITAL FUNDING	23,221	24,280	20,129	19,879	18,079
TOTAL CAPITAL FUNDING	110,475	139,467	69,484	38,212	30,318

Appendix 4 – Additional Flexibility Regarding the Application of Capital Receipts

1. In the Spending Review 2015, the Government announced that Local Authorities could use capital receipts (excluding housing receipts) to meet the revenue costs associated with the delivery of transformational and reform projects. In December 2017, this flexibility was extended for a further three years to 31 March 2022. The key criteria are that the expenditure must generate ongoing savings to the Council's net service expenditure.
2. The guidance suggests that:
 - The Council can only use capital receipts generated from the sale of property, plant and equipment in the years in which the flexibility is offered and any existing capital receipts cannot be used to finance the revenue costs of service reform;
 - Qualifying expenditure is up-front revenue costs that will generate future ongoing savings and transform service delivery. This includes initial set up and implementation costs but excludes any ongoing revenue costs of the new processes;
 - In applying the flexibility, the Council must have regard to the requirements of the Prudential Code and CIPFA Local Authority Code of Practice; and
 - The Council must confirm the plans for the proposed use of this flexibility for the relevant financial year and provide details of the expected costs, funding sources and benefits associated with specific projects and the impact on the Prudential Indicators.
3. Examples of types of qualifying expenditure include:
 - Driving a digital approach to the delivery of more efficient public services;
 - Funding the cost of service reconfiguration or rationalisation where this leads to ongoing efficiency savings or service transformation;
 - Setting up commercial or alternative delivery models to deliver services more efficiently and generate revenue income;
 - Integrating service delivery with other public sector bodies to generate savings; and
 - Improving systems and processes to tackle fraud and corruption in line with the Local Government Fraud and Corruption Strategy.



COUNCIL MEETING

27 February 2020

FEES AND CHARGES 2020/21

Sheena Ramsey, Chief Executive

EXECUTIVE SUMMARY

1. The purpose of this report is to agree the level of fees and charges for the Council for 2020/21.
2. The Council reviews its fees and charges annually and proposes revised and new charges from 1 April each year.
3. As part of the annual review, all fees and charges have been considered. The review of fees and charges has been undertaken in the context of guidance indicating at least a 2% uplift to reflect the pay award and consumer price index.
4. A summary of the proposed changes to fees and charges for 2020/21 is presented in Appendix 1 and the full listing is presented in Appendix 2.
5. Additional income generated as a result of the proposed changes to fees and charges for 2020/21 is estimated at £200k.
6. The Cabinet has considered the facts and issues arising from the report including alternative options and took all relevant advice before formulating their recommendation.

RECOMMENDATION

7. It is recommended that Council:
 - (i) approves the fees and charges as set out for 2020/21 in Appendix 2;
 - (ii) authorises the Strategic Director, Resources and Digital to make any necessary adjustments to correct any errors in the schedule of Fees and Charges.

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TITLE OF REPORT: Fees and Charges 2020/21

REPORT OF: Darren Collins, Strategic Director, Resources and Digital

Purpose of the Report

1. The review of fees and charges is an integral part of the annual budget process. The purpose of this report is to request Cabinet to agree to recommend to Council the level of fees and charges across all Council services for 2020/21.

Background

2. The Council currently raises in the region of £22.1m in fees and charges.
3. The Council reviews its fees and charges annually, revised and new charges are implemented from 1 April each year. As part of the annual review, all fees and charges have been considered. The review of fees and charges has been undertaken in the context of guidance indicating at least a 2% uplift to reflect the pay award and the consumer price index (CPI).
4. In the Council's Constitution under delegations to individual managers, the Strategic Director, Resources and Digital has delegated authority to:
 - Amend statutory fees and charges and those tied to service level agreements or charged annually;
 - Approve commercially sensitive traded fees and charges in consultation with the Leader and the Deputy Leader of the Council;
 - Amend fees and charges during the financial year for any changes in legislation, changes to statutory fees or any changes to the rate of VAT.

Proposal

5. A summary of the recommended changes to fees and charges for Gateshead Council in 2020/21 is presented in Appendix 1 and the full listing is presented in Appendix 2.
6. The additional income generated as a result of the proposed changes to fees and charges for 2020/21 is estimated at £200k.

Recommendations

7. It is asked that Cabinet agrees to recommend to Council:
 - (i) The fees and charges as set out for 2020/21 in Appendix 2;
 - (ii) Authorisation for the Strategic Director, Resources and Digital to make any necessary adjustments to correct any errors in the schedule of Fees and Charges.

For the following reasons:

- To ensure that Fees and Charges are set in accordance with Council priorities.
- To support the delivery of the Council's budget and the strategic approach to making Gateshead a place where everyone thrives.

CONTACT: Stephanie Humble Extension: 2775

Policy Context

1. The proposals in this report are consistent with the Council's strategic approach 'Making Gateshead a place where everyone thrives'. The Council recognises there are huge financial pressures on not just Council resources, but those of partners, local businesses and residents. This means that the Council's decision making, including the setting of fees and charges to support the budget, will be policy and priority led and driven.
2. In the Council's Constitution under delegations to individual managers, the Strategic Director, Resources and Digital has delegated authority to:
 - Amend statutory fees and charges and those tied to service level agreements or charged annually;
 - Approve commercially sensitive traded fees and charges in consultation with the Leader and the Deputy Leader of the Council;
 - Amend fees and charges during the financial year for any changes in legislation, changes to statutory fees or any changes to the rate of VAT.
3. The Council has explored the potential for new fees and charges for discretionary services afforded to it under its trading and charging powers.

Background

4. A review of fees and charges has taken place and the outcome of this review has informed the changes to fees and charges for 2020/21.
5. As part of the annual review, all fees and charges have been considered.
6. Proposals have been made to increase 34% of charges by 2% and a further 4% by above the recommended level. In doing so demand and delivery of Council objectives will not be adversely affected.
7. 56% of charges remain unchanged, and some new charges have also been proposed which equate to 3% of total fees and charges. 2% of the 2020/21 charges are proposed to be removed as the Council no longer offer the service, changes to service delivery are proposed or charges have been consolidated. 1% of charges have been decreased.

Changes to Fees and Charges

8. The main changes to proposed fees and charges are listed below and the full listing of all fees and charges for 2020/21 is attached at Appendix 2.

Increases

9. It is proposed that 38% of charges will increase (37% in 2019/20): 34% are proposed to increase by inflation or below, and 4% are proposed to increase by above inflation.

10. *Increases by inflation:*

- **Adult Social Services:** The proposal is to increase most charges including residential accommodation, day services and meals by inflation.
- **Children's services:** It is proposed to increase Active Kidz daily charge, the cost of replacement bus passes and the Early Years Childcare charges by inflation. Other charges are to remain the same.
- **Building Control:** All charges have been increased in line with inflation.
- **Cemeteries and Crematoria:** Charges for interments have increased by inflation.
- **Development and Public Protection:** Trading standards support staff charges and non statutory annual subsistence charges have increased by inflation.
- **Highways and Transport:** The charge for highways inspection reports and costs associated with development have been increased by the recommended 2%.
- **Hire of Facilities:** Other than St Marys Heritage Centre all other charges have been increased in line with inflation.
- **Housing Related Charges and Licensing:** There are proposals to increase the charges relating to Housing Act 2004 Actions, immigration inspections and redress schemes for lettings agency work and property management in line with inflation.
- **Licensing:** All non-statutory licences have been increased by the recommended 2%.
- **Recreation:** Football and cricket pitches and land fees have increased in line with inflation, all other charges remain the same.
- **Corporate Services:** Charges for subject access requests and non-statutory electoral services charges have increased by inflation.
- **Property and Land:** Some property transactions charges, copies of legal documents and covenants are proposed to increase by the recommended 2% inflation in order to continue to cover costs.

Increases above Inflation

- **Adult Social Care:** The charges for the Home Care Service and Extra Care are increased in line with the commissioned service rates for these services which is 5.7% and 5.8% respectively.
- **Development and Public Protection:** There is a 39% increase in the hourly rate for an Inspector of Weights and Measures to align this with the General Trading Advice rate and to avoid undercharging.

- **Highways and Transport:** There are proposed 23% (£33.60) increases to Local Transport Plan charges. Comparisons to other areas show that current prices are far lower than charges elsewhere in the country and it is suggested that prices should be increased over several years.
- **Gypsy and Traveller's Site Charges:** It is proposed to increase the entry deposit for Baltic Road Gypsy and Traveller Site to four times the weekly rent for the site plus an additional £100. This is to cover costs of damage to the pitch and overall costs and maintenance that could be incurred. This will be introduced over four years and so equates to a 16.5% increase to the charge for 2020/21.
- **Sport and Leisure:** Proposals include:
 - 15% increase for the Athletics Track Pass to move towards alignment with similar products, reflect the track improvements to Blaydon and Gateshead International Stadium and ensure consistency with Gateshead College Indoor Track Pass.
 - 5% increase for some activities (e.g. squash court use) to bring them into line with competitor pricing.
 - Increase of 7% for swimming, swimming lessons, and memberships for some age categories to bring them into line with competitor pricing.
- **Planning:** A 6% increase is proposed for any additional hours charged for formal confirmation that planning applications have been fulfilled.
- **Registrars:** Proposed increases in room hire for ceremonies taking place after 12 noon on Fridays and Saturdays will bring these closer to the market rate and recover costs. The increases, between 29% and 57%, are still lower than all but one neighbouring authority area.
- **Business Centres:** A 4% increase for Baltimore House is proposed to align it with the Northern Design Centre charges as they are adjacent to each other and are similar in their layout and facilities. The plan is to increase the charge over a number of years.
- **Property and Land:** It is recommended that charges for searches are increased by 5% to ensure cost recovery.

No Change

11. 56% of charges are not proposed to change. These include:

- **Adult Social Services:** A full care and support review is required to apply policy and determine whether the person has an eligible social care need for transport, or whether they are not eligible, but are choosing to use the transport provided for means of convenience. It is therefore proposed to continue to charge £1.50 per journey until the reviews are completed.

- **Children's Services:** No increases applied to equipment hire, the Toy Library and the Elgin Centre to continue to be affordable to families from the most deprived areas. Increases in printing of catalogues & promotional material would reduce additional income obtained.
- **Car Parking:** A review of car parking charges has been undertaken and the optimum rate is already being charged.
- **Cemeteries and Crematoria:** Charges other than those for Interments have not been increased as it is felt that increase would have a negative impact on demand as Gateshead is already one of the most expensive in the region.
- **Development and Public Protection:** Many charges are not changing as they are set by statute.
- **Highways and Transport:** Most charges have not increased as after a review of the service in calculating fees, it is deemed inappropriate to make changes at this time.
- **Hire of Facilities:** Only St Marys Heritage Centre charges have not increased, all other charges increased in line with inflation.
- **Housing Related Charges and Licensing:** There have been no increases applied to, HMO licensing, selective licensing, license variations and charges.
- **Licensing:** There have been no increases applied to Statutory services. There is currently a comprehensive review of Gateshead Council's hackney carriage and private hire fee structure being carried out with the aim of ensuring that they are set on a cost recovery basis. Once the review is complete the proposed fees will be reported to Cabinet for approval by Council.
- **Sport and Leisure:** To maintain demand most charges have not been increased, these include coaching fees clip n climb, swimming fees, pitch hire and Flowrider.
- **Libraries:** There are no changes proposed to the cost of reservations, fines and photocopying as the charges are minimal and any increase could discourage use from priority 'thrive' postcodes.
- **Waste Services and Grounds Maintenance:** Charges have remained the same as they are either Statutory charges or we are already charging more than other local regions.

- **Planning:** There have been no change to statutory services and also no change to most non-statutory services.
- **Business Centres:** No increases have been applied to many business centre charges.
- **Registrars:** Fees increased above inflation in several areas last year to reflect improved facilities after refurbishment works therefore most charges have not changed.
- **Corporate Services:** Most charges have no proposed increase for next year
- **Property and Land:** There are no proposed changes to statutory charges.

Decreases

12. A small amount of charges (1%) are proposed to decrease. These include:

- **Sport and Leisure:** A removal of discount after the first hour for exclusive track hire at Gateshead International Stadium per hour to a reduced hourly flat rate.
- **Business Centres:** There are 50% decreases proposed for daily rates at Photogrammetry Capture Stage and Motion Capture Stage and the Multi-Purpose Hall to align with market prices and demand.

New Charges

13. 3% of the 2020/21 proposed charges are new. These include:

- **Cemeteries and Crematoria:** New charge for appointments for staff to meet with and show families the actual location of family graves in cemeteries around Gateshead. This charge is not applicable if the grave is for children, siblings, parents or grandparents as these searches are carried out free of charge.
- **Development and Public Protection:** A new hourly rate charge has been added for General Trading Standards Advice.
- **Highways and Transport:** New charges for road works and street works permit schemes; network management charges including temporary traffic regulation orders and road traffic collision data charges.
- **Sport and Leisure:** New additional GO memberships for Kids (0-13 years). Charges for small group swimming lessons to improve service and progression. A new charge for gym inductions, to ensure cost recovery of employee time. It is also proposed to introduce a charge for exclusive use of the Athletics Track at Blaydon Leisure Centre and a new Track Pass

category for customers who meet the GO Access criteria, to make the activity more affordable.

- **Planning:** New charges for planning approvals for larger homes extensions and lawful development certificates in accordance with the Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (Amendment) Regulations 2019; for financial and physical monitoring in line with S106 monitoring and Community Infrastructure Levy Regulations 2019.
- **Libraries:** A new charge for Book Cradle Scans has been included.
- **Registrars:** New rates for Friday and Saturdays after 12noon have been added for Re-affirmation of vows and child naming ceremonies.

Removals

14. The following charges are proposed to be removed from the 2020/21 fees and charges:

- **Sport and Leisure:** The gym only pass at Gateshead International stadium has been removed to bring it in line with other centres.
- **Libraries:** Charges for local history talks other than to local history groups has been removed along with charges for writable CDs as demand has diminished.
- **Planning:** Several charges for prior approval of proposed change of use applications have been removed.
- **Business Centres:** Removal of some room hire charges for Gateshead Business Centre as due to refurbishment the room capacity has reduced, and to some additional charges and multibuy discounts at Photogrammetry Capture, Motion Caption stage, Sound Capture stage and the Multi-Purpose hall as these are no longer needed.

Consultation

15. The Budget Consultation 2020/21, which closed on 11 February 2020, sought the views of people who live, work and do business in Gateshead, on the Council's new budget approach which will help to direct Council resources over the next five years.

Alternative Options

16. There are no alternative options proposed.

Implications of Recommended Option

17. Resources

- a. **Financial Implications** – The Strategic Director, Resources and Digital, confirms that the financial implications are detailed in the attached appendices and that the full financial implications of this report are included in Council's Budget and Council Tax Level 2020/21 report presented elsewhere on the agenda. The additional income generated as a result of proposed fees and charges increases is estimated at £200k.
- b. **Human Resources Implications** – There are no direct human resource implications as a consequence of this report.
- c. **Property Implications** – There are no direct property implications as a consequence of this report.

- 18. **Risk Management Implications** - The risks associated with the impact on demand for services have been assessed when considering increases in fees and charges.
- 19. **Equality and Diversity Implications** - These are reflected in the proposed fees and charges, which also consider where appropriate the individual's ability to pay. Integrated Impact Assessments have been completed for each of the new fees and charges within the report will be used to evaluate and take action, if necessary, to mitigate the effects of any equality and diversity implications.
- 20. **Crime and Disorder Implications** – There are no immediate crime and disorder implications arising from this report.
- 21. **Sustainability Implications** – There are no immediate sustainability implications arising from this report.
- 22. **Health Implications** - There are no immediate health implications arising from this report.
- 23. **Human Rights Implications** - There are no immediate Human Rights implications arising from this report.
- 24. **Ward Implications** – The recommendations apply to Wards.

Background Information

- 25. Cabinet Report Budget Consultation 2020/21.

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Gateshead Council

Fees and Charges

2020/21

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ADULT SOCIAL SERVICES	2020/21 AGREED CHARGE (Incl VAT where applicable)
Residential Accommodation for Older People	
Minimum (per week)	£119.30
Maximum - Gateshead residents (per week)	£964.90
Short Term Residential Accommodation for all Adults	
All Establishments (per week)	£119.30
Transport to Day Centre (per journey)	£3.25
Home Care Service* (per hour)	£16.20
Extra Care (per hour)	£14.50
Day Services* (per day)	£25.60
Day Services* (per half day)	£12.80
* Excluding referrals under S117 of Mental Health Act 1983	
Service users will be financially assessed to determine their contribution to the cost of their care. The assessment includes a £10 disregard for disability related expenditure and takes account the Department of Health tariff income for savings and capital (currently between £14,250 and £23,250)	
Provision of Meals	
Day Centres (per meal)	£4.10
Telephones for Chronically Sick and Disabled Persons	50% of rental
Care Call Fees Model	
Sheltered Schemes	£3.90
Bronze - Monitoring, response and annual visit	£5.10
Silver - Monitoring, response, annual visit and 1 additional item of assistive technology	£5.70
Gold - Monitoring, response, welfare call, annual visit and unlimited assistive technology	£8.80
Smoke Alarm Monitoring	£0.70
Installation charge	£15.00
Supporting Independence Service (per hour)	£15.30
Sporting Clubs for People with Disabilities (Per session)	£5.20
MATP (per person per session)	£5.20
Rebound Therapy (per person per session)	£26.00
iMuse (Per person per session)	£15.80
Wheelchair Dance (per person per session)	£10.40
Guidepost	£3.10
S* where installation of the alarm is requested by tenant VAT is standard rated. If alarm is already built into the property and part of the rent or is part of care package VAT is outside the scope. Tenants with disabilities VAT is zero-rated.	

CHILDREN'S SERVICES	2020/21 AGREED CHARGE (Incl VAT where applicable)
Replacement of lost Bus Passes (Age 11-16 only)	£6.50
Equipment Hire	
Electric Breast Pump (with a returnable £5.00 deposit)	£25.50
TENS machine (with a returnable £5.00 deposit)	£11.50
Equipment Purchase	
Manual Breast Pump	£17.00
Toy Library - Chowdene Childrens Centre -	
Parent Membership:	
6 months	£5.50
1 year	£10.00
Small organisation membership	£15.00
Large organisation membership - 1 year	£55.00
Equipment loans - per item dependent upon item and will range between	£1 - £50
Active Kidz	
Per day	£15.30
Elgin Centre	
Community Play Provision (per session)	£1.00
Sensory Room Per child	£1.00
Sensory Room Exclusive Booking	£16.00
Early Years Childcare Training Service	
Single Setting Child Protection Training	£325.00
Single Setting Designated Persons Training	£325.00
Children's Centres	
Activities (per session)	£1.00

BUILDING CONTROL

**2020/21 AGREED
CHARGE (Incl VAT
where applicable)**

Standard Charges for New Build Houses

1 Dwelling	
Plan Charge	£204.00
Inspection Charge	£612.00
Building Notice Charge	£816.00
Regularisation charge	£1,071.00
2 Dwellings	
Plan Charge	£306.00
Inspection Charge	£816.00
Building Notice Charge	£1,122.00
Regularisation charge	£1,402.50
3 Dwellings	
Plan Charge	£408.00
Inspection Charge	£979.20
Building Notice Charge	£1,387.20
Regularisation charge	£1,734.00
4 Dwellings	
Plan Charge	£510.00
Inspection Charge	£1,122.00
Building Notice Charge	£1,632.00
Regularisation charge	£2,040.00
5 Dwellings	
Plan Charge	£612.00
Inspection Charge	£1,275.00
Building Notice Charge	£1,887.00
Regularisation charge	£2,358.80
6 Dwellings	
Plan Charge	£652.80
Inspection Charge	£1,509.60
Building Notice Charge	£2,162.40
Regularisation charge	£2,703.00
7 Dwellings	
Plan Charge	£693.60
Inspection Charge	£1,744.20
Building Notice Charge	£2,437.80
Regularisation charge	£3,046.70
8 Dwellings	
Plan Charge	£734.40
Inspection Charge	£1,978.80
Building Notice Charge	£2,713.20
Regularisation charge	£3,391.50
9 Dwellings	
Plan Charge	£775.20
Inspection Charge	£2,213.40
Building Notice Charge	£2,988.60
Regularisation charge	£3,735.80
10 Dwellings	
Plan Charge	£816.00
Inspection Charge	£2,448.00
Building Notice Charge	£3,264.00
Regularisation charge	£4,080.00

For applications with number of dwellings in excess of 10 – please contact the Building Control team to discuss the relevant charge. Email D&E Building Control

An additional charge becomes payable when electrical work is **not** carried out by a Part P Registered Electrician and is set to recover additional Local Authority costs – currently set at £466.67 + VAT per unit.

A Part P Registered Electrician is a qualified electrician who also has the necessary Building Regulations knowledge to enable his accreditation body to certify his work.

Domestic Extensions to a Single Building

Single storey extension floor area not exceeding 10m²

Plan Charge	£193.80
Inspection Charge	£244.80
Building Notice Charge	£438.60
Regularisation Charge	£548.30

Single storey extension floor exceeding 10m²

Plan Charge	£193.80
Inspection Charge	£428.40
Building Notice Charge	£622.20
Regularisation Charge	£777.80

Two storey extension	
Plan Charge	£193.80
Inspection Charge	£642.60
Building Notice Charge	£786.42
Regularisation Charge	£1,045.50
Loft conversion	
Plan Charge	£193.80
Inspection Charge	£530.40
Building Notice Charge	£724.20
Regularisation Charge	£905.30
Erection or extension of a non exempt attached or detached single storey domestic garage or carport up to 100m²	
Plan Charge	£193.80
Inspection Charge	£193.80
Building Notice Charge	£387.60
Regularisation Charge	£484.50
Conversion of a garage to a dwelling to a habitable room(s)	
Plan Charge	£193.80
Inspection Charge	£265.20
Building Notice Charge	£459.00
Regularisation Charge	£573.80
Alterations to extend or create a basement up to 100m²	
Plan Charge	£193.80
Inspection Charge	£530.40
Building Notice Charge	£724.20
Regularisation Charge	£905.30
* An additional charge is for work when the relevant building work, or part thereof, has not been carried out by a person referred to in regulation 7(5) (g) or (h) of the Building (Local Authority Charges) Regulations 2010 applies. It is additional to the inspection charge, building notice charge or regularisation charge	
Domestic Alterations to a Single Building	
Underpinning	
Basis of Charge - Fixed Price	
Plan Charge	£193.80
Inspection Charge	£224.40
Building Notice Charge	£418.20
Regularisation Charge	£522.80
Renovation of a thermal element to a single dwelling	
Basis of Charge - Fixed Price	
Plan Charge	£122.40
Inspection Charge	£112.20
Building Notice Charge	£234.60
Regularisation Charge	£293.30
Internal alterations, installation of fittings (not electrical) and/or, structural alterations (If ancillary to the building of the extension no additional charge)	
Basis of Charge	
Fixed Price Based on Estimated Cost Bands	
Building Notice Charge	£183.60
Regularisation Charge	£229.50
Estimated cost less than £2,000	
Estimated cost less than £5,000	
Plan Charge	£122.40
Inspection Charge	£112.20
Building Notice Charge	£234.60
Regularisation Charge	£293.25
Estimated cost exceeding £5,000 up to £25,000	
Plan Charge	£122.40
Inspection Charge	£346.80
Building Notice Charge	£469.20
Regularisation Charge	£586.50
Estimated cost exceeding £25,001 up to £50,000	
Plan Charge	£122.40
Inspection Charge	£591.60
Building Notice Charge	£714.00
Regularisation Charge	£892.50
Estimated cost exceeding £50,001 up to £75,000	
Plan Charge	£122.40
Inspection Charge	£948.60
Building Notice Charge	£1,071.00
Regularisation Charge	£1,338.20
Window replacement (non competent persons scheme)	
Basis of Charge - Fixed price grouped by numbers of windows:	
Per installation up to 20 windows	
Building Notice Charge	£112.20
Regularisation Charge	£140.25
Per installation over 20 windows	£0.00
Building Notice Charge	£275.40
Regularisation Charge	£343.74
Schemes over £100,000 estimate of cost to be individually determined – please contact the Building Control team – the charge will be confirmed in writing.	£0.00

Electrical work (carried out by installer not registered to an approved self-certifying Competent Persons Scheme).	
Basis of Charge - Fixed price based on extent of works	
Any electrical work other than the rewiring of a dwelling:	
Building Notice Charge*	£112.20
Regularisation Charge**	£714.00
The re-wiring or new installation in a dwelling:	
Building Notice Charge*	£0.00
Regularisation Charge**	£275.40
	£714.00
* If controllable electrical work is not carried out by a person qualified to inspect and test the installation in acc. with BS 7671, an additional charge of £425.53 + vat will be incurred by the applicant to cover the costs of the Council or its appointed consultant carrying out the completion inspection and testing of the electrical installation.	
** Electrical work Regularisation Charge is 150% of the additional charge (£425.53 x 150% = £638.29) exclusive of vat.	£0.00
Other, Non-Domestic Work - Extensions and New Build	
Floor area not exceeding 40m²	
Other Residential (Institution and Other)	
Plan Charge	£255.00
Inspection Charge	£510.00
Regularisation charge	£918.00
Non residential buildings	
Floor area exceeding 40m² but not exceeding 100m²	
Other Residential (Institution and Other)	
Plan Charge	£255.00
Inspection Charge	£846.60
Regularisation charge	£1,377.00
Non residential buildings	
Plan Charge	£255.00
Inspection Charge	£846.60
Regularisation charge	£1,377.00
The amount of time to carry out the building regulation functions varies, dependent on the different use categories of buildings.	
All Non-Domestic Buildings, Domestic Alterations and Extensions	
Estimated Cost of Work £0-£5,000	
Plan Charge	£204.00
Inspection Charge	£153.00
Building Notice Charge	£357.00
Regularisation charge	£445.74
Estimated Cost of Work £5,001 - £10,000	
Plan Charge	£0.00
Inspection Charge	£204.00
Building Notice Charge	£204.00
Regularisation charge	£408.00
Estimated Cost of Work £10,001-£15,000	
Plan Charge	£489.60
Inspection Charge	£204.00
Building Notice Charge	£255.00
Regularisation charge	£459.00
Estimated Cost of Work £15,001-£20,000	
Plan Charge	£573.20
Inspection Charge	£204.00
Building Notice Charge	£306.00
Regularisation charge	£510.00
Estimated Cost of Work £20,001-£100,000	
Plan Charge for each £1,000 (or part thereof) over £20,001-£100,000	£637.50
Inspection Charge or each £1,000 (or part thereof) over £20,001-£100,000	POA
Building Notice Charge or each £1,000 (or part thereof) over £20,001-£100,000	POA
Regularisation charge or each £1,000 (or part thereof) over £20,001-£100,000	POA
Demolition Charge	
	£204.00
Window Replacement up to 20 windows	
Building Notice Charge	£112.20
Regularisation charge	£140.25
	£0.00
Schemes over £100,000 estimate of cost to be individually determined – please contact the Building Control team – the charge will be confirmed in writing.	
Scaffold Registration Fee	£70.80
Skips *	
Annual Permit Scheme Membership	£51.00
Standard Permit (Permit Scheme Member)	£20.40
Standard Permit (Non Permit Scheme Member)	£25.50
Same Day (Permit Scheme Member)	£45.90
Retrospective	£91.80
Renewal (Permit Scheme Member)	£10.20
Renewal (Non Permit Scheme Member)	£15.30
Retrospective Application for skips on highways	£91.80
* The skip provider/supplier is responsible for payment. Copy of waste carrier licence and public liability insurance must be provided.	
General	
Copies of Approvals and Certificates	£26.01
	£0.00
Safety Advice - per hour	£78.03
Scaffold and hoardings	
12 weeks permit	£127.50
12 weeks permit (competent contractor with appropriate, current qualifications)	£78.50
If a site visit is required	£51.00
For up to 28 days extension	£25.50
Re-inspection fee	£51.00

CAR PARKING	2020/21 AGREED CHARGE (Incl VAT where applicable)
CAR PARKS - OFF STREET	
Off-Street Penalty Charge (Statutory Charge)*	
Minimum	£50.00
Maximum	£70.00
*Charge is dependent on seriousness of contravention and set by Government. Discounted by 50% for prompt payment	
Back Regent Terrace / Back Walker Terrace Car Park	
(Monday - Sunday 8.00am - 6.00pm 3hr max stay)	
Up to 1 hour	£1.00
Up to 2 hours	£2.00
Up to 3 hours	£3.00
Seasonal Permit (Monday - Friday)	£840.00
Seasonal Permit (All days)	£1,260.00
6 month Seasonal Permit (Monday - Friday)	£480.00
6 month Seasonal Permit (All days)	£672.00
3 months Seasonal Permit (Monday - Friday)	£255.00
3 months Seasonal Permit (All days)	£357.00
12 month Seasonal Permit (specified days (per day))	£184.80
Suspension of Car Park or bay	£75 flat fee + £5.00 per bay per day
Charles Street Car Park	
(Monday - Sunday 8.00am - 8.00pm 3hr max stay)	
Up to 1 hour	£1.30
First 20 minutes (ticket from machine required)	£2.60
Up to 3 hours	£3.90
Suspension of Car Park (per day)	£75 flat fee + £7.80 per bay per day
Church Street Car Park	
(Monday - Sunday all times, max stay 3 days)	
Up to 2 hours	£2.60
Up to 12 hours	£5.00
Up to 24 hours (and each subsequent 24 hour period or part thereof, up to 72 hours)	£7.50
12 month Seasonal Permit (Monday - Friday)	£840.00
12 Month Seasonal Permit (All days)	£1,260.00
6 month Seasonal Permit (Monday - Friday)	£480.00
6 month Seasonal Permit (All days)	£672.00
3 month Seasonal Permit (Monday - Friday)	£255.00
3 month Seasonal Permit (All Days)	£357.00
12 month Seasonal Permit (specified days) (per day)	£184.80
Suspension of Car Park or bay	£75 flat fee + £7.50 per bay per day
Civic Centre Car Park A	
(Monday - Friday 9.00am - 5.00pm)	
First 20 minutes (ticket from machine required)	Free
Up to 1 hour	£1.20
Up to 2 hours	£2.40
Up to 3 hours	£3.60
Up to 4 hours	£4.80
All day	£6.00
Saturday, Sunday & BH fixed daily charge	£1.50
Annual staff permit	£425.04
Suspension of Car Park or Bay	£75 flat fee + £6.00 per bay per day
Coach Park	
(Monday - Sunday 8.00am - 9.00pm)	
Up to 1 hour	£2.00
Up to 2 hours	£3.00
Up to 3 hours	£4.00
Over 3 hours/All Day	£6.00
Suspension of Car Park or Bay	£75 flat fee + £12.00 per bay per day
Bay reservation fee (inclusive of full day's parking fee)	£12.00 per day
Computer House Car Park	
Annual staff permit	
	£260.04
Suspension of Car Park or Bay	£75 flat fee + £1.50 per bay per day
Cross Keys Lane Car Park	
(Monday - Saturday 9.00am - 5.30pm) (per hour)	
All Day	£0.40
Seasonal Permits (All days)	£2.00
	£150.00
Suspension of Car Park or Bay	£75 flat fee + £2 per bay per day

Felling Metro Car Park (Monday - Saturday 7.00am - 8.00pm) Up to 2 hours All day Sunday (Fixed daily charge) Suspension of Car Park or Bay	£2.00 £3.40 £1.50 £75 flat fee + £3.40 per bay per day
Garden Street Car Park (Oakwellgate) (Monday - Sunday 8.00am - 9.00pm) Up to 1 hour Up to 2 hours Up to 3 hours Over 3 hours/All Day 12 Month Seasonal Permit (Monday - Friday) 12 Month Seasonal Permit (All days) 6 Month Seasonal Permit (Monday - Friday) 6 Month Seasonal Permit (All Days) 3 Month Seasonal Permit (Monday - Friday) 3 Month Seasonal Permit (All days) 12 Month Seasonal Permit specified days) (per day) Suspension of Car Park or Bay	£0.80 £1.60 £2.40 £3.20 £538.00 £806.00 £307.00 £430.00 £163.00 £228.00 £118.36 £75 flat fee + £3.20 per bay per day
Gateshead Leisure Centre Car Park Loading Bay Permit (per vehicle per day) Suspension of Car Park or Bay	£10.00 £75 flat fee + £1.00 per bay per day
Heworth North Car Park (Metro station) (Monday - Saturday 7.00am - 8.00pm) Up to 12 hours Up to 24 hours (and each subsequent 24 hour period or part thereof, up to 168 hours) 12 Month Seasonal Permit (Monday - Friday) 12 Month Seasonal Permit (All days) 6 Month Seasonal Permit (Monday - Friday) 6 Month Seasonal Permit (All days) 3 Month Seasonal Permit (Monday - Friday) 3 Month Seasonal Permit (All Days) 12 Month Seasonal Permit (specified days) Suspension of Car Park or Bay	£2.50 £3.50 £420.00 £630.00 £240.00 £336.00 £128.00 £179.00 £92.40 £75 flat fee + £3.50 per bay per day
Heworth South Car Park (Metro station) (Monday - Saturday 7.00am - 8.00pm 4hr max stay) Up to 2 hours Up to 4 hours Sunday (Fixed daily charge) Suspension of Car Park or Bay	£2.00 £3.50 £1.50 £75 flat fee + £6.00 per bay per day
Hilda House Car Park Annual staff permit Suspension of Car Park or Bay	£260.04 £75 flat fee + £1.50 per bay per day
Lowrey's Lane Car Park (Monday - Saturday 9.00am - 5.30pm) First 20 minutes Per hour All day Suspension of Car Park or Bay	Free £0.40 £2.00 £75 flat fee + £2.00 per bay per day
Mill Road Car Park (Monday - Sunday 8.00am - 11.00pm) Up to 1 hour Up to 2 hours Up to 3 hours All Day Seasonal Permit (Monday - Friday) (only available for 6 months at 50% of the annual fee) Seasonal Permit (All Day) (only available for 6 months at 50% of the annual fee) Seasonal Permit (specified days) (per day) Suspension of Car Park or Bay	£2.00 £3.40 £4.90 £6.50 £1,092.00 £1,638.00 £240.24 £75 flat fee + £6.50 per bay per day
Pipewellgate Car Park (Monday - Sunday 8.00am - 6.00pm) All Day 12 Month Seasonal Permit (Monday-Friday) 12 Month Seasonal Permit (All days) 6 Month Seasonal Permit (Monday - Friday) 6 Month Seasonal Permit (All Days) Suspension of Car Park or Bay	£2.70 £454.00 £680.00 £259.00 £363.00 £75 flat fee + £2.70 per bay per day

Quarryfield Road Car Park (Monday to Sunday all times, maximum stay 3 days) Up to 2 hours Up to 4 hours Up to 12 hours Up to 24 hours Up to 48 hours Up to 72 hours 12 month Seasonal Permit (Monday - Friday) 12 month Seasonal Permit (All days) 6 month Seasonal Permit (Monday - Friday) 6 month Seasonal Permit (All days) 3 month Seasonal Permit (Monday - Friday) 3 month Seasonal Permit (All days) 12 month Seasonal Permit (specified days) (per day) Suspension of car park or bay	£2.00 £3.00 £4.50 £6.50 £13.00 £19.50 £756.00 £1,134.00 £432.00 £605.00 £230.00 £321.00 £166.32 £75 flat fee + £6.50 per bay per day
Regent Court Car Park (Monday - Sunday 8.00am - 8.00pm) Up to 2 hours Up to 3 hours Up to 4 hours All day Sunday (Fixed daily charge) 12 Month Seasonal Permit (Monday - Friday) 12 Month Seasonal Permit (All days) 6 Month Seasonal Permit (Monday - Friday) 6 Month Seasonal Permit (All Days) 3 Month Seasonal Permit (Monday - Friday) 3 Month Seasonal Permit (All Days) 12 month Seasonal Permit (specified days) (per day) Suspension of Car Park or Bay	£2.10 £3.00 £3.90 £4.70 £1.50 £790.00 £1,069.00 £451.00 £570.00 £240.00 £303.00 £173.80 £75 flat fee + £4.70 per bay per day
South Shore Road Car Park (Monday - Sunday 8.00am - 9.00pm) Up to 1 hour Up to 2 hours Up to 3 hours All Day Seasonal Permit (Monday - Friday) (only available for 6 months at 50% of the annual fee) Seasonal Permit (All days) (only available for 6 months at 50% of the annual fee) Seasonal Permit (specified days) (per day) Suspension of car park or bay	£2.00 £3.40 £4.90 £6.50 £1,092.00 £1,638.00 £1,638.00 £75 flat fee + £6.50 per bay per day
Sunderland Road (Tynegate) Car Park (Monday - Sunday 8.00am - 6.00pm) All day Annual Staff Permit 12 month Seasonal Permit (Monday - Friday) 12 month Seasonal Permit (All days) Suspension of car park or bay	£1.00 £260.04 £168.00 £252.00 £75 flat fee + £1.00 per bay per day
Swinburne Street Car Park (Monday - Sunday 8.00am - 6.00pm) Up to 2 hours All Day Sunday (Fixed daily charge) Annual Staff Permit Suspension of car park or bay	£1.80 £3.60 £1.20 TBC £75 flat fee + £4.60 per bay per day
Town Hall Car Park (Monday - Sunday 8.00am - 6.00pm) Up to 2 hours All day Sunday (Fixed daily charge) Suspension of car park or bay	£1.80 £3.60 £1.20 £75 flat fee + £4.60 per bay per day
Whickham Shopping Centre (East) Car Park (short stay) (Monday - Saturday 9.00am - 5.30pm 4hr max stay) Per hour Suspension of car park or bay	£0.40 £75 flat fee + £3 per bay per day
Whickham Shopping Centre (West) Car Park (long stay) (Monday - Saturday 9.00am - 5.30pm) Per hour All Day Seasonal Permit (All days) Suspension of car park or bay	£0.40 £2.00 £150.00 £75 flat fee + £2 per bay per day

Other car parks where no parking charge is payable	
Suspension of car park or bay	£75 flat fee + £1.00 per bay per day
Replacement permit fee (all car parks, all circumstances)	£50.00
ON STREET PARKING	
On Street Penalty Charge (Statutory Charge) *	
Minimum	£50.00
Maximum	£70.00
*Charge is dependent on seriousness of contravention and set by Government. Discounted by 50% for prompt payment	
Church Street (Nos 1-3) Gateshead (All days 8.00am - 6.00pm 3hr max stay)	
Up to 1 hour	£1.60
Up to 2 hours	£3.10
Up to 3 hours	£4.60
Ely Street, Gateshead (Monday - Friday 9.00am - 6.00pm 2hr max stay)	
Up to 15 mins	£0.30
Up to 30 mins	£0.50
Up to 45 mins	£0.70
Up to 1 hour	£0.90
Up to 1 hr 15 mins	£1.10
Up to 1 hr 30 mins	£1.30
Up to 1 hr 45 mins	£1.50
Up to 2 hours	£1.70
Half Moon Lane/Hudson Street/Wellington St, Gateshead (Monday - Friday 9.00am - 6.00pm 3hr max stay)	
Up to 1 hour	£0.80
Up to 2 hours	£1.30
Up to 3 hours	£1.80
High Street, Gateshead (All days 8.00am - 6.00pm 2hr max stay)	
Up to 20 mins	£0.70
Up to 40 mins	£1.40
Up to 1 hour	£2.10
Up to 1 hour 20 mins	£2.80
Up to 1 hr 40 mins	£3.50
Up to 2 hours	£4.20
Hopper Street, Gateshead (Monday - Saturday 8.00am - 6.00pm 2hr max stay)	
Up to 1 hour	£1.00
Up to 2 hours	£2.00
Mulgrave Terrace, Gateshead (Monday - Saturday 8.30am - 5.30pm)	
Per hour	£0.40
Peterborough Close, Gateshead (Monday - Friday 9.00am - 6.00pm 2 hr max stay)	
Per Hour	£0.60
Queen Elizabeth Avenue (Monday - Friday 9.00am - 6.00pm 2hr max stay)	
Up to 1 hour	£0.70
Up to 2 hours	£1.40
Swinburne Street/Swinburne Place, Gateshead (All days 8.00am - 6.00pm 2hr max stay)	
Up to 1 hour	£0.50
Up to 2 hours	£1.00
Bensham Rd (Walker Terrace), Gateshead (All days 8.00am - 6.00pm 2hr max stay)	
Up to 20 mins	£0.70
Up to 40 mins	£1.40
Up to 1 hour	£2.10
Up to 1 hr 20 mins	£2.80
Up to 1 hr 40 mins	£3.50
Up to 2 hours	£4.20
Warwick Street, Gateshead (Monday - Saturday 8.00am - 6.00pm 2hr max stay)	
Up to 1 hour	£1.00
Up to 2 hours	£2.00

Worcester Green access road, Gateshead (Monday - Friday 9.00am - 6.00pm 2hr max stay)	
Up to 15 mins	£0.30
Up to 30 mins	£0.50
Up to 45 mins	£0.70
Up to 1 hour	£0.90
Up to 1 hr 15 mins	£1.10
Up to 1 hr 30 mins	£1.30
Up to 1 hr 45 mins	£1.50
Up to 2 hours	£1.70
BUS LANE ENFORCEMENT (subject to Council and Secretary of State approval)	
Penalty Charge Notices under S144 Transport Act 2000 for being in a bus lane	£60.00 (discounted by 50% if paid within a statutory period)
Resident Zone Annual Permit - Residents (per permit)	
First Permit	£25.00
Second permit (if applicable)	£50.00
Third permit (if applicable)	£75.00
Resident Zone Annual Permit - Residents' Visitor	
Book (10 vouchers) (3hr max stay)	£5.00
OAP/Blue Badge Residents (3hr max stay) permit valid for 3 years	£15.00
Resident Zone Annual Permit - Businesses (charge per permit)	
Blue Badge (Statutory Charge)	£150.00
Replacement permit charge	£10.00
Change of vehicle charge	£20.00
Health Professionals' permit	£10.00
Landlord Permit	£100.00
Trade permit (maximum 2 weeks)	£50.00
West Street Loading Bay	£5.00 flat fee plus £2.00 per day
Parking Dispensation Notice	£150.00 £75.00 non-refundable fee plus £5.00 for each 6 metres or part thereof of
Suspension Notice (Parking Bays)	£75.00 non-refundable fee plus £5.00 per bay/space per day
Site visit charge (per visit)	£100 (for up to 1 hour) + £50.00 for each subsequent hour or part thereof

CEMETERIES AND CREMATORIA	2020/21 PROPOSED CHARGE (Incl VAT where applicable)
Interments	
For the interment in a grave taken in rotation of an adult 18 years of age or over. (This does not include the Exclusive Rights of Burial)	£836.00
Additional cost of a grave taken out of rotation	£72.00
For the interment of cremated remains in a grave taken in rotation	£241.00
Interment fee Mon - Thurs 2pm - 4pm, Fri 1.45pm - 4pm	£1,051.00
Interment Saturday up to 3pm (by prior arrangement only)	£1,671.00
For any interment taking place more than 15 minutes before or after the appointment time, an additional fee for every further 15 minutes or fractional part thereof	£54.00
Exclusive Rights of Burial in full graves. For the exclusive right of burial in a grave space taken in rotation in any part of the burial ground. NOTE - All new graves must be purchased. Total term must not exceed 90 years. Fee for the following duration:	
For period of 50 years	£720.00
For period of 60 years	£864.00
For period of 70 years	£1,007.00
For period of 80 years	£1,150.00
For period of 90 years	£1,295.00
Exclusive Rights of Burial in cremated remains graves. For the exclusive right of burial in a grave space taken in in rotation in any part of the burial ground. NOTE - All new graves must be purchased Total term must not exceed 90 years. Fee for the following duration:	
For period of 50 years	£420.00
For period of 60 years	£503.00
For period of 70 years	£587.00
For period of 80 years	£672.00
For period of 90 years	£754.00
Exclusive Rights of Burial in childs grave. For the exclusive right of burial in a grave space taken in rotation in any part of the burial ground. Total term must not exceed 90 years. Fee for the following duration:	
For period of 50 years	£420.00
For period of 60 years	£503.00
For period of 70 years	£587.00
For period of 80 years	£672.00
For period of 90 years	£754.00
Note- The fees indicated include the Deed of Grant and all expenses thereof. On the expiry of original term referred to above, an option may be exercised to extend the period of Exclusive Right of Burial for a further period (total term must not exceed 90 years).	
Extention to existing Exclusive Rights of burial on expiry of initial lease (Must not extend beyond 90 years in total)	
Extension to existing Exclusive Rights of Burial - Full Grave	
20 years	£288.00
30 years	£432.00
40 years	£576.00
Extension to existing to existing Exclusive Rights of burial - Cremated Remains Grave	
20 years	£168.00
30 years	£252.00
40 years	£336.00
Extension to existing Exclusive Rights of burial - Childrens Grave	
20 years	£168.00
30 years	£252.00
40 years	£336.00
Note - In some instances double fees may apply for non - residents. Please check with Bereavement Office.	

Gravestones, Tablets and Monumental Inscriptions	
For the right to erect or place a grave or vault in respect of which the Exclusive Right of Burial has been granted:	£282.00
A memorial stone 450mm up to 915mm in height and 450mm to 915mm in width (vertical)	POA
NB All stones over 915mm in height or width will be priced on application	£58.00
Additional inscription on a headstone	£180.00
Half kerbstones - lawned section width of stone 600mm in front (full burials only)	£360.00
Kerbstones or border stones enclosing a space not exceeding the measurements specified in the Regulations.	£68.00
Horizontal Plaque to be placed between kerb stones not exceeding 750mm x 750mm.	
A Memorial Seat	
Memorial seat without the need for a base to be constructed	£1,300.00
Memorial Seat with the need for a base to be constructed	£2,000.00
Memorial cast iron plaque on existing seat in Saltwell Park for 10 years	£546.00
Additional or replacement plaque on an existing seat	£199.00
Renewal of 10 year lease for plaque	£346.00
Miscellaneous Charges	
Exhumation fees (excluding charges for re-interring)	POA
Free standing vase, tablet, or flower stand (right to place) up to 450mm x 300mm	£29.00
Coffin Cover	£638.00
Register transfer of ownership of grave or vault	£40.00
Use of cemetery chapel for services (only if available) fee is in addition to interment fee.	£100.00
Replacement memorial stone	£68.00
Replacement kerbstone (Half Kerbs)	£90.00
Replacement kerbstone (Full Kerbs)	£178.00
Renovation - regilding, cleaning etc	£41.00
Service cancellation (less than 72 hours notice)	£172.00
Cremation	
Of the body of a person whose age at the time of death exceeded 18 years	£653.00
Environmental Surcharge	£47.00
Non-Resident Surcharge	£35.00
Additional service time of 20 mins at Saltwell Crematorium for 12 noon & 3 pm services only	£65.00
Note - These fees apply where a cremation takes place between the hours of 9.00am and 3.30pm on weekdays, in any other cases, the fee will be increased by 100%. The cremation fee includes: Use of Chapel, waiting room, etc, and all attendance after coffin placed on catafalque by undertaker The fees include the disposal of cremated remains in the garden of remembrance and a polycontainer for cremated remains.	
Entries in Book of Remembrance including touch screen visual display of entry accessible throughout the year	
Each line of entry (entries must consist of either 2, 5 or 8 lines)	£35.00
For Emblem or Service Badge	£115.00
Family Crest or Coat of Arms	£137.00
Token Entry charged at actual cost plus:	
Admin fee	£34.00
Miscellaneous Charges	
Medical Referee	£39.00
Disposal in Garden of Remembrance of a person cremated elsewhere	£57.00
Family search (searches for children, siblings, parents, grandparents are free). Charge applicable for all other searches. Charge is for one name, at one location.	£35.00
Memorial Wall Plaque for 10 years	£457.00
Extension of memorial wall plaque or memorial kerb plaque for period of 10 years (on expiry of lease)	£257.00
Memorial Kerb Tablet including plaque, inscription & vase (for a period of 10 years)	£797.00
Memorial Wall / Kerb Tablet - replacement plaque (for remainder of 10 year lease)	£201.00
Appointment with staff to be shown grave location for family search (searches for children, siblings, parents, grandparents are free)	£38.00
Dignified disposal of body parts - charged at 50% of the appropriate charge for an interment or a cremation.	POA

DEVELOPMENT AND PUBLIC PROTECTION

**2020/21 AGREED
CHARGE (Incl VAT
where applicable)**

Trading Standards

Fees for the purpose of any work carried out under the provisions of Weights and Measures Act 1985 and for any other metrological activity. For the testing of any equipment, the fee will be determined by the hourly rate of the Weights and Measures Inspector and will include a fee for time for preparation and travelling to the place of verification or testing. Where the nature of the equipment requires the presence of support staff, an additional fee will be charged to include an hourly rate for the member of staff and will include travelling to the place of verification or testing. An additional charge will be made to cover the cost of hiring any additional equipment required for the test.

Hourly rate for an Inspector of Weights and Measures	£85.00
Hourly rate for a member of support staff	£37.50
General Trading Standards Advice - per hour	£78.00

Authorisations under the Environmental Protection Act 1990 / Pollution Prevention and Control Act 1999 Local Authority Pollution Control

Application Fee - All charges are Statutory

Standard Process	£1,650.00
Additional fee for operating without a permit	£1,188.00
PVR 1 & dry cleaners	£155.00
PVR 1 & 2 combined	£257.00
Vehicle refinishers & other reduced fee activities	£362.00
Reduced fee activities*: Additional fee for operating without a permit	£99.00
Mobile screening and crushing plant	£1,650.00
For the third to seventh applications	£985.00
For the eighth and subsequent applications	£498.00

Where an application for any of the above is for a combined Part B and waste application, an extra charge is added to the above amounts £308.00

Annual Subsistence Charge

Standard Process - Low Risk	£787.40
Standard Process - Low Risk additional amount which must be charged where a permit is for a combined Part B and waste installation	£105.10
Standard Process - Medium Risk	£1,184.20
Standard Process - Medium Risk additional amount which must be charged where a permit is for a combined Part B and waste installation	£159.10
Standard Process - High Risk	£1,781.90
Standard Process - High Risk additional amount which must be charged where a permit is for a combined Part B and waste installation	£211.10
Reduced fee activities - Low Risk - Statutory Charge	£79.00
Reduced fee activities - Medium Risk - Statutory Charge	£158.00
Reduced fee activities - High Risk - Statutory Charge	£237.00
Petroleum Vapour Recovery stage I and II - Low Risk	£115.30
Petroleum Vapour Recovery stage I and II - Medium Risk	£230.50
Petroleum Vapour Recovery stage I and II - High Risk	£347.80

* Reduced fee activities are service stations, vehicle refinishers, dry cleaners

Vehicle refinishers, Low Risk**	£232.60
Vehicle refinishers, Medium Risk**	£372.30
Vehicle refinishers, High Risk**	£559.00
Odouring of natural gas, Low Risk - Statutory charge	£79.00
Odouring of natural gas, Medium Risk - Statutory charge	£158.00
Odouring of natural gas, High Risk - Statutory charge	£237.00
Mobile screening and crushing plant, Low Risk - Statutory charge	£646.00
Mobile screening and crushing plant, Medium Risk - Statutory charge	£1,034.00
Mobile screening and crushing plant, High Risk - Statutory charge	£1,506.00
For the third to seventh authorisations, Low Risk - Statutory charge	£385.00
For the third to seventh authorisations, Medium Risk - Statutory charge	£617.00
For the third to seventh authorisations, High Risk - Statutory charge	£924.00
For the eighth and subsequent authorisations, Low Risk - Statutory charge	£198.00
For the eighth and subsequent authorisations, Medium Risk - Statutory charge	£316.00
For the eighth and subsequent authorisations, High Risk - Statutory charge	£473.00
Additional charge if subsistence payment is made by quarterly instalments - Statutory charge	£38.00

**Where part B installation is subject to reporting under the E-PRTR Regulation, an extra £98.00 must be added to the above amounts.

Transfer and surrender - All charges are Statutory

Standard process transfer	£169.00
Standard process partial transfer	£497.00
Surrender: all Part B activities	n/a
Reduced fee activities***: transfer	n/a
Reduced fee activities***: partial transfer	£47.00
(2010/11) New Operator at low risk reduced fee activity	£78.00

Temporary Transfers for Mobiles - All charges are Statutory

First Transfer	£53.00
Repeat following enforcement or warning	£53.00

Substantial Changes (Sections 10 and 11 of the Act) - All charges are Statutory

Standard Process	£1,050.00
Standard process where the substantial change results in a new PPC activity	£1,650.00
Reduced fee activities***	£102.00

***All above charges include the extra £98 for reporting under the E-PRTR Regulation

Local Authority Integrated Pollution Prevention and Control - All charges are Statutory	
Application	£3,363.00
Additional fee for operating without a permit	£1,188.00
Annual Subsistence - Low	£1,446.00
Annual Subsistence - Medium	£1,610.00
Annual Subsistence - High	£2,333.00
Additional charge of subsistence payment is made by quarterly instalments	£38.00
Late Payment Fee	£52.00
Substantial Variation	£1,368.00
Transfer	£235.00
Partial Transfer	£698.00
Surrender	£698.00
LAPC and LAPPC mobile plant charges (Application/ Subsistence) - All charges are Statutory	
1 authorisation, Application fee	£1,650.00
1 authorisation, Subsistence Low risk	£646.00
1 authorisation, Subsistence Medium risk	£1,034.00
1 authorisation, Subsistence High risk	£1,506.00
2 authorisations, Application fee	£1,650.00
2 authorisations, Subsistence Low risk	£646.00
2 authorisations, Subsistence Medium risk	£1,034.00
2 authorisations, Subsistence High risk	£1,506.00
For the third to seventh authorisations, Application fee	£985.00
For the third to seventh authorisations, Subsistence Low risk	£385.00
For the third to seventh authorisations, Subsistence Medium risk	£617.00
For the third to seventh authorisations, Subsistence High risk	£924.00
For the eighth and subsequent authorisations, Application fee	£498.00
For the eighth and subsequent authorisations, Subsistence Low risk	£198.00
For the eighth and subsequent authorisations, Subsistence Medium risk	£316.00
For the eighth and subsequent authorisations, Subsistence High risk	£473.00
Land Contamination queries	
General Queries	£150.00
Large or Complex Queries - actual cost using hourly charge out rates	POA
Environmental Enforcement	
Littering	£75.00
Dog control offences	£75.00
Graffiti	£75.00
Fly-posting	£75.00

HIGHWAYS AND TRANSPORT	2020/21 AGREED CHARGE (Incl VAT where applicable)
Road Opening Notice	
Section 171 Licence (Road Opening Notice)	£250.00
Amendments to Section 171 Licence	£60.00
Permission to maintain apparatus in Public Highways	
Section 50 Licence - New Roads & Street Works Act (new apparatus)	£550.00
Section 50 Licence - New Roads & Street Works Act (existing apparatus)	£275.00
Amendments to Section 50 Licence	£60.00
Temporary Traffic Signals Fees (for non-statutory undertakers)	
Approval of temporary traffic management proposals	£35.00
2 Way Signals application	£50.00
Amendment	£25.00
Site Visit (per visit where required, additional to other fees)	£100 (for up to 1 hour) + £50.00 for each subsequent hour or part thereof
Highways Inspection Reports	
Highways Inspection Reports (per street per year)	£51.50
Request for Service / Complaint Records (per street per year)	£51.50
Works Orders (per street per year)	£51.50
Street Works Records (per street per year)	£34.40
Plan extract of adoption records (additional/follow up) (per OS plan used)	£11.80
Plan extract of adoption records (duplicate) (per OS plan used)	£24.20
Standard search additional questions (per question)	£12.80
Non-Standard search additional questions (per question)	£20.10
NRASWA Inspection Fees (Statutory fees)	
Sample Inspection Fee - Statutory Fee	£50.00
Defective Reinstatement Inspection Fee - Statutory Fee	£47.50
Third Party Inspection Fee - Statutory Fee	£68.00
Traffic Regulation Orders	actual cost
NRASWA Penalty Charges (Statutory fees)	
Street Works Fixed Penalty Notices	£120.00
	(£80.00 if paid within a statutory period)
NRASWA S74 Charges (Statutory fees)	
Overrun charges under S74	variable
Road Works and Street Works Permit Scheme	
Provisional Advance Authorisation (Road Category 0-2 or traffic sensitive)	£81.00
Provisional Advance Authorisation (Road Category 3-4 and non-traffic sensitive)	£72.00
Major works - over 10 days or traffic regulation order required (Road Category 0-2 or traffic sensitive).	£171.00
Major works - over 10 days or traffic regulation order required (Road Category 3-4 or non-traffic sensitive).	£115.00
Major works - 4 to 10 days and no traffic regulation order required (Road Category 0-2 or traffic sensitive).	£120.00
Major works - 4 to 10 days and no traffic regulation order required (Road Category 3-4 or non-traffic sensitive).	£75.00
Major works - up to 3 days and no traffic regulation order required (Road Category 0-2 or traffic sensitive).	£65.00
Major works - up to 3 days and no traffic regulation order required (Road Category 3-4 or non-traffic sensitive).	£40.00
Standard works (Road Category 0-2 or traffic sensitive).	£120.00
Standard works (Road Category 3-4 or non-traffic sensitive).	£75.00
Minor works (Road Category 0-2 or traffic sensitive).	£65.00
Minor works (Road Category 3-4 or non-traffic sensitive).	£40.00
Immediate works (Road Category 0-2 or traffic sensitive).	£49.00
Immediate works (Road Category 3-4 or non-traffic sensitive).	£36.00
Permit Variation (Road Category 0-2 or traffic sensitive)	£45.00
Permit Variation (Road Category 3-4 or non-traffic sensitive)	£35.00
Traffic and Accident Data Unit Charges	
Traffic and Accident Data - 1-4 items	£183.60
Unit - Charge for Data for each subsequent item	£46.80
Road Traffic Collision Data - 1-4 items	£192.00
Road Traffic Collision Data for each subsequent item	£48.00
Annual fee for access to CIRTAS or TRADS	£1,591.20

Transport Costs Associated with Development	
Where changes to the transport network are required in order to accommodate development.	
Checking of Designs - Estimated cost of works:	
<£25,000	£1,040.40
£25,000 - £75,000	£1,560.60
£75,000 - £250,000	£3,121.20
> £250,000	£5,202.00
This does not include any charges for checking the design of highway structures, exceptional or complex works or traffic signals.	
Supervision/ Inspection of Works - A charge of £1,000 +9% of the estimated cost of the works will be levied. - (This charge may be varied by agreement in exceptional circumstances).	
Street Naming and Numbering (SNN)	
Assignment of name to a new street	£200.00
Postal numbering for a new development on a new or existing street	£200.00 1st plot and £5.00 per additional plot
Alteration at the request of the developer/applicant in either street name or property numbers to new development after initial SNN has been undertaken, this charge is in addition to the above charges where applicable	£200.00
Renaming or the assignment of a name to an existing street at developer's/occupier's request	£200.00 plus £20.00 per property
Changing the assigned postal numbering/street of an existing single property at the developer's/occupier's request, which does not involve the creation or renaming of a street.	£100.00
Subdividing/merging of an existing property to create new postal addresses.	£50.00 per unit
Allocating/altering a house name to an existing address.	£50.00 per unit
Confirmation of postal address to property occupiers/owners/solicitors/conveyancers and other third parties	£50.00 per address
Network Management	
Footway crossing applications	£200.00
Temporary sign (including tourist sign applications)	£132.00
H Bar road marking applications	£90.00
H Bar road marking maintenance	£85.00 to maintain the line when required
Multiple phase temporary traffic signal application	£475 or £300 if 21 days' notice is given
Temporary traffic regulation order (by order)	POA
Temporary traffic regulation order (by notice)	POA
Temporary traffic regulation order (by emergency notice)	POA
Temporary traffic regulation order (by the Police Clauses act)	POA
ID Badge for Central Transport Unit contractors (per badge) (this is needed for contracted runs)	£10.20

HIRE OF FACILITIES	2020/21 AGREED CHARGE (Incl VAT where applicable)
Multipurpose Buildings	
Room Bookings Hourly Rate	
Small room (less than 10 people)	
Weekday	£19.38
Saturday	£25.50
Sunday	£32.13
Medium room (11-20 people)	
Weekday	£24.48
Saturday	£30.09
Sunday	£39.78
Large Room (more than 20 people)	
Weekday	£29.07
Saturday	£31.11
Sunday	£39.78
Room Bookings Daily Rate	
Small room (less than 10 people)	
Weekday	£125.46
Saturday	£171.36
Sunday	£219.81
Medium room (11-20 people)	
Weekday	£161.67
Saturday	£208.08
Sunday	£275.40
Large Room (more than 20 people)	
Weekday	£197.37
Saturday	£216.75
Sunday	£275.40
Elgin Centre	
Meeting Room - as per small room hire shown above	
Multi Use Games Area (per hour)	£13.77
Sports Hall (per hour)	£44.88
Sports Hall (per day)	£313.14
LIBRARIES	
Caedmon Hall* - day time rate	
up to 2 hour session - use of room	£141.00
up to 5 hour session - use of room	£226.00
up to 8 hour session - use of room	£362.00
*A discount of 20% is available for voluntary groups, internal hire and Gateshead based not-for-profit organisations). All evening hires incur an additional £25 per hour cost for staffing. Caedmon Hall requires 2 additional members of staff after the day time occupancy hours for safety due to the design of the building and the location of the hall. Technicians charges, use of piano and extra staff are costed at the actual rate of the charge to the council as they are sourced externally	
Community Library Rooms - Central Library - day time rate	
up to 2 hour session - use of room	£35.00
up to 3 hour session - use of room	£54.00
up to 4 Hour Session - use of room	£73.50
8 hour hire	£135.00
Sowerby Room - Central Library - rate per hour	£11.25
Community Library Rooms - Blaydon Library - day time rate	
up to 2 hour session - use of room	POA
up to 3 hour session - use of room	POA
up to 4 Hour Session - use of room	POA
8 hour hire	POA
Cancellation of Bookings - Central Library	
Within 48 hours of intended use	100% of hire charge
Within two weeks prior to date of the event	75% of hire charge
Between two and four weeks prior to date of the event	50% of hire charge
St Mary's Heritage Centre**	
Daytime rate	
Main Hall (per hour)	£60.00
Chancel (per hour)	£34.50
**A discount of 20% is available for voluntary groups, internal hire and Gateshead not-for-profit organisations. A discount of 20% is available for hire of the whole building. All evening hires incur an additional £24 per person per hour cost for staffing.	
SALTWELL PARK	
Weekdays	
Wailes Room (half day)	£166.46
Wailes Room (full day)	£312.12
Training Room (half day)	£65.59
Training Room (Full day)	£109.24
Saltwell Towers (evening 7pm to midnight)	£780.30
Saltwell Towers Gallery (half day)	£780.30
Saltwell Towers Gallery (full day)	£1,560.60

Saturday	
Wailes Room (half day)	£166.46
Wailes Room (full day)	£312.12
Training Room (half day)	£65.59
Training Room (Full day)	£109.24
Saltwell Towers (evening 7pm to midnight)	£780.30
Saltwell Towers Gallery (half day)	£780.30
Saltwell Towers Gallery (full day)	£1,560.60
Sunday	
Wailes Room (half day)	£166.46
Wailes Room (full day)	£312.12
Saltwell Towers (evening 7pm to midnight)	£1,560.60
Saltwell Towers Gallery (half day)	£1,560.60
Saltwell Towers Gallery (full day)	£1,560.60
** Where hire of room is for wedding facilities (ceremony, wedding breakfast or evening reception the whole charge is standard rated).	
CIVIC CENTRE	
Bewicks B (half day) Weekdays Only x 4 Hours	£150.76
Bewicks B (full day) Weekdays Only	£272.03
Bewicks A&B Friday Evening	£1,020.00
Bewicks A&B (half day) Sat or Sun x 4 Hours	£2,040.00
Bewicks A&B (full day) Sat or Sun > 4 Hours	£2,040.00
Weekday per Half Day	
The Lamesely Room	£91.80
The Bridges Room	£91.80
The Whickham Room	£91.80
The Blaydon Room	£91.80
Saltwell Room	£91.80
Dave Hopper Room	£62.73
The Council Chamber	£194.82
Weekday per Full Day	
The Lamesely Room	£183.09
The Bridges Room	£183.09
The Whickham Room	£183.09
The Blaydon Room	£183.09
Saltwell Room	£183.09
Dave Hopper Room	£125.46
The Council Chamber (per session)	£390.15
PARKS AND PAVILIONS	*Negotiable
** Where the charge is negotiable – A session is of no fixed period but is dependent upon the needs of the individual organisation.	
DRYDEN CENTRE	
Non Commercial Organisations **	
Weekdays	
(Discount of 20% if five consecutive weekdays (Mon-Fri 18:00 - 22:00) booked. May be subject to sole user charge £50.00)	
Conference Hall (per hour)	£71.91
Conference Hall (per 3 hour session)	£196.35
Conference Hall (per hour) Theatre Groups	£54.57
Conference Hall (per 3 hour session) Theatre Groups	£164.22
Rooms Up to 10 People (per hour)	£18.36
Rooms Up to 10 People (per 3 hour session)	£52.53
Rooms Up to 20 People (per hour)	£28.05
Rooms Up to 20 People (per 3 hour session)	£72.93
Rooms 21 - 30 People (per hour)	£32.13
Rooms 21 - 30 People (per 3 hour session)	£92.31
Conference Room (per hour)	£36.21
Conference Room (per 3 hour session)	£107.10
Theatre package for amateur operatic, dramatic or other performances including rehearsals. ***	£164.22
Saturday	
Conference Hall (per hour)	£105.06
Conference Hall (per 3 hour session)	£294.78
Conference Hall (per hour) Theatre Groups	£66.30
Conference Hall (per 3 hour session) Theatre Groups	£197.37
Rooms Up to 10 People (per hour)	£24.48
Rooms Up to 10 People (per 3 hour session)	£70.89
Rooms Up to 20 People (per hour)	£33.15
Rooms Up to 20 People (per 3 hour session)	£96.39
Rooms 21 - 30 People (per hour)	£34.17
Rooms 21 - 30 People (per 3 hour session)	£100.47
Conference Room (per hour)	£42.84
Conference Room (per 3 hour session)	£119.85
Theatre package for amateur operatic, dramatic or other performances including rehearsals. ***	£197.37

Sunday and Bank Holiday	
Conference Hall (per hour)	£123.42
Conference Hall (per 3 hour session)	£341.70
Conference Hall (per hour) Theatre Groups	£66.30
Conference Hall (per 3 hour session) Theatre Groups	£197.37
Rooms Up to 10 People (per hour)	£26.83
Rooms Up to 10 People (per 3 hour session)	£77.01
Rooms Up to 20 People (per hour)	£42.84
Rooms Up to 20 People (per 3 hour session)	£117.81
Rooms 21 - 30 People (per hour)	£45.90
Rooms 21 - 30 People (per 3 hour session)	£130.56
Conference Room (per hour)	£49.47
Conference Room (per 3 hour session)	£139.23
Theatre package for amateur operatic, dramatic or other performances including rehearsals. ***	£197.37
Photocopying - per copy	£0.10
Commercial Organisations **	
Weekdays	
Conference Hall (per hour)	£83.64
Conference Hall (per 3 hour session)	£247.35
Rooms Up to 10 People (per hour)	£21.42
Rooms Up to 10 People (per 3 hour session)	£63.24
Rooms Up to 20 People (per hour)	£33.15
Rooms Up to 20 People (per 3 hour session)	£98.43
Rooms 21 - 30 People (per hour)	£42.84
Rooms 21 - 30 People (per 3 hour session)	£126.48
Conference Room (per hour)	£49.47
Conference Room (per 3 hour session)	£146.88
Saturday	
Conference Hall (per hour)	£126.48
Conference Hall (per 3 hour session)	£375.87
Rooms Up to 10 People (per hour)	£27.03
Rooms Up to 10 People (per 3 hour session)	£77.01
Rooms Up to 20 People (per hour)	£45.90
Rooms Up to 20 People (per 3 hour session)	£137.19
Rooms 21 - 30 People (per hour)	£49.47
Rooms 21 - 30 People (per 3 hour session)	£146.88
Conference Room (per hour)	£55.59
Conference Room (per 3 hour session)	£167.28
Sunday and Bank Holiday	
Conference Hall (per hour)	£143.82
Conference Hall (per 3 hour session)	£428.40
Rooms Up to 10 People (per hour)	£31.11
Rooms Up to 10 People (per 3 hour session)	£91.29
Rooms Up to 20 People (per hour)	£54.57
Rooms Up to 20 People (per 3 hour session)	£164.22
Rooms 21 - 30 People (per hour)	£62.22
Rooms 21 - 30 People (per 3 hour session)	£185.64
Conference Room (per hour)	£67.32
Conference Room (per 3 hour session)	£202.47
Photocopying - per copy	£0.20
Refreshments - Buffet Lunch menu available for choices and price.	POA
Cancellation of Bookings	
Up to 2 weeks' notice	50% of Hire Charge
Up to 5 working days notice	75% of Hire Charge
Up to 2 working days notice	100% of Hire Charge
Cancellation on day of hire	100% of Hire Charge
** Equipment hire is included in relevant charges above. Where a separate identifiable charge is made for equipment hire this will be subject to VAT at the standard rate.	
***Includes use of specialist sound and lighting equipment and access to stage, under stage area, use of piano i.e. all specialist facilities for a stage performance.	

HOUSING RELATED CHARGES AND LICENSING	2020/21 AGREED CHARGE (Incl VAT where applicable)
Baltic Road Gypsy and Traveller's Site Entry Deposit £233.00 Site Rental Double Pitch - per week £52.00 Electricity sale tariffs to be adjusted in line with Electricity Board increases	
Housing Act 2004 Action Housing Act Notices and Orders - Charge imposed when Housing Act Notices are served or orders made under Part 1 of the Act (except Hazard Awareness Notices). £412.00 Works in default - A charge for the administration of carrying out works in default for notices served under Town and County Planning, Housing, Public Health, Environmental Protection Prevention of Damage by Pests and Building Acts and for the administration of emergency remedial action carried out under the Housing Act 2004. £228 or 20% is charged whichever is the greater. Minimum £228.00 or 20%	
Mandatory HMO Licencing* HMO Licence (up to 14 bedrooms) (£514 payment due at the time of application / £341 payment due immediately following Grant of Licence) £855.00 HMO Licence (15+ bedrooms) (£591 payment due at the time of application / £341 payment due immediately following Grant of Licence) £932.00	
Renewal of Mandatory HMO Licencing* HMO Licence Renewal (up to 14 bedrooms) (£411 payment due at the time of application / £341 payment due immediately following Grant of Licence) £752.00 HMO Licence Renewal (15+ bedrooms) (£488 payment due at the time of application / £341 payment due immediately following Grant of Licence) £829.00 Variation of HMO Licence (at Licence Holders request) £164.00	
Immigration Inspections - Charge imposed when EHO's inspect properties in respect of immigration and visa purposes. £123.00	
Housing Grants Support fee on Housing Grants - A 15% support fee is charged for the administration of all private sector home repair, renovation and disabled facility grants. 15% oncost of relevant fee	
Selective Licencing - Central Gateshead Ph2 and The Avenues Phase 1 Early Application Fee (complete application received prior to scheme live date, or before licensable property is purchased / managed mid scheme) £550.00 Standard Fee (complete application received within 28 days of becoming licensable) £750.00 Standard Fee Plus (complete application received more than 28 days of property becoming licensable and reminder sent) £850.00 Late Application Fee (complete application received more than 28 days of becoming licensable and application had to be pursued on multiple occasions) £1,000.00	
Discounts Accredited property (paid at expiry if licence) (£100 18% discount from standard fee) * Unaccredited on application - discount repaid if property accredited within agreed timescales and property meets standard for full licence duration * Accredited at time of application - £50 upfront discount for properties already accredited and £50 paid at licence expiry if standard maintained * Accredited member of a National Landlords Association (or equivalent) (£100 up front discount for current accredited members / licence holder commits to and attends foundation course / joins association. £65 additional discount at end of scheme if accredited status and association membership maintained for full licence duration. * Multiple properties (discount on the fit and proper element of a licence after the first application) (£10 per subsequent application)	
Licence Variations Change of licence holder £850.00 Change of manager (if the new manager is the most appropriate to be the licence holder and the property owner remains the same) £50.00	
Charges Charge for provision of and receipt of a paper application (for applications received after online system becomes available) £50.00 Charge for each incomplete / deficient application received £25 + fee Phased payment plan (per property) £25.00 Charge for failing to return requested property / licence information mid scheme £25.00 Caution issue (as an alternative to prosecution) £300.00 Public register - request for paper copy £50.00	
Enforcement action under Part 1 of The Housing Act 2004 relating to a licensed property (charged under s49 of The Housing Act 2004) per legal notice £350.00	
Redress Schemes for Lettings Agency Work and Property Management Penalty Charge - First Warning Letter Issued £104.00 Penalty Charge - Non Compliance with Warning Letter and First Non-Compliance Notice of Intent Served* £3,120.00 Penalty Charge - Non Compliance with Warning Letter and Second Non-Compliance Notice of Intent Served £4,160.00 Penalty Charge - Non Compliance with Warning Letter, persistent and multiple non-compliance - Notice of Intent Served £5,200.00 * Reduced to a penalty of £2040 where the agent has failed to comply with the requirements under the regulations, but has ceased to operate in that capacity at the time of the issue of a Notice of Intent	

LICENSING	2020/21 PROPOSED CHARGE (Incl VAT where applicable)
Animal Welfare (Licencing of Activities Involving Animals) (England) Regulations 2018	
Pet Shop Licence*	£270.30
Pet Shop Renewal*	£212.20
Animal Boarding Establishment - Licence*	£274.40
Animal Boarding Establishment - Renewal	£193.80
Host Licence	£74.50
Host Licence Renewal	£74.50
Dog Breeders - Licence*	£270.30
Dog Breeding Renewal	£193.80
Dangerous Wild Animals - Licence	£147.90
Riding Establishment - Licence*	£270.30
Riding Establishment - Renewal*	£232.60
Performing Animals Registration	£249.90
Performing Animals Renewal	£212.20
Performing Animals - Amendment to a current listed above	£15.30
Performing Animals - Copies of licence	£15.30
Zoo Licensing *	£306.00
Any additional work for variations of the above will be charged at the hourly rate of £36	
* Plus cost of veterinary inspection	
Scrap Metal Dealers Act 2013	
New Application (3yrs) - Site Licence	£364.10
New Application (3yrs) - Collector Licence	£149.80
Renewal Application (3yrs) - Site Licence	£269.50
Renewal Application (3yrs) - Collectors Licence	£81.20
Variation Application - Site Licence	£71.80
Variation Application - Collector Licence	£40.10
Variations (address/ vehicles/ contact details)	£10.90
Replacement Licence or Badge	£9.50
Provision of scrap metal licensing advice	£78.00 per hour
Practice of acupuncture or the business of tattooing, semi-permanent skin-colouring, cosmetic piercing or electrolysis	
Person (one off charge)	£127.50
Premises (one off charge)	£249.90
Hackney Carriage & Private Hire Licences	
Vehicle Licence - Hackney Carriage	£180.30
Vehicle Licence - Private Hire	£180.30
A full refund (less a variable administration fee) on any licence fee will only be made following a written request made within 28 days of the licence having been processed. After 28 days, the value of the refund will equal the vehicle plate deposit, plus (if the 6 month test has not been taken) the vehicle test fee.	
Private Hire Operators Licence	£157.00
Operators Annual Fee (Years 2-5)	£105.00
Hackney Carriage Drivers Licence (1 year)	£51.90
Hackney Carriage Drivers Licence (2 years)	£86.90
Hackney Carriage Drivers Licence (3 years)	£121.90
Private Hire Drivers Licence (1 year)	£51.90
Private Hire Drivers Licence (2 years)	£86.90
Private Hire Drivers Licence (3 years)	£121.90
Dual Driver Licence (1 year)	£84.00
Dual Driver Licence (2 years)	£119.00
Dual Driver Licence (3 years)	£154.00
Upgrade to dual driver licence from hackney carriage or private hire driver	£32.10
Replacement of Licence or Badge	£10.70
Vehicle Plate Deposit	£14.50
Locality Test Fee	£14.50
Transfer of vehicle proprietor of change of vehicle	£27.00
Replacement door crest (each)	£5.10
Copy of CSE course attendance certificate - Hackney, Private, or Dual driver	£10.90
Expedited Applications (48 hour response)	
Vehicle Licence - Hackney Carriage	£230.30
Vehicle Licence - Private Hire	£230.30
Hackney Carriage Drivers Licence (1 year)	£101.90
Hackney Carriage Drivers Licence (2 years)	£136.90
Hackney Carriage Drivers Licence (3 years)	£171.90
Private Hire Drivers Licence (1 year)	£101.90
Private Hire Drivers Licence (2 years)	£136.90
Private Hire Drivers Licence (3 years)	£171.90
Dual Driver Licence (1 year)	£134.00
Dual Driver Licence (2 years)	£169.00
Dual Driver Licence (3 years)	£204.00
Provision of hackney carriage and or private hire licensing advice	£76.50 per hour

Pleasure Craft Licences	
Vessel (Annual)	£73.80
Person (Annual)	£22.80
Sex Establishments	
Sex Shop	£2,003.80
Sex Cinema	£2,003.80
Sexual Entertainment Venue	£2,003.80
Sex Establishment Variation/ Transfer Fee	£896.80
Environmental Health Enforcement Advice	
Environmental Health Enforcement Advice - per hour	£82.00
Food Safety export certificates	£82 plus £82 per hour
Food Hygiene Rerating	£168.00
General Licensing Advice - per hour	£78.00
Copy of CSE Course Attendance Certificate	£10.90
Initial purchase fee for a Club Premises Certificate or Premises Licence - Statutory Charges	
Rateable Value	
£0 - £4,300	£100.00
£4,301 - £33,000	£190.00
£33,001 - £87,000	£315.00
£87,001 - £125,000	£450.00
£87,001 - £125,000 (primarily selling alcohol)	£900.00
£125,001 & Over	£635.00
£125,001 & Over (primarily selling alcohol)	£1,905.00
Annual renewal fee for a Club Premises Certificate or Premises Licence - Statutory Charges	
Rateable Value	
£0 - £4,300	£70.00
£4,301 - £33,000	£180.00
£33,001 - £87,000	£295.00
£87,001 - £125,000	£320.00
£87,001 - £125,000 (primarily selling alcohol)	£640.00
£125,001 & Over	£350.00
£125,001 & Over (primarily selling alcohol)	£1,050.00
Other Statutory Charges	
Minor Variation of Premises Licence or Club Premises Certificate	£89.00
Theft/Loss of Club Premises Certificate, Premises Licence or Summary	£10.50
Change to Name or Address	£10.50
Change of Club Name or Alteration to Rules	£10.50
Change of Registered Address of Club	£10.50
Additional fees for Premises (Large Scale Venues) Contact Licensing Section on 0191 433 4741 or licencing@gateshead.gov.uk	
Variation of DPS on Premises Licence	£23.00
Application to Transfer Premises Licence	£23.00
Interim Authority for Premises Licence	£23.00
Disapplication of a Mandatory Alcohol Condition	£23.00
Interest in Premises (Right of Freeholder to be Notified)	£21.00
Temporary Event Notice	£21.00
Theft/Loss of Temporary Event Notice	£10.50
Provisional Statement	£315.00
Theft/Loss of Provisional Statement	£10.50
Personal Licence (Grant or Renewal)	£37.00
Change to Name or Address	£10.50
Theft/Loss of Personal Licence	£10.50
Unlicensed Family Entertainment Centre Gaming Machine Permits - Statutory Charges	
Grant	£300.00
Renewal	£300.00
Existing Operator Grant	£100.00
Change of Name	£25.00
Copy of Permit	£15.00
Prize Gaming Permits - Statutory Charges	
Grant	£300.00
Renewal	£300.00
Existing Operator Grant	£100.00
Change of Name	£25.00
Copy of Permit	£15.00
Club Gaming Permits - Statutory Charges	
Grant	£200.00
Grant (Club Premises Certificate Holder)	£100.00
Existing Operator Grant	£100.00
Variation	£100.00
Renewal	£200.00
Renewal (Club Premises Certificate Holder)	£100.00
Annual Fee	£50.00
Copy of Permit	£15.00

Club Gaming Machine Permits - Statutory Charges	
Grant	£200.00
Grant (Club Premises Certificate Holder)	£100.00
Existing Operator Grant	£100.00
Variation	£100.00
Renewal	£200.00
Renewal (Club Premises Certificate Holder)	£100.00
Annual Fee	£50.00
Copy of Permit	£15.00
Licensed Premises Gaming Machine Permits - Statutory Charges	
Application Fee	£150.00
Existing Operator Grant	£100.00
Variation	£100.00
Transfer	£25.00
Annual Fee	£50.00
Change of Name	£25.00
Copy of Permit	£15.00
Licensed Premises Automatic Notification Process - Statutory charge	
Notification	£50.00
Small Lottery Registration - Statutory Charges	
Grant	£40.00
Annual Fee	£20.00
Street Trading Consent	
1 Day (1 to 6 days)	£26.00
1 Week	£104.00
Summer Season (1 May to 31 October)	£442.20
Winter Season (1 November to 30 April)	£442.20
12 Months	£780.30
Consent for Markets with Multiple Traders (per stall)	
Daily (1-6 market days)	£26.00
1 Week	£104.00
Summer Season	£442.20
Winter Season	£442.20
12 Months	£780.30
Market	
Daily per stall per day (1-6 market days)	£26.00
Up to monthly per stall (7-12 market days)	£104.00
Up to weekly per stall (13-52 market days)	£442.20
Block Consent Annual Fee	£1,685.40
Provision of street trading and Market advice	£78.00 per hour
Gambling Act Fees	
Bingo Club	
New Application (maximum prescribed £3,500)	£1,975.72
Annual Fee (maximum prescribed £1,000)	£1,000.00
Application to Vary (maximum prescribed £1,750)	£1,750.00
Application to Transfer (maximum prescribed £1,200)	£1,115.31
Application for Re-instatement (maximum prescribed £1,200)	£1,115.31
Provisional Statement (maximum prescribed £3,500)	£1,975.72
New with Provisional Statement (maximum prescribed £1,200)	£1,200.00
Copy Licence (maximum prescribed £25)	£25.00
Notification of Change (maximum prescribed £50)	£50.00
Betting Premises	
New Application (maximum prescribed £3,000)	£1,581.41
Annual Fee (maximum prescribed £600)	£600.00
Application to Vary (maximum prescribed £1,500)	£1,500.00
Application to Transfer (maximum prescribed £1,200)	£1,115.31
Application for Re-instatement (maximum prescribed £1,200)	£1,115.31
Provisional Statement (maximum prescribed £3,000)	£1,564.76
New with Provisional Statement (maximum prescribed £1,200)	£1,200.00
Copy Licence (maximum prescribed £25)	£25.00
Notification of Change (maximum prescribed £50)	£50.00
Track betting	
New Application (maximum prescribed £2,500)	£1,976
Annual Fee (maximum prescribed £1,000)	£1,000.00
Application to Vary (maximum prescribed £1,250)	£1,250.00
Application to Transfer (maximum prescribed £950)	£950.00
Application for Re-instatement (maximum prescribed £950)	£950.00
Provisional Statement (maximum prescribed £2,500)	£1,975.70
New with Provisional Statement (maximum prescribed £950)	£950.00
Copy Licence (maximum prescribed £25)	£25.00
Notification of Change (maximum prescribed £50)	£50.00

Adult Gaming Centres	
New Application (maximum prescribed £2,000)	£1,394.10
Annual Fee (maximum prescribed £1,000)	£1,000.00
Application to Vary (maximum prescribed £1,000)	£1,000.00
Application to Transfer (maximum prescribed £1,200)	£1,115.30
Application for Re-instatement (maximum prescribed £1,200)	£1,093.40
Provisional Statement (maximum prescribed £2,000)	£1,366.80
New with Provisional Statement (maximum prescribed £1,200)	£1,093.40
Copy Licence (maximum prescribed £25)	£25.00
Notification of Change (maximum prescribed £50)	£50.00
Family Entertainment	
New Application (maximum prescribed £2,000)	£1,394.00
Annual Fee (maximum prescribed £750)	£750.00
Application to Vary (maximum prescribed £1,000)	£1,000.00
Application to Transfer (maximum prescribed £950)	£950.00
Application for Re-instatement (maximum prescribed £950)	£950.00
Provisional Statement (maximum prescribed £2,000)	£1,394.10
New with Provisional Statement (maximum prescribed £950)	£950.00
Copy Licence (maximum prescribed £25)	£25.00
Notification of Change (maximum prescribed £50)	£50.00
Provision of advice about gambling Act applications	£78.00 per hour
Planning, highways and environmental enforcement	
Provision of enforcement services	£291.30 per day
Provision of enforcement advice	£78.00 per hour
Highway Licensing	
Planting Trees, Shrubs in the Highway	
New Licence Application (subject to additionally)	£265.30
Annual inspection and monitoring fee (this is due on every anniversary of the licence being granted)	£79.10
Licence transfer	£26.00
Hoardings	
Per Hoarding - Up to 6 months	£105.10
Portable Cabins (including storage containers)	
Up to 28 days	£58.20
Up to 28 days extension	£26.00
Where cabins or containers are required for considerably longer than 56 days, contact should be made directly with Officers.	
Building Materials, Rubbish, etc.	
Up to 10 days	£32.20
Up to 10 days extension	£26.00
Building materials will not be permitted in the highway for longer than 20 days.	
Buildings	
0 - 5 years	£1,316.10
For every 5 years thereafter	£660.70
Annual inspection fee	£132.10
To transfer the licence	£26.00
The annual inspection fee is due on every anniversary of the licence being granted.	
Bridges over the Highway*	
0 - 5 years	£1,316.10
For every 5 years thereafter	£660.70
Annual Inspection fee	£132.10
To Transfer the Licence	£26.00
Beams, Cables, Wires and Pipes along over or across the highway*	
0 - 5 years	£343.30
For every 5 years thereafter	£173.70
Annual Inspection fee	£79.10
To transfer the licence	£26.00
Cellars and Vaults under the Highway*	
0 - 5 years	£1,316.10
For every 5 years thereafter	£660.70
Annual Inspection fee	£132.10
To transfer the licence	£26.00
Openings into Cellars and Vaults under the streets*	
Additional fees may be incurred where there are multiple openings.	
0 - 5 years	£265.30
For every 5 years thereafter	£132.10
Annual Inspection fee	£79.10
To transfer the licence	£26.00
*The annual inspection fee is due on every anniversary of the licence being granted.	

Crane Oversailing (fixed)	
Site inspections will be required in the case of complex applications.	
0 - 6 months	£681.50
For every 3 months thereafter	£132.10
Variation of Licence	£132.10
Site Inspection fee	£79.10
To transfer the Licence	£26.00
Crane Oversailing (mobile)	
Site inspections will be required in the case of complex applications.	
Per day	£159.20
Part Day (4 hours)	£104.00
Multiple sites (2 or more)	£104.00
- thereafter (per site)	£46.80
Variation of the Licence	£53.00
A Boards (annual licence fee)	£37.40
Variation Fee	£26.00
Removal of unlawful advertising	
Per Item	£26.00
Storage per Day	£5.20
Removal of unlawfully parked advertising trailers, large A Boards	
Per Item	£26.00
Storage per Day	£5.20
Enforcement Investigation, per hour	£78.00
Pavement Displays (annual licence fee)	£37.40
Pavement Cafes (annual licence fee)	£124.80
Projecting signs, canopies and projections from buildings Licence Fee	
For 5 Years	£312.10
For every five years thereafter	£130.10
Annual inspection fee	£78.00
To transfer the licence	£26.00

SPORT AND LEISURE	2020/21 AGREED CHARGE (Incl VAT where applicable)
Use of coin retain locker	£0.20
Use of showers, changing facilities	£4.20
Group 1 - Standard Charge (no GO Card) - any customer without a GO Card.	
Group 2 - Adult (GO Card) - 18-64 years of age with a GO Card.	
Group 3 - Concession - 65+ & full time Students 18+ years (16 hours per week)	
Group 4 - Junior (GO Card) - 0-17 Years.	
Group 5 - GO Access - Customers meet the criteria for GO Access.	
Activity Charges	
Table Tennis per table per hour	
Group 1 - Standard charge (no GO Card)	£5.30
Group 2 - Adult (GO Card)	£4.60
Group 3 - 65+ & full time Students 18+ years	£3.40
Group 4 - Juniors (GO Card)	£2.70
Group 5 - GO Access	£2.15
Badminton per court per hour	
Group 1 - Standard charge (no GO Card)	£13.75
Group 2 - Adult (GO Card)	£11.25
Group 3 - 65+ & full time Students 18+ years	£8.50
Group 4 - Juniors (GO Card)	£5.40
Group 5 - GO Access	£4.20
Major Games (4 Badminton courts per hour)	
Standard charge (no Go Card)	£60.00
Go Card	£45.00
Go Card - Club fee without Club Mark	£40.00
Go Card - Club fee with Club Mark	£37.50
Go Card Junior Club hire -without Club Mark	£35.00
Go Card Junior Club hire -with Club Mark	£30.00
Event Hire (Commercial)	POA
Ancillary Hall (Birtley Leisure Centre) per hour	
Standard charge (no GO Card)	£35.00
Event Hire (Commercial)	POA
Go Card	£30.00
Hire of Equipment	
Group 1 - Standard charge (no GO Card)	£3.50
Group 2 - Adult (GO Card)	£2.95
Group 3 - Concession - 65+ & full time Students 18+ years (16 hours per week)	£1.75
Group 4 - Juniors (GO Card)	Free
Group 5 - GO Access	Free
Fitness Room	
Group 1 - Standard charge (no GO Card)	£7.10
Group 2 - Adult (GO Card)	£6.10
Group 3 - Concession - 65+ & full time Students 18+ years (16 hours per week)	£4.70
Group 4 - Juniors (GO Card)	£4.00
Group 5 - GO Access	£3.10
Fitness Room (Birtley Leisure Centre)	
Standard charge (all users)	£7.65
Group 3 - Concession - 65+ & full time Students 18+ years (16 hours per week)	£3.85
Group 4 - Juniors (GO Card)	£3.85
Group 5 - GO Access	£3.85
Coaching Fees - Keep Fit classes	
Group 1 - Standard charge (no GO Card)	£6.20
Group 2 - Adult (GO Card)	£5.20
Group 3 - Concession - 65+ & full time Students 18+ years (16 hours per week)	£4.00
Group 4 - Juniors (GO Card)	£3.00
Group 5 - GO Access	£2.25
Squash (per court per session)	
Group 1 - Standard charge (no GO Card)	£9.15
Group 2 - Adult (GO Card)	£8.00
Group 3 - 65+ & full time Students 18 + years (16 hours per week)	£6.40
Group 4 - Juniors (GO Card)	£5.20
Group 5 - GO Access	£3.90
Track	
Group 1 - Standard charge (no GO Card)	£6.05
Group 2 - Adult (GO Card)	£5.10
Group 3 - 65+ & full time Students 18+ years(16 hours per week)	£3.90
Group 4 - Juniors (GO Card)	£3.10
Group 5 - GO Access	£2.50

Track Pass (Indoor track only) - 3 months	
Group 2 - Adult (GO Card)	£50.60
Group 3 - 65+ & full time Students 18+ years (16 hours per week)	£32.60
Group 4 - Juniors (GO Card)	£25.30
Group 5 - GO ACCESS	£25.30
Track Pass (Outdoor track only) - 3 months	
Group 2 - Adult (GO Card)	£50.60
Group 3 - 65+ & full time Students 18+ years (16 hours per week)	£32.60
Group 4 - Juniors (GO Card)	£25.30
Group 5 - GO ACCESS	£25.30
Track Pass (Indoor & Outdoor Track) - 3 months	
Group 2 - Adult (GO Card)	£79.70
Group 3 - 65+ & full time Students 18+ years (16 hours per week)	£50.60
Group 4 - Juniors (GO Card)	£40.60
Group 5 - GO ACCESS	£40.60
Exclusive Hire of Track and Field (Gateshead International Stadium)per hour	£85.00
Exclusive Hire of Track and Field (Blaydon Leisure Centre)per hour	£75.00
Artificial Turf Pitches	
Lower Field (Sand based - GIS)	£35.00
Lower Field - Event/ Commercial Rate	POA
3G pitch Hire (half pitch)	
Standard	£60.00
Chater Standard Club Hire	£40.00
3G pitches (Full pitch)	
Standard	£100.00
Chater Standard Club Hire	£60.00
Event/ Commercial Rate	POA
3G Pitch - Club League Future Bookings	POA
GO Bears Den	
Group 1 - Standard charge (no GO Card)	£5.00
Group 4 - Juniors (GO Card)	£4.00
Group 5 - GO Access	£3.00
Loyalty pay for 9 vists get 10th free	
Exclusive Use* - Subject to availability 1.5hrs	£300.00
Clip n Climb	
Group 1 - Standard charge (no GO Card)	£12.00
Group 2 - Adult (GO Card)	£12.00
Group 3 - 65+ & full time Students 18+ years (16 hours per week)	£12.00
Group 4 - Juniors (GO Card)	£10.00
Group 5 - GO Access	£10.00
School Term, before 4.00p.m	£8.00
Group bookings for affiliated groups i.e scouts, clubs etc	£8.00
Vertical drop slide & Leap of Faith (can only be booked as part for Clip n Climb)	£2.50
Clip and Climb Crew (booked in blocks term time after school club)	£5.00
Toddler 1/2 hour clip & climb / GO Bears Den Includes hot drink and juice	£10.00
Swimming**	
Group 1 - Standard charge (no GO Card)	£4.90
Group 2 - Adult (GO Card)	£3.90
Group 3 - Concession - 65+ & full time Students 18+ years (16 hours per week)	£2.90
Group 4 - Juniors (GO Card)	£2.60
Group 5 - GO Access	£1.70
Children under 4 years	Free
** casual swimming is free for children and adults enrolled on Council-run swimming lessons with a paying adult	
Family Swim (up to 2 adults and 2 children)	
Standard price (no GO Card)	£16.00
GO Card	£11.00
GO Access	£7.00
Pool hire per hour including staff	
Small Pools - Monday to Friday	£25.00
Club Hire - With a club Mark	£14.20
Club Hire - Without a club Mark	£17.00
Club Hire - Commercial Rate	£40.00
Small Pools - Saturday & Sunday	£30.00
Club Hire - With a club Mark	£17.70
Club Hire - Without a club Mark	£22.00
Club Hire - Commercial Rate	£40.00
Large Pools - Monday to Friday 7am to 10pm	£100.00
Club Hire - With a club Mark	£69.00
Club Hire - Without a club Mark	£82.00
Club Hire - Commercial Rate	£150.00

Large Pools - Monday to Friday before 7am or after 10pm	£120.00
Club Hire - With a club Mark	£86.00
Club Hire - Without a club Mark	£103.30
Club Hire - Commercial Rate	£150.00
* Large Pools - Saturday & Sunday 8am to 4pm	£100.00
* Club Hire - With a club Mark	£73.00
* Club Hire - Without a club Mark	£87.50
* Club Hire - Commercial Rate	£150.00
Large Pools - Saturday & Sunday Before 8am or after 4pm	£120.00
Club Hire - With a club Mark	£95.15
Club Hire - Without a club Mark	£114.20
Club Hire - Commercial Rate	£150.00
Gala Fee per hour - (includes Dunston Leisure Centre Pool only, gallery and changing areas). Also included F.O.C. will be use of Sauna Steam rest area, circulation areas for the clubs purposes and a meeting room for officials.	
Large Pool - Weekday	£90.00
Large Pool - Weekend during normal pool operating hours	£90.00
Large Pool - Weekend out of normal pool operating hours	£160.00
Small Pool - Weekday	£40.00
Small Pool - Weekend during normal pool operating hours	£60.00
Small Pool - Weekend out of normal pool operating hours	£75.00
Swimming Lessons	
Group 2 - Adult (GO Card)	£6.98
Group 3 - Concession - 65+ & full time Students 18+ years (16 hours per week)	£5.64
Group 4 - Juniors (GO Card)	£5.67
Group 5 - Juniors GO Access	£4.25
Group 6 - Adult GO Access	£4.65
Group 7 - Adult - (Go member)	£4.65
Group 8 - Junior - additional swimming lessons (used if booking more than one lesson per week)	£4.25
Group 9 - Trainee Teacher Lessons	£2.00
Joining Fee - Junior Lessons only	£15.00
One-to-one swimming lesson (per half hour)	
Adult	£20.00
Junior	£20.00
Premium small group lessons (no more than 6 per group.Price per person	£10.00
School Swimming Price per school class (37 weeks)	£3,200.00
School Swimming Price per school class (37 weeks) less than 20 pupils	£1,890.00
School Swimming additional bookings per class up to 10 pupils	£30.00
School Swimming additional bookings per class up to 20 pupils	£60.00
Flowrider	
Group 1 - Standard charge (no GO Card)	£12.00
Group 2 - Adult (GO Card)	£12.00
Group 3 - Concession - 65+ & full time Students 18+ years (16 hours per week) (GO Card)	£12.00
Group 4 - Juniors (GO Card)	£10.00
Group 5 - GO Access	£10.00
School Term, before 4.00p.m	£8.00
School Term, before 4.00p.m Monday - Friday - Full flow rider 8 riders	£50.00
School Term, After 4.00p.m Monday - Friday and weekends - Full flow rider 8 riders	£80.00
Sauna per 2 hour sessions	
Group 1 - Standard charge (no GO Card)	£7.20
Group 2 - Adult (GO Card)	£6.10
Group 3 - Concession - 65+ & full time Students 18+ years (16 hours per week) (GO Card)	£4.20
Group 4 - Juniors (GO Card)	£3.70
Group 5 - GO Access	£2.95
Gymnastics- per person per lesson - 10 lessons	
Group 1 - Standard charge (no GO Card)	£7.70
Group 4 - Juniors (GO Card)	£4.85
Group 5 - GO Access	£3.65
Grassed Pitch Hire -seasonal hire	
Adult with changing facilities	£826.00
Junior with changing facilities	£347.00
Additional games with changing facilities	
Adult	£108.00
Junior	£55.20
GO Unlimited Membership (12 month contract) - per month	
GO Unlimited - Adult	£32.00
GO unlimited - Concession - 65+ & full time Students 18+ years (16 hours per week)	£26.00
GO unlimited - Junior* / Active Access	£19.00
GO unlimited - Joint	£57.00
GO unlimited - Corporate	£25.00
GO kids- 0-7 years	£19.00
GO Kids 8-13 years	£19.00
* Junior is a month to month DD contract paid by someone over 18 years of age, now available from the age of 11 years.	
Annual membership pay for 12 months upfront and get 13 months membership on any category	
Joining Fee - GO Gateshead Memberships	£15.00
Gym induction	£10.00

GO Unlimited Non-contract Membership - per month CASH PAYMENT	
GO Unlimited - Adult	£45.00
GO Unlimited - Concession	£45.00
GO Unlimited - Junior	£25.00
Go Unlimited - Access	£35.00
Swim only pass - Birtley Swimming Centre (12 month contract) - per month*	
Adult	£22.00
All other concessions	£15.00
* Direct debit payment	
Gateshead GO Card	
Adult	£10.00
65+ & Students	£10.00
Juniors	£1.00
Juniors (non-resident)	£2.00
Replacement Cards	£1.00
Room Hire including studios for school, clubs*	
* Clubs who already hire the facility for other bookings	
Up to 2 hours	£20.00
2 - 4 hours	£50.00
Full Day	£85.00
Open - Close	£120.00
Standard Rate	
Up to 2 hours	£25.00
2 - 4 hours	£75.00
Full Day	£100.00
Open - Close	£150.00
Gateshead Stadium - Full suite up to 4 hours (5 rooms)	£175.00
Gateshead Stadium - Full suite up to 8 hours (5 rooms)	£300.00
Gateshead Stadium - Full suite over 8 hours (5 rooms)	£475.00
School Bookings - schools to receive 20% off bookings badminton and squash courts Monday - Friday Term time only	

LIBRARIES	2020/21 AGREED CHARGE (Incl VAT where applicable)
Reservations	
Adult Books - on shelves (per item)	£0.30
Adult Books - on loan or on order (per item)	£0.80
Junior Books - on shelves	Free
Junior Books - on loan or on order (per item)	£0.30
Pensioners Books - on shelves (per item)	£0.30
Pensioners Books - on loan or on order (per item)	£0.55
Audio Visual (per item)	£0.30
Vocal Scores (per item)	£1.30
Item borrowed from other library service (per item)	£4.20
Audio / Visual Loans	
Compact Discs	£0.90
Fines	
Books and CD's - per item per day (limit £9.25 per item)	£0.20
Books (Pensioners) - per item per day (limit £4.60 per item)	£0.11
Books (Children)	Exempt
Books and Audio Visual items not returned by borrower - Current value of item to be repaid, with 10% reduction per year after 2 years subject to minimum replacement charge for Audio/Visual.	
Audio/Visual Minimum replacement charge	£10.10
Lost Library Tickets	
Replacement of tickets	£2.35
Photocopying	
A4 B & W per sheet	£0.10
A3 B & W per sheet	£0.20
A4 Colour per sheet	£0.50
A3 Colour per sheet	£0.90
Microfilm/Microfiche printouts (A4)	£0.60
Microfilm/Microfiche printouts (A3)	£1.10
Electronic Copies / Printouts (A4) B & W per sheet	£0.10
Electronic Copies / Printouts (A4) Colour per sheet	£0.50
Electronic Copies / Printouts (A3) B & W per sheet	£0.20
Electronic Copies / Printouts (A3) Colour per sheet	£0.90
Book Cradle Scan(upto A3)	£0.60
Fax Service	
Outgoing UK only (Initial Sheet)	£1.15
Outgoing UK only (any additional sheets)	£0.95
International:	
Bands 1-6	£1.55
Bands 7-13	£2.15
Incoming	£1.35
Exhibition Service	
Providing arts exhibition sales facilities - minimum 20% commission on sales	£0.20
Booking charge for selling exhibitions (non-returnable in case of customer cancellation)	£8.20
Local History Service	
Photographs - price varies depending on format, quality and size (price quoted is minimum)	from £0.60
Initial enquiry to Local History Service is free of charge. Each subsequent enquiry	£30.00

WASTE SERVICES AND GROUNDS MAINTENANCE	2020/21 AGREED CHARGE (Incl VAT where applicable)
Trade Refuse Standard Dustbins per bin per week	POA
Wheel Bins 240 litres 360 litres 1100 litres	POA POA POA
Supply and delivery of replacement and new property bins Refuse Wheeled Bin Recycling (Blue) Wheeled Bin Garden Waste Wheeled Bin Blue Bin Decontamination Charge	£35.00 £25.00 £35.00 £11.00
Green Waste Charges	£33.00
Bulky Household Waste - Special Collection Charges Large sized items Garage Door, Bathroom Suite, Dismantled Shed, Window Frames	£42.00
Note - all collections subject to a minimum charge of £16, this can be made up of a mix of medium and small items listed below:	
Medium sized items Mattress, Carpet, Bed, Fridge/Freezer, Large Table, Wardrobe, Door, Washer, Armchair, Cabinet, Sofa	£8.00
Small sized items Bag of Household Waste, Bag of Garden Rubbish, Boxes, Small Table, Vacuum Cleaner, Headboard, Television Stand, Lawnmower	£2.00
Asbestos removal	POA
Graffiti Removal Removal of non offensive graffiti from private property. Removal of syringes from private property	POA POA
Supply and delivery of bagged rock salt to e.g. hospitals, emergency services properties etc. per bag	£8.50
Floristry service products	POA
Clearance of stopped private drains Normal Hours Other Times	£113.98 £226.83
MOT Tests Test Fee - Hackney Carriage (major) Test Fee - Hackney Carriage (minor) Test Fee - Private Hire Class IV Vehicles Class IV Vehicles 9 - 12 seats Class IV Vehicles 9 - 12 seats (with seat belt check) Class V Vehicles 13 - 16 seats Class V Vehicles 13 - 16 seats (with seat belt check) Class V Vehicles over 16 seats Class V Vehicles over 16 seats (with seat belt check) Class VII Vehicles	£54.85 £27.42 £54.85 £54.85 £57.30 £64.00 £59.55 £80.50 £80.65 £124.50 £58.60
Duplicate Section 50 Certificate	£17.84
MOT (at same time as Section 50 test)	£27.00
Installation of Vehicle Crossings - Base price will be £700 but subject to survey	POA
Private Hardstands (private driveways)	POA
Disinfestation Social Landlords / Gateshead Council Houses / Business Premises / Private Houses / Allotments Standard Treatment Special Treatment	POA Actual Cost
Rodent Control Social Landlords / Gateshead Council Houses / Business Premises / Allotments / Private Houses Standard Treatment Special Treatment	POA Actual Cost
Other pests Feral cats	POA
Recovery of stray dog from kennels Statutory Fee Administrative Fee	£27.00 £30.00

PLANNING	2020/21 AGREED CHARGE (Incl VAT where applicable)
Formal confirmation that planning application conditions have been fulfilled*	£14.00
*An additional hourly rate is applied to the above charge (per hour)	£67.00
Pre Planning Advice	
Householder enquiry as to whether a development needs planning permission	£25.00
Householder enquiry for pre planning application following advice that their development needs permission	£20.00
Householder enquiry for pre planning advice	£40.00
Non householder enquiry as to whether a development needs planning permission	£45.00
Telecommunications enquiry for pre planning application	£200.00
Advert pre application advice	£50.00
Minor Development enquiry for pre planning advice	£200.00
Revised Minor Development enquiry for pre planning advice within 3 months of advice (per additional request)	£100.00
Major Development enquiry for pre planning advice	£1,000.00
Major Development enquiry for pre planning advice within 3 months of advice (per additional request)	£500.00
Strategic Development Enquiry (additional charges may apply)	£2,000.00
Planning History Search (per hour)	
Major Applications	£67.00
Minor Applications	£45.50
Other and householders applications	£24.50
PLANNING APPLICATIONS FEES - STATUTORY CHARGES	
Outline Applications	
Where the site area does not exceed 2.5 hectares (per 0.1 hectare)	£462.00
Where the site area exceeds 2.5 hectares (price for the first 2.5 hectares) plus an additional charge set out below:	£11,432.00
For each 0.1 hectare in excess of 2.5 hectares (per 0.1 hectare)	£138.00
A maximum charge of £150,000 applies	
Full Applications	
The erection or creation of a dwelling(s)	
Where the number of dwellings to be created is 50 or fewer (per dwelling)	£462.00
Where the number of dwellings to be created exceeds 50 (charge for the first 50 dwellings) plus an additional charge below:	£22,859.00
For each additional dwelling in excess of 50 (per dwelling)	£138.00
A maximum charge of £300,000 applies	
The erection of buildings	
Where floor space is created or the gross floor space created does not exceed 40sq.m	£234.00
The gross floor space created exceeds 40sq.m but does not exceed 75sq.m	£462.00
The gross floor space created exceeds 75sq.m but does not exceed 3,750sq.m (charge for each 75sq.m)	£462.00
The development exceeds 3,750sq.m (charge for 3,750sq.m.) plus an additional charge below:	£22,859.00
For each additional 75sq.m	£138.00
A maximum charge of £300,000 applies	
The erection of buildings to be used for agricultural purposes on agricultural land	
Where the gross floor area does not exceed 465sq.m	£96.00
The gross floor space created exceeds 465sq.m but does not exceed 540sq.m	£462.00
The floor area exceeds 540sq.m but does not exceed 4,215sq.m £462 for the first 540 sq.m then an additional £462 for each 75sq.m in excess of 540 sq.m	£462.00
The gross floor area exceeds 4,215sq.m (charge for 4,215sq.m) plus an additional charge set out below:	£22,859.00
For each additional 75sq.m in excess of 4,215sq.m (per 75sq.m)	£138.00
A maximum charge of £300,000 applies	
The erection of glasshouses on agricultural land	
The gross floor space does not exceed 465sq.m	£96.00
The gross floor space does exceed 465sq.m	£2,580.00
The erection, alteration or replacement of plant and machinery	
The site area does not exceed 5 hectares (charge per 0.1 hectare)	£462.00
The site area exceeds 5 hectares (price for the first 5 hectares) plus an additional charge set out below:	£22,859.00
For each 0.1 hectare in excess of 5 hectares (per 0.1 hectare)	£138.00
A maximum charge of £300,000 applies	
Householder Application works to a single dwelling (including works within the boundary)	£206.00
Alterations/extensions to 2 or more dwellings (flat rate)	£407.00
The construction of car parks, service roads and other means of access where the development is incidental to the existing use of the land	£234.00
The carrying out of any operations connected with exploratory drilling for oil or natural gas	
The site area does not exceed 7.5 hectares (charge per 0.1 hectare)	£508.00
The site area exceeds 7.5 hectares (price for the first 7.5 hectares) plus an additional charge set out below:	£38,070.00
For each 0.1 hectare in excess of 7.5 hectares (per 0.1 hectare)	£151.00
A maximum charge of £300,000 applies	
Other Operations - winning and Working of Minerals	
Where the site area does not exceed 15 hectares (charge per 0.1 hectare)	£234.00
Where the site area exceeds 15 hectares (price for the first 15 hectares) plus an additional charge set out below:	£34,934.00
For each 0.1 hectare in excess of 15 hectares (per 0.1 hectare)	£138.00
A maximum charge of £78,000 applies	

Other Operations for the winning and working of Oil and Natural Gas	
Where the site area does not exceed 15 hectares (charge per 0.1 hectare)	£257.00
Where the site area exceeds 15 hectares (price for the first 15 hectares) plus an additional charge set out below:	£38,520.00
For each 0.1 hectare in excess of 15 hectares (per 0.1 hectare)	£151.00
A maximum charge of £78,000 applies	
Use of land for waste disposal or mineral storage or external mineral storage	
The site area does not exceed 15 hectares (charge per 0.1 hectare)	£234.00
The site area exceeds 15 hectares (price for the first 15 hectares) plus an additional charge set out below:	£34,934.00
For each 0.1 hectare in excess of 15 hectares (per 0.1 hectare)	£138.00
A maximum charge of £78,000 applies	
Other Operations (not coming within any of the above categories)	£234.00
Change of use	£462.00
Application for a non-material change to a planning permission	
Householder applications	£34.00
Any other applications	£234.00
Variation of condition including renewals of temporary permissions (unless submitted within 12 months of permission - if so no fee) equalling that for a full application for entire site	£234.00
Reserved Matters - where applicants earlier reserved matters applications have incurred total fees equalling that for a full application for entire site	£462.00
Advertisements	
Advertisement specifically relating to the site where they are displayed or 'advance signs'	£132.00
All other advertisements	£462.00
Prior Approval	
Larger Homes Extensions	£96
Determination of Prior Approval - Agricultural and Forestry buildings and operations or Demolition of buildings	£96.00
Determination of Prior approval (telecommunications)	£462.00
Notification for Prior approval for a change of use where there are no associated building operations	£96.00
Notification for Prior approval for a change of use with associated building operations	£206.00
Playing fields for (non profit making sports clubs etc)	£462.00
Lawful Development Certificates	
Existing use	Normal fee
existing use or operation - lawful not to comply with any condition or limitation	£234.00
Proposed use	Half normal fee
Existing use or operation - lawful not to comply with any condition or limitation	£234.00
Application for Permission in Principle - for 0.1 hectare (or part thereof)	£402.00
Applications by Parish etc Councils	Half normal fee
Development crossing planning authority boundaries, requiring several applications. Only one fee, paid to the authority having the larger site but calculated for the whole scheme.	Based on relevant fee category
Alternative applications for one site. Highest of fees applicable for each alternative and a sum equal to half the rest.	Based on relevant fee category
Applications required only because of the removal of permitted development rights, by a condition restricting changes of use within a class, or by an Article 4 direction	No Fee
Works to improve a disabled person's access to a public building, or to improve his/her access, safety, health or comfort at his/her dwelling house	No Fee
One revised or fresh application by the same applicant for the same character or description with 12 months of receiving permission or refusal, or the making of the application if withdrawn.	No Fee
Formal Discharge of Planning Conditions	
Conditions imposed on householder approvals (per request)	£34.00
Conditions imposed on non-householder approvals (per request)	£116.00
S106 Monitoring - ability to charge allowed in Community Infrastructure Levy (Amendment) (England) (No.2) Regulations 2019	
Financial Monitoring Financial Contribution with commencement trigger (per obligation and per trigger point) <input type="checkbox"/>	£258.63
Financial Monitoring Financial Contribution with future trigger (per obligation and per trigger point) <input type="checkbox"/>	£517.26
Physical Monitoring Obligations on site during construction and post occupation e.g.	
•Employment & training Plans	£517.26
•Local workforce commitments	
•Restriction of occupation (per obligation and per trigger point)	
Physical Monitoring Developer provision e.g.	
•Open Space/Play	£517.26
•Affordable Housing	
•Highway works (per obligation and per trigger point)	
Very large or complex developments may require a longer monitoring with commensurate monitoring charges	PAO
Request to confirm compliance with S106 Obligations (per obligation)	£52.42

RECREATION	2020/21 AGREED CHARGE (Incl VAT where applicable)
BOWLS Seasonal Permit (Club Members Only)	£48.00
FOOTBALL PITCHES (including electricity)	
With Changing Rooms	
Seniors per season (alternate weeks)	£826.00
Juniors per season (alternate weeks)	£347.00
Without Changing Rooms	
Seniors per season (alternate weeks)	£422.28
Juniors per season (alternate weeks)	£180.54
CRICKET PITCHES	
Hire per season	£501.84
Casual booking per game	POA
LAND FEES	
Commercial Fitness classes in Parks per session peak times	£10.20
Commercial Fitness classes in Parks per session off peak	£7.65
6 month fee (1-6 sessions) peak times	£122.40
6 month fee (1-7 sessions) peak times	£183.60
6 month fee (1-6 sessions) off peak	£91.80
6 month fee (1-7 sessions) off peak	£153.00
Daily land use fee:	POA
Set up / dismantle fee 60% of daily fee charged	£0.60
Hourly activity sessions	£10.00
Memorial Trees	POA
Filming in Parks	POA
ALLOTMENTS	
Rents per annum	
Area up to 200m ²	£42.00
201m ² - 300m ²	£57.00
301m ² - 400m ²	£77.00
Rents above 400m ² to be charged the 400m ² fee together with the next band fee appropriate to make up the size e.g. a 600m ² allotment will be charged at the 400m ² and 200m ² combined total	
Lettings for Fairgrounds and open space events - (charges per day)	
To set up and dismantle	£60.00
To operate	£170.00

BUSINESS CENTRES

**2020/21 AGREED
CHARGE (Incl VAT
where applicable)**

Blaydon, Greenesfield and Gateshead International Business Centres, Northern Design Centre

Occupancy Fees - per sq ft

Blaydon Business Centre (Workshop)	£8.50
Blaydon Business Centre (Office)	£15.50
Greenesfield Business Centre	£27.00
Gateshead International Business Centre	£26.00
Northern Design Centre	£33.00
Baltimore House	£28.80
PROTO	£27.00

Contribution to overheads (all centres)	£6.00
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Virtual Office Service (GIBC, GBC, BLBC, BH, NCET)	£75.00
Virtual Office Service (NDC)	£100.00
Virtual Office & Access to Lounge (GIBC)	£125.00
Virtual Office and Access to Lounge (NDC)	£150.00
Dedicated Desk (PROTO)	£150.00

Use of Additional Office/Unit for Temporary Storage - 50% of standard licence fee (Licence agreements for storage last for 3 months and can be renewed once. Thereafter a full licence agreement must be entered into).

Gateshead International Business Centre

12 people meeting room - per day	£75.00
12 people meeting room - per half day	£40.00
12 people meeting room - per hour	£12.00
5 people meeting room - per day	£55.00
5 people meeting room - per half day	£30.00
5 people meeting room - per hour	£8.00

Northern Design Centre

12 people meeting room - per day	£120.00
12 people meeting room - per half day	£60.00
12 people meeting room - per hour	£18.00
5 people meeting room - per day	£66.00
5 people meeting room - per half day	£36.00
5 people meeting room - per hour	£9.60

Greenesfield Business Centre

12 people meeting room - per day	£80.00
12 people meeting room - per half day	£46.00
12 people meeting room - per hour	£15.00

Blaydon Business Centre

8 person meeting room - Occupiers	Included in rent
8 person meeting room - per day (non-occupiers)	£60.00
8 person meeting room - half day (non-occupiers)	£30.00
Broadband Charge per month	£30.00

Baltimore House

12 person meeting room - per day	£120.00
12 person meeting room - half day	£60.00
12 person meeting room - per hour	£18.00
6 person meeting room - per day	£66.00
6 person meeting room - half day	£36.00
6 person meeting room - per hour	£9.60

PROTO

Immersive Lab (Meeting space only no access to equipment)

Per day*	£120.00
Half day*	£60.00
Per hour*	£18.00

*Non occupiers to pay a 50% supplement on cost of room hire.

Photogrammetry Capture Stage

Per day*	£2,400.00
Half day*	£1,200.00
Per hour*	£360.00
Optimised Model	£600.00
5+ day Consecutive discount	Cost -20%

Motion Capture Stage

Per day*	£3,600.00
Half day*	£900.00
Per hour*	£300.00
Post Production Clean Up	£5 per second
5+ day Consecutive discount*	Cost -20%

Sound Capture Stage

Per day*	£240.00
Half day*	£120.00
Per hour*	£36.00
5+ day Consecutive discount*	Cost -20%

Multi Purpose Hall	
Per day*	£600.00
Half day*	£300.00
Per hour*	£90.00
5+ day Consecutive discount	Cost -20%
Technical Support	
Per day	£600.00
Half day	£360.00
Per hour	£120.00
*These are discretionary services to be delivered subject to availability. 50% reduction in cost for businesses based in Gateshead (Primary location or NNDR payer).	
PROTO Educational Package 10 (per year)	£21,600.00
PROTO Educational Package 15 (per year)	£32,400.00
PROTO Educational Packgae 20 (per year)	£43,200.00
School Day Package	£600.00
School Half Day Package	£300.00
School Taster Session	£120.00
Sponsorship	
Sponsorship of boardrooms at Business Centres (each)	£3,060.00
Photocopying / Black & White Printing	
A4	£0.30
A4 (double sided)	£0.30
A3	£0.30
A3 (double sided)	£0.40
Multiple copies /colour printing charged at cost from Central Print Unit plus 25%	Cost + 25%
Buffet	Cost + 25%
Tea / Coffee - per cup	£1.20
Biscuits - per plate	£3.50
Additional Refreshments (not buffets) available at cost plus 200%	Cost + 200%
Stationery available at cost plus 25%	Cost + 25%
Replacement or additional key fobs and keys	£10.00
Business Support Services*	
Business Development Consultancy (per day)	£300 - £600
Business Planning Support - subject to negotiation up to	£1,200.00
*These are discretionary services to be delivered subject to availability and demand to potential and existing occupiers of business centres. It is likely that costs will be met via third party public funding.	

CORPORATE SERVICES	2020/21 AGREED CHARGE (Incl VAT where applicable)
Charge for Funeral and protection of property arrangements	Up to a maximum of £865
Charge for appointeeship cases	Up to a maximum of £1,020
Charge for administering deferred payments	Actual cost
Charge for arranging care packages for self funders	Actual cost
Deferred payment interest rate	The lower of 1.15% or the rate set by the Department of Health
Access to Information	
Complying with requests for information under the Local Government (Access to Information) Act 1985 and the Freedom of Information Act 2000.	
Photocopying - per A4 sheet	£0.20
Postage	Actual cost
Subject access requests under the Data Protection Act 1998 - Statutory Charge	£10.40
Disclosure and Barring Service	
Enhanced Check (includes administration fee of £10)	£55.10
Standard Check (includes administration fee of £10)	£36.70
Identity Cards	
Charge per card	£2.30
Charge per card (chipped)	£6.20
Design Fee	£15.30
Clip	£0.30
Lanyard	£0.40
Card Holder	£0.40
Yo-Yo	£0.40
Electoral Services	
Street Index	£11.90
Confirmation of entry on Electoral Register	£15.60
Registers - paper - Statutory Charge	£10.00 plus £5.00 per 1,000 entries
Registers - data - Statutory Charge	£20.00 plus £1.50 per 1,000 entries
Monthly register updates	as above
Copies of marked register	
Paper Copy - Statutory Charge Restricted	£10 plus £1.00 per 1,000 entries
Data Copy - Statutory Charge Restricted	£10 plus £1.00 per 1,000 entries

REGISTRARS	2020/21 AGREED CHARGE (Incl VAT where applicable)
BIRTH, MARRIAGE AND DEATH CERTIFICATES	
From the Registrar who registered the birth, death, marriage or civil partnership (Statutory Charges):	
Standard Certificate at the time of registration	£11.00
Standard Certificate after the time of registration	£11.00
Short Birth Certificate at the time	£11.00
Short Birth Certificate	£11.00
Certificates are available from the Registrar only at the time of registration or shortly afterwards. Once a register is filled, it is passed to the Superintendent Registrar and certificates are no longer available from the Registrar.	
From the Superintendent Registrar:	
Standard Certificate in Person at Registered Office (collection within 15 working days) - Statutory Charge	£11.00
Short Birth Certificate in Person at Registered Office (collection within 15 working days) - Statutory Charge	£11.00
Application and receipt of certificate same day service (in person or next day registered post)	£35.70
Searches	
General searches at a Superintendent Registrar's Office - Statutory Charge	£18.00
Any certificates purchased as a result of a search are subject to charges above - Statutory Charge	as shown above
Marriages	
From the Superintendent Registrar:	
For attending a marriage at the residence of a housebound person to attest notice of marriage - Statutory Charge	£47.00
For attending a marriage of a detained person to attest notice of marriage - Statutory Charge	£68.00
For entering notice of marriage in a marriage notice book (notice to be given in each area in which party resides) - Statutory Charge	£35.00
For attending a marriage at the residence of a housebound person - Statutory Charge	£84.00
For attending a marriage of a detained person - Statutory Charge	£94.00
Copy Marriage certificate (collection within 15 working days)	£11.00
Copy Marriage certificate same day service (in person or next day registered post)	£35.00
From the Registrar:	
For attending a marriage solemnized in a register office Mon-Thursday only - Statutory Charge	£46.00
For attending a marriage at the residence of a housebound person - Statutory Charge - Reduced by the General Registry Office	£81.00
For attending a marriage at the residence of a housebound or detained person - Statutory Charge	£88.00
Standard certificate of marriage or civil partnership at the time of registration	£11.00
Certificate for Worship and Registration for Marriage	
From the Superintendent Registrar	
Certification of a place of meeting for religious worship - Statutory Charge	£29.00
Registration of a building for the solemnization of marriages - Statutory Charge	£123.00
Registered Buildings	
Registrar Attendance (church) - Statutory Charge (additional £11 for cost of certification also applies)	£86.00
Registration of a building for the solemnization of marriages of same sex couple (previously registered for marriage) - Statutory Charge	£64.00
Registration of a building for the solemnization of marriages of same sex couples (not previously registered for marriage) - Statutory Charge	£123.00
Registration of a building for the solemnization of equal marriage - Statutory Charge	£123.00
Change the time or date of wedding	£20.00
Booking fee for all ceremonies - non refundable	£25.00
Ravensworth - Premises Fee (additional £11 for cost of certificate also applies)	
Monday to Thursday	£169.00
Friday and Saturday before 12	£229.00
Friday and Saturday after 12	£284.00
Tyne Suite - Premises Fee (additional £11 for cost of certificate also applies)	
Monday to Thursday	£114.00
Friday and Saturday before 12	£174.00
Friday and Saturday after 12	£214.00
Mayor's Parlour - Premises Fee (additional £11 for cost of certificate also applies)	
Monday to Friday	£360.00
Saturday	£550.00
Bewicks (additional £11 for cost of certificate also applies)	
Monday to Friday	£350.00
Saturday	£550.00
Blaydon Room (additional £11 for cost of certificate also applies)	
Monday to Friday	£350.00
Saturday	£550.00
Lamesley Room (additional £11 for cost of certificate also applies)	
Monday to Friday	£306.00
Saturday	£357.00
NB If rooms are available on Sunday then the 'Friday to Saturday' charges will apply	

Civil Partnership	
Notice of Civil Partnership (per person) - Statutory Charge	£35.00
Formation of Civil Partnership in a register office (with or without a ceremony) Statutory Charge - Additional £11.00 for cost of certificate also applies	£46.00
Full certification at the time of formation - Statutory Charge	£11.00
Extract at time of formation - Statutory Charge	£11.00
Full extract or certificate after the time of formation - Statutory Charge	£11.00
On giving notice to a registration authority under the Civil Partnership Order 2005 (Certificate of No Impediment) - Statutory Charge	£35.00
Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for housebound person - Statutory Charge	£81.00
Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for detained person - Statutory Charge	£88.00
Civil Marriages and Civil Partnerships	
Attendance at an approved premises (additional £11 for cost of certificate also applies)	
Monday to Thursday	£439.00
Friday and Saturday	£504.00
Sundays, Bank Holidays, Christmas Eve, New Years Eve	£569.00
Civil Partnership Conversion to Marriage	
Administration Service Conversion Only in Superintendent Registrars Office	£45.00
Administration Service Conversion 2 stage	£27.00
Re-Affirmation of Vows and child naming ceremony- at the Tyne suite	
Monday to Thursday	£115.00
Friday and Saturday Before 12	£175.00
Friday and Saturday After 12	£215.00
Re-Affirmation of Vows and child naming ceremony - Ravensworth suite	
Monday to Thursday	£169.00
Friday and Saturday Before 12	£229.00
Friday and Saturday After 12	£284.00
Re-affirmation of Vows - at an Outside Venue	
Monday to Thursday	£439.00
Friday and Saturday	£504.00
Sundays, Bank Holidays, Christmas Eve, New Years Eve	£569.00
Conversion Marriage Certificates	
On the day	£11.00
Thereafter	£11.00
Statutory priority certificate fee Same day collection or next day post (24hr Service)	£35.00
Certification of a building as a place of worship	£29.00
Registration of Approved Premises	
Registration of Premises for Marriage and Civil Partnership	£1,785.00
Renewal of Registration of Premises for Marriage and Civil Partnership - 3 years	£1,530.00
Registering a building for the solemnisation of marriages	
Fee for Certification of Approved Premises	£123.00
British Citizenship Ceremony	
Personal British Citizenship Ceremony (at Civic Centre)	£155.00
Booking fee for citizenship ceremony - non refundable	£25.00
Amendment fee for changing ceremony date or time	£20.00
Corrections to registration entries - involvement by general register office	£91.80
Corrections to registration entries - without involvement by general register office	£76.50

PROPERTY AND LAND	2020/21 AGREED CHARGE (Incl VAT where applicable)
Property Transactions	
Registration of assignments and mortgages on Commercial Leases	£114.60
Dealings in respect of Commercial Property (including Wayleaves, easements and surrenders) (Hourly Rate)	£114.60
Registration of dealings on Residential Lease (Former Council Flats) (Per Dealing)	£78.70
Consent to assign on Commercial Leases (charge dependent on time spent) (a minimum charge applies)	£112.40
Application for depositing landowner statements and declarations	£424.30
For each additional parcel of land contained within a statement and declaration	£95.60
Retrospective Consent on alteration to former Council House	£92.40
Consent to Postponement of charge on borrowing on former Council House - Consent given by letter	£63.00
Consent to Postponement of charge on borrowing on former Council House - Lender requires formal Deed sealed	£92.40
Redemption of Council Mortgage on residential property	£152.90
Engrossment of Standard Council House Transfer	£38.40
Copying Charges for all Legal Documents	
Standard retrieval fee	£67.01
Copy charges A4	£0.20
Copy Charges A3	£0.31
Per Plan	£6.63
Copy extract of Covenants	
Standard retrieval fee	£27.44
Copy charges A4	£0.20
Copy Charges A3	£0.31
Per Plan	£6.63
Draft and negotiate s.106 Agreements	
Commercial	£1,354.00
Non-Commercial	£677.00
Licence	£462.00
Draft and negotiate s.278 s.38 Agreements	£1,932.00
Emergency Road Closure	£161.20
Temporary Traffic Orders	£268.80
Permanent Traffic Orders	£644.00
Stopping Up Orders	£2,040.00
*If the charge relates to a commercial property for which no option to tax has been made, the charge will be exempt from VAT. If the charge relates to a commercial property for which an option to tax is in place, the charge will be subject to VAT at the standard rate. If the charge relates to a residential Council property, it will be considered to be non-business.	

Commercial Fees

20120/21 Charges

ENQUIRY	Registers/information available	VAT	Cost of tailored report					
			Non Electronic	Electronic				
Planning and Building Regulations								
1.1. Planning and building decisions and pending applications								
Which of the following relating to the property have been granted, issued or refused or (where applicable) are the subject of pending applications or agreements?	(a) - (f) This information is publicly available, 1980 - to date information is available via internet http://www.gateshead.gov.uk/ or the pc terminals in Communities and Environment reception, 1974 - 1980 information is available in paper registers in reception.	S	(a)	£2.93	£2.82			
(a) a planning permission								
(b) a listed building consent						(b)	£1.90	£1.79
(c) a conservation area consent						(c)	£1.90	£1.79
(d) a certificate of lawfulness of existing use or development						(d)	£1.74	£1.64
(e) a certificate of lawfulness of proposed use or development						(e)	£1.74	£1.64
(f) a certificate of lawfulness of proposed works for listed buildings		(f)	£1.74	£1.64				
(g) a heritage partnership agreement		S	(g)	£1.74	£1.64			
(h) a listed building consent order		S	(h)	£1.74	£1.64			
(i) a local listed building consent order		S	(i)	£1.74	£1.64			
(j) building regulation approval		S	(j)	£2.34	£2.24			
(k) a building regulation completion certificate and	S	(k)	£2.22	£2.11				
(l) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certification scheme?	S	(l)	£2.41	£2.30				
	(g) - (l) Information available by viewing or tailored report only.							

1.2. Planning designations and proposals				
What designations of land use for the property, or the area, and what specific proposals for the property, are contained in any existing or proposed development plan?	Local Plan documents are available online including an interactive GIS-based version, and paper copies are available as follows: - the Core Strategy and Urban Core Plan for Gateshead and Newcastle Upon Tyne (March 2015) - £25.00 - the Unitary Development Plan UDP (adopted 2007) - £12.10 for residents and £60.70 for commercial customers (please note that a number of UDP policies have been deleted, having been superseded by more recent Local Plan Policies - a full list of current Local Plan Policies is available on the Council's website.)	S	£2.51	£2.41

ENQUIRY	Registers/information available	VAT	Cost of tailored report	
			Non Electronic	Electronic
ROADS AND PUBLIC RIGHTS OF WAY Roads, footways and footpaths 2.1 Which of the roads, footways and footpaths named in the application for this search (via boxes B and C) are: (a) highways maintainable at public expense (b) subject to adoption and supported by a bond or bond waiver (c) to be made up by a local authority who will reclaim the cost from the frontagers (d) to be adopted by a local authority without reclaiming the cost from the frontagers	(a) - (d) Information available by viewing or tailored report only.	S S S S	(a) £2.04 (b) £1.79 (c) £1.79 (d) £1.79	£1.94 £1.69 £1.69 £1.69
Public rights of way 2.2 Is any public right of way which abuts on, or crosses the property, shown on a definitive map or revised definitive map?	Information available by viewing or tailored report only.	S	£1.79	£1.69
2.3 Are there any pending applications to record a public right of way that abuts or crosses the property, on a definitive map or revised definitive map?	Information available by viewing or tailored report only.	S	£1.79	£1.69
2.4 Are there any legal orders to stop up, divert, alter or create a public right of way which abuts, or crosses the property not yet implemented or shown on a definitive map?	Information available by viewing or tailored report only.	S	£1.79	£1.69
2.5 If so, please attach a plan showing the approximate route.	Information available by viewing or tailored report only.	S	£2.04	£1.94

OTHER MATTERS				
Apart from matters entered on the registers of local land charges, do any of the following matters apply to the property? If so, how can copies of relevant documents be obtained? 3.1 Land required for public purposes Is the property included in land required for public purposes?	Information available by viewing or tailored report only.	S	£1.58	£1.49
3.2. Land to be acquired for road works Is the property included in land to be acquired for road works?	Information available by viewing or tailored report only.	S	£1.79	£1.69
3.3 Drainage matters (a) Is the property served by a sustainable urban drainage system (SuDS)? (b) Are there SuDS features within the boundary of the property? If yes, is the owner responsible for maintenance? (c) If the property benefits from a SuDS for which there is a charge, who bills the property for the surface water drainage charge?	(a) - (c) Information available by viewing or tailored report only.	S S S	(a) £2.04 (b) £2.04 (c) £2.04	£1.94 £1.94 £1.94

ENQUIRY	Registers/information available	VAT	Cost of tailored report		
			Non Electronic	Electronic	
3.4 Nearby road schemes Is the property (or will it be) within 200 metres of any of the following: (a) the centre line of a new trunk road or special road specified in any order, draft order or scheme (b) the centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (c) the outer limits of construction works for a proposed alteration or improvement to an existing road, involving: (i) construction of a roundabout (other than a mini roundabout), or (ii) widening by construction of one or more additional traffic lanes (d) the outer limits of: (i) construction of a new road to be built by a local authority, (ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway, (iii) construction of a roundabout (other than a mini roundabout) or widening by construction of one or more additional traffic lanes (e) the centre line of the proposed route of a new road under proposals published for public consultation (f) the outer limits of:- (i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (ii) construction of a roundabout (other than a mini roundabout) (iii) widening by construction of one or more additional traffic lanes, under proposals published for public consultation	(a) - (f) Information available by viewing or tailored report only.	S	(a)	£1.79	£1.69
		S	(b)	£1.79	£1.69
		S	c	£1.79	£1.69
		S	(d)	£1.79	£1.69
		S	(e)	£1.79	£1.69
		S		£1.79	£1.69
		S	(f)		
3.5 Nearby railway schemes (a) Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tramway, light railway or monorail? (b) Are there any proposals for a railway, tramway, light railway or monorail within the Local Authority's boundary?	(a) - (b) Information available by viewing or tailored report only.	S	(a)	£1.79	£1.69
		S	(b)	£1.79	£1.69
3.6 Traffic schemes Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths which are named in boxes B and C and are within 200 metres of the boundaries of the property? (a) permanent stopping up or diversion (b) waiting or loading restrictions (c) one way driving (d) prohibition of driving (e) pedestrianisation (f) vehicle width or weight restriction (g) traffic calming works including road humps (h) residents parking controls (i) minor road widening or improvement (j) pedestrian crossings (k) cycle tracks (l) bridge building	(a) - (l) Information available by viewing or tailored report only.	S	(a)	£1.75	£1.66
		S	(b)	£1.78	£1.68
		S	(c)	£1.75	£1.66
		S	(d)	£1.75	£1.66
		S	(e)	£1.75	£1.66
		S	(f)	£1.75	£1.66
		S	(g)	£1.75	£1.66
		S	(h)	£1.75	£1.66
		S	(i)	£1.75	£1.66
		S	(j)	£1.76	£1.67
		S	(k)	£1.76	£1.67
		S	(l)	£1.75	£1.66

ENQUIRY	Registers/information available	VAT	Cost of tailored report	
			Non Electronic	Electronic
3.7 Outstanding notices Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in response to any other enquiry in this form? (a) building works (b) environment (c) health and safety (d) housing (e) highways (f) public health (g) flood and coastal erosion risk management	(a) - (f) Information available by viewing or tailored report only.	S S S S S S S	(a) £1.58 (b) £1.75 (c) £1.75 (d) £1.75 (e) £1.81 (f) £1.75 (g) £1.81	£1.49 £1.66 £1.66 £1.66 £1.72 £1.66 £1.72
3.8 Contravention of building regulations Has a local authority authorised in relation to the property any proceedings for the contravention of any provision contained in building regulations?	Information available by viewing or tailored report only.	S	£1.58	£1.49
3.9. Notices, orders, directions and proceedings under Planning Acts Do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following? (a) an enforcement notice (b) a stop notice (c) a listed building enforcement notice (d) a breach of conditions notice (e) a planning contravention notice (f) another notice relating to breach of planning control (g) a listed building repairs notice (h) in the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation (i) a building preservation notice (j) a direction restricting permitted development (k) an order revoking or modifying a planning permission (l) an order requiring discontinuance of use or alteration or removal of building or works (m) a tree preservation order (n) proceedings to enforce a planning agreement or planning contribution	(a) - (n) Information available by viewing or tailored report only.	S S S S S S S S S S S S S S S S	(a) £1.69 (b) £1.58 (c) £1.58 (d) £1.58 (e) £1.58 (f) £1.58 (g) £1.58 (h) £1.58 (i) £1.58 (j) £1.58 (k) £1.58 (l) £1.58 (m) £1.78 (n) £1.34	£1.58 £1.49 £1.49 £1.49 £1.49 £1.49 £1.49 £1.49 £1.49 £1.49 £1.68 £1.25

3.10 Community infrastructure levy (CIL) (a) Is there a CIL charging schedule? (b) if, yes, do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following: (i) a liability notice? (ii) a notice of chargeable development? (iii) a demand notice? (iv) a default liability notice? (v) an assumption of liability notice? (vi) a commencement notice? (c) Has any demand notice been suspended? (d) Has the Local Authority received full or part payment of any CIL liability? (e) Has the Local Authority received any appeal against any of the above? (f) Has a decision been taken to apply for a liability order? (g) Has a liability order been granted? (h) Have any other enforcement measures been taken?	(a) - (h) Information available by viewing or tailored report only	S S S S S S S S	(a) £1.58 (b) £1.58 (c) £1.58 (d) £1.58 (e) £1.58 (f) £1.58 (g) £1.58 (h) £1.58	£1.49 £1.49 £1.49 £1.49 £1.49 £1.49 £1.49 £1.49
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ENQUIRY	Registers/information available	VAT	Cost of tailored report		
			Non Electronic	Electronic	
3.11 Conservation areas Do the following apply in relation to the property: (a) the making of the area a conservation area before 31 August 1974 (b) an unimplemented resolution to designate the area a Conservation Area?	(a) - (b) Information available by viewing or tailored report only.	S S	(a) (b)	£2.34 £1.58	£2.24 £1.49
3.12 Compulsory purchase Has any enforceable order or decision been made to compulsorily purchase or acquire the property?	Information available by viewing or tailored report only.	S		£1.91	£1.81

3.13 Contaminated land Do any of the following apply (including any relating to land adjacent to or adjoining the property which has been identified as contaminated land because it is in such a condition that harm or pollution of controlled waters might be caused on the property)? (a) a contaminated land notice (b) in relation to a register maintained under section 78R of the Environmental Protection Act 1990 (i) a decision to make an entry (ii) an entry (c) consultation with the owner or occupier of the property conducted under section 78G(3) of the Environmental Protection Act 1990 before the service of a remediation notice	(a) - (bii) This information is publicly available Any follow up enquiries would incur a charge with regard to cost (c) Information available by viewing or tailored report only.	S S S	(a) (b) (c)	£1.67 £1.76 £1.46	£1.56 £1.69 £1.36
3.14 Radon gas Do records indicate that the property is in a "Radon Affected Area" as identified by Public Health England or Public Health Wales?	This information is publicly available. Action Levels have been recommended by the NRPB (National Radiological Protection Board) for radon. Where there is a 1% probability or more of present or future homes being above an Action Level they are regarded as Affected Areas (such areas were identified by radiological survey evidence). The indicative map shows the borough of Gateshead as being in the 0 - 1% probability band. It is therefore NOT a radon gas Affected Area. Further information, including the indicative Atlas of Radon in England and Wales, is available from http://www.hpa.org.uk	S		£1.67	£1.56

3.15 Assets of Community Value (a) Has the property been nominated as an asset of community value? If so: (i) is it listed as an asset of community value? (ii) Was it excluded and placed on the "nominated but not listed" list? (iii) Has the listing expired? (iv) Is the Local Authority reviewing or proposing to review the listing? (v) Are there any subsisting appeals against the listing? (b) If the property is listed: (i) Has the Local Authority decided to apply to the Land Registry for an entry or cancellation of a restriction in respect of listed land affecting the property? (ii) Has the Local Authority received a notice of disposal? (iii) Has any community interest group requested to be treated as a bidder?	(a) - (b) This information is available by viewing or tailored report only.	S S	(a) (b)	£2.93 £2.93	£2.82 £2.82
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CON290 OPTIONAL ENQUIRIES	Registers/information available	VAT	Total	
4 ROAD PROPOSALS BY PRIVATE BODIES 4. What proposals by others have been approved, or are the subject of pending applications, the limits of construction of which are adjoining or adjacent to the property, for- (a) the construction of a new road, or				

(b) the alteration or improvement of an existing road, involving the construction, whether or not within existing highway limits, of a subway, underpass, flyover, footbridge, elevated road, dual carriageway, the construction of a roundabout (other than a mini roundabout) or the widening of an existing road by the construction of one or more additional traffic lanes?	Information available by tailored report only.	S		£10.24
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<p>5 ADVERTISEMENTS</p> <p>Entries in the Register</p> <p>5.1. Please list any entries in the register of applications, directions and decisions relating to consent for the display of advertisements.</p> <p>5.2. If there are any entries, where can that register be inspected?</p> <p>Notices, proceedings and orders</p> <p>5.3. Except as shown in the official certificate of search:</p> <p>(a) Has any notice been given by the Secretary of State or served in respect of a direction or proposed direction restricting deemed consent for any class of advertisement?</p> <p>(b) has the local authority resolved to serve a notice requiring the display of any advertisement to be discontinued?</p> <p>(c) If a discontinuance notice has been served, has it been complied with to the satisfaction of the local authority?</p> <p>(d) Has the local authority resolved to serve any other notice or proceedings relating to a contravention of the control of advertisements?</p> <p>(e) has the local authority resolved to make an order for the special control of advertisements for the area?</p>	Information available by tailored report only.	S		£7.33
<p>COMPLETION NOTICES</p> <p>6. Which of the planning permissions in force has the local authority resolved to terminate by means of a completion notice under s.94 of the Town & Country Planning Act 1990?</p>	Information available by tailored report only.	S		£7.33
<p>PARKS AND COUNTRYSIDE</p> <p>Areas of Outstanding Natural Beauty</p> <p>7.1. Has any order under s.82 of the Countryside and Rights of Way Act 2000 been made?</p> <p>National Parks</p> <p>7.2. Is the property within a National Park designated under s.7 of the National Parks and Access to the Countryside Act 1949?</p>	Information available by tailored report only.	S		£7.33

CON290 OPTIONAL ENQUIRIES	Registers/information available			Total
PIPELINES 8. Has a map been deposited under s.35 of the Pipelines Act 1962, or Schedule 7 of the Gas Act 1986, showing a pipeline laid through, or within 100 feet (30.48 metres) of the property?	Information available by tailored report only.	S		£7.33
HOUSES IN MULTIPLE OCCUPATION 9. Is the property a house in multiple occupation, or is it designated or proposed to be designated for selective licensing or residential accommodation in accordance with the Housing Act 2004?	Information available by tailored report only.	S		£6.76
NOISE ABATEMENT Noise Abatement Zone 10.1. Has the local authority made, or resolved to make, any noise abatement zone order under s.63 of the Control of Pollution Act 1974 for the area? Entries in Register 10.2. Has any entry been recorded in the Noise Level Register kept pursuant to s.64 of the Control of Pollution Act 1974? 10.3. If there is any entry, how can copies be obtained and where can that Register be inspected?	Information available by tailored report only.	S		£6.76
URBAN DEVELOPMENT AREAS 11.1. Is the area an urban development area designated under Part XVI of the Local Government, Planning and Land Act 1980? 11.2. If so, please state the name of the urban development corporation and the address of its principal office.	Information available by tailored report only.	S		£7.33
ENTERPRISE ZONES, LOCAL DEVELOPMENT ORDERS & BIDS 12.1 Is the area designated as an enterprise zone? 12.2 Is the area subject to a local development order? 12.3 Is the area a business improvement district (BID)?	Information available by tailored report only.	S		£10.24
INNER URBAN IMPROVEMENT AREAS 13. Has the local authority resolved to define the area as an improvement area under s.4 of the Inner Urban Areas Act 1978?	Information available by tailored report only.	S		£7.33
SIMPLIFIED PLANNING ZONES 14.1. Is the area a simplified planning zone adopted or approved pursuant to s.83 of the Town & Country Planning Act 1990? 14.2. Has the local authority approved any proposal for designating the area as a simplified planning zone?	Information available by tailored report only.	S		£7.33
LAND MAINTENANCE NOTICES 15. Has the local authority authorised the service of a maintenance notice under s.215 of the Town & Country Planning Act 1990?	Information available by tailored report only.	S		£7.33
MINERAL CONSULTATION AND SAFEGUARDING AREAS 16. Is the area a mineral consultation area or mineral safeguarding area notified by the county planning authority under Schedule 1 para 7 of the Town & Country Planning Act 1990?	Information available by tailored report only.	S		£7.33
HAZARDOUS SUBSTANCE CONSENTS 17.1. Please list any entries in the Register kept pursuant to s.28 of the Planning (Hazardous Substances) Act 1990. 17.2. If there are any entries: (a) How can copies of the entries be obtained? (b) Where can the Register be inspected?	Information available by tailored report only.	S		£7.33

CON290 OPTIONAL ENQUIRIES	Registers/information available			Total
ENVIRONMENTAL AND POLLUTION NOTICES 18. What outstanding statutory or informal notices have been issued by the local authority under the Environmental Protection Act 1990 or the Control of Pollution Act 1974? (This enquiry does not cover notices under Part IIA or Part III of the EPA, to which enquiries 3.7 or 3.13 apply)	Information available by tailored report only.	S		£6.76
FOOD SAFETY NOTICES 19. What outstanding statutory notices or informal notices have been issued by the local authority under the Food Safety Act 1990 or the Food Safety and Hygiene (England) Regulations 2013?	Information available by tailored report only.	S		£6.76
HEDGEROW NOTICES 20.1. Please list any entries in the record maintained under regulation 10 of the Hedgerows Regulations 1997. 20.2. If there are any entries: (a) How can copies of the matters entered be obtained? (b) Where can the record be inspected?	Information available by tailored report only.	S		£7.33
FLOOD DEFENCE AND LAND DRAINAGE CONSENTS 21. Has any flood defence or land drainage consent relating to the property been given or refused, or (if applicable) is the subject of a pending application?	Information available by tailored report only.	S		£10.24
COMMON LAND AND TOWN OR VILLAGE GREEN 22.1. Is the property, or any land which abuts the property, registered common land or town or village green under the Commons Registration Act 1965 or the Commons Act 2006? 22.2. Is there any prescribed information about maps and statements, deposited under s.15A of the Commons Act 2006, in the register maintained under s.15B(1) of the Commons Act 2006 or under s.31A of the Highways Act 1980? 22.3. If there are any entries, how can copies of the matters registered be obtained and where can the register be inspected?	Information available by tailored report only.	S		£10.24

RESIDENTIAL FEES

ENQUIRY	Registers/information available		Cost of tailored report		
			Non Electronic Total	Electronic Total	
Planning and Building Regulations					
1.1. Planning and building decisions and pending applications					
Which of the following relating to the property have been granted, issued or refused or (where applicable) are the subject of pending applications or agreements?	(a) - (f) This information is publicly available, 1980 - to date information is available via internet http://www.gateshead.gov.uk/ or the pc terminals in Communities and Environment reception, 1974 - 1980 information is available in paper registers in reception.	S	(a)	£2.54	£2.44
(a) a planning permission		S	(b)	£1.51	£1.40
(b) a listed building consent		S	(c)	£1.51	£1.40
(c) a conservation area consent		S	(d)	£1.36	£1.25
(d) a certificate of lawfulness of existing use or development		S	(e)	£1.36	£1.25
(e) a certificate of lawfulness of proposed use or development		S	(f)	£1.36	£1.25
(f) a certificate of lawfulness of proposed works for listed buildings					
(g) a heritage partnership agreement		S	(g)	£1.36	£1.25
(h) a listed building consent order		S	(h)	£1.36	£1.25
(i) a local listed building consent order		S	(i)	£1.36	£1.25
(j) building regulation approval	S	(j)	£1.97	£1.85	
(k) a building regulation completion certificate and	S	(k)	£1.84	£1.73	
(l) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certification scheme?	S	(l)	£2.03	£1.92	
1.2. Planning designations and proposals					
What designations of land use for the property, or the area, and what specific proposals for the property, are contained in any existing or proposed development plan?	Local Plan documents are available online including an interactive GIS-based version, and paper copies are available as follows: - the Core Strategy and Urban Core Plan for Gateshead and Newcastle Upon Tyne (March 2015) - £25.00 - the Unitary Development Plan UDP (adopted 2007) - £12.10 for residents and £60.70 for commercial customers (please note that a number of UDP policies have been deleted, having been superseded by more recent Local Plan Policies - a full list of current Local Plan Policies is available on the Council's website.			£2.12	£2.02
ROADS AND PUBLIC RIGHTS OF WAY					
Roads, footways and footpaths					
2.1 Which of the roads, footways and footpaths named in the application for this search (via boxes B and C) are:	(a) - (d) Information available by viewing or tailored report only.	S	(a)	£1.67	£1.55
(a) highways maintainable at public expense		S	(b)	£1.42	£1.30
(b) subject to adoption and supported by a bond or bond waiver		S	(c)	£1.42	£1.30
(c) to be made up by a local authority who will reclaim the cost from the frontagers		S	(d)	£1.42	£1.30
(d) to be adopted by a local authority without reclaiming the cost from the frontagers					

ENQUIRY	Registers/information available		Cost of tailored report	
			Non Electronic Total	Electronic Total
Public rights of way				
2.2 Is any public right of way which abuts on, or crosses the property, shown on a definitive map or revised definitive map?	Information available by viewing or tailored report only.		£1.42	£1.30
2.3 Are there any pending applications to record a public right of way that abuts or crosses the property, on a definitive map or revised definitive map?	Information available by viewing or tailored report only.		£1.42	£1.30
2.4 Are there any legal orders to stop up, divert, alter or create a public right of way which abuts, or crosses the property not yet implemented or shown on a definitive map?	Information available by viewing or tailored report only.		£1.42	£1.30
2.5 If so, please attach a plan showing the approximate route.	Information available by viewing or tailored report only.		£1.67	£1.55
OTHER MATTERS				
Apart from matters entered on the registers of local land charges, do any of the following matters apply to the property? If so, how can copies of relevant documents be obtained?				
3.1 Land required for public purposes				
Is the property included in land required for public purposes?	Information available by viewing or tailored report only.		£1.21	£1.09
3.2. Land to be acquired for road works				
Is the property included in land to be acquired for road works?	Information available by viewing or tailored report only.		£1.42	£1.30
3.3 Drainage matters				
(a) Is the property served by a sustainable urban drainage system ((SuDS)?	(a) - (c) Information available by viewing or tailored report only.	S	(a) £1.67	£1.55
(b) Are there SuDS features within the boundary of the property? If yes, is the owner responsible for maintenance?		S	(b) £1.67	£1.55
(c) If the property benefits from a SuDS for which there is a charge, who bills the property for the surface water drainage charge?		S	(c) £1.67	£1.55

ENQUIRY	Registers/information available	Cost of tailored report		
			Non Electronic Total	Electronic Total
3.4 Nearby road schemes				
Is the property (or will it be) within 200 metres of any of the following:				
(a) the centre line of a new trunk road or special road specified in any order, draft order or scheme	(a) - (f) Information available by viewing or tailored report only.	S	(a) £1.42	£1.30
(b) the centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway		S	(b) £1.42	£1.30
(c) the outer limits of construction works for a proposed alteration or improvement to an existing road, involving:		S	c £1.42	£1.30
(i) construction of a roundabout (other than a mini roundabout), or		S		
(ii) widening by construction of one or more additional traffic lanes				
(d) the outer limits of:				
(i) construction of a new road to be built by a local authority,				
(ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway,			(d) £1.42	£1.30
(iii) construction of a roundabout (other than a mini roundabout) or widening by construction of one or more additional traffic lanes				
(e) the centre line of the proposed route of a new road under proposals published for public consultation		S	(e) £1.42	£1.30
(f) the outer limits of:-		S		
(i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway			(f) £1.42	£1.30
(ii) construction of a roundabout (other than a mini roundabout)				
(iii) widening by construction of one or more additional traffic lanes, under proposals published for public consultation				
3.5 Nearby railway schemes				
(a) Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tramway, light railway or monorail?	(a) - (b) Information available by viewing or tailored report only.	S	(a) £1.42	£1.30
(b) Are there any proposals for a railway, tramway, light railway or monorail within the Local Authority's boundary?		S	(b) £1.42	£1.30
3.6 Traffic schemes				
Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths which are named in boxes B and C and are within 200 metres of the boundaries of the property?				
(a) permanent stopping up or diversion	(a) - (l) Information available by viewing or tailored report only.	S	(a) £1.37	£1.26
(b) waiting or loading restrictions		S	(b) £1.40	£1.28
(c) one way driving		S	(c) £1.37	£1.26
(d) prohibition of driving		S	(d) £1.37	£1.26
(e) pedestrianisation		S	(e) £1.37	£1.26
(f) vehicle width or weight restriction		S	(f) £1.37	£1.26
(g) traffic calming works including road humps		S	(g) £1.37	£1.26
(h) residents parking controls		S	(h) £1.37	£1.26
(i) minor road widening or improvement		S	(i) £1.37	£1.26
(j) pedestrian crossings		S	(j) £1.39	£1.27
(k) cycle tracks		S	(k) £1.39	£1.27
(l) bridge building		S	(l) £1.37	£1.26

ENQUIRY	Registers/information available		Cost of tailored report	
			Non Electronic Total	Electronic Total
3.7 Outstanding notices Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in response to any other enquiry in this form? (a) building works (b) environment (c) health and safety (d) housing (e) highways (f) public health (g) flood and coastal erosion risk management	(a) - (f) Information available by viewing or tailored report only.	S	(a) £1.21	£1.09
		S	(b) £1.37	£1.26
		S	(c) £1.37	£1.26
		S	(d) £1.37	£1.26
		S	(e) £1.44	£1.32
		S	(f) £1.37	£1.26
		S	(g) £1.44	£1.32
3.8 Contravention of building regulations Has a local authority authorised in relation to the property any proceedings for the contravention of any provision contained in building regulations?	Information available by viewing or tailored report only.	S	£1.21	£1.09
3.9. Notices, orders, directions and proceedings under Planning Acts Do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following? (a) an enforcement notice (b) a stop notice (c) a listed building enforcement notice (d) a breach of conditions notice (e) a planning contravention notice (f) another notice relating to breach of planning control (g) a listed building repairs notice (h) in the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation (i) a building preservation notice (j) a direction restricting permitted development (k) an order revoking or modifying a planning permission (l) an order requiring discontinuance of use or alteration or removal of building or works (m) a tree preservation order (n) proceedings to enforce a planning agreement or planning contribution	(a) - (n) Information available by viewing or tailored report only.	S	(a) £1.31	£1.20
		S	(b) £1.21	£1.09
		S	(c) £1.21	£1.09
		S	(d) £1.21	£1.09
		S	(e) £1.21	£1.09
		S	(f) £1.21	£1.09
		S	(g) £1.21	£1.09
		S	(h) £1.21	£1.09
		S	(i) £1.21	£1.09
		S	(j) £1.21	£1.09
		S	(k) £1.21	£1.09
		S	(l) £1.21	£1.09
		S	(m) £1.42	£1.28
		S	(n) £0.97	£0.85

ENQUIRY	Registers/information available		Cost of tailored report	
			Non Electronic Total	Electronic Total
3.10 Community infrastructure levy (CIL)				
(a) Is there a CIL charging schedule?	(a) - (h) Information available by viewing or tailored report only	S	(a) £1.21	£1.09
(b) if, yes, do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following: (i) a liability notice? (ii) a notice of chargeable development? (iii) a demand notice? (iv) a default liability notice? (v) an assumption of liability notice? (vi) a commencement notice?		S	(b) £1.21	£1.09
(c) Has any demand notice been suspended?		S	(c) £1.21	£1.09
(d) Has the Local Authority received full or part payment of any CIL liability?		S	(d) £1.21	£1.09
(e) Has the Local Authority received any appeal against any of the above?		S	(e) £1.21	£1.09
(f) Has a decision been taken to apply for a liability order?		S	(f) £1.21	£1.09
(g) Has a liability order been granted?		S	(g) £1.21	£1.09
(h) Have any other enforcement measures been taken?		S	(h) £1.21	£1.09
3.11 Conservation areas				
Do the following apply in relation to the property:	(a) - (b) Information available by viewing or tailored report only.			
(a) the making of the area a conservation area before 31 August 1974		S	(a) £1.97	£1.85
(b) an unimplemented resolution to designate the area a Conservation Area?	S	(b) £1.21	£1.09	
3.12 Compulsory purchase				
Has any enforceable order or decision been made to compulsorily purchase or acquire the property?	Information available by viewing or tailored report only.	S	£1.57	£1.45
3.13 Contaminated land				
Do any of the following apply (including any relating to land adjacent to or adjoining the property which has been identified as contaminated land because it is in such a condition that harm or pollution of controlled waters might be caused on the property)?	(a) - (bii) This information is publicly available Any follow up enquiries would incur a charge with regard to cost			
(a) a contaminated land notice		S	(a) £1.28	£1.18
(b) in relation to a register maintained under section 78R of the Environmental Protection Act 1990 (i) a decision to make an entry (ii) an entry		S	£1.42	£1.32
(c) consultation with the owner or occupier of the property conducted under section 78G(3) of the Environmental Protection Act 1990 before the service of a remediation notice	(c) Information available by viewing or tailored report only.	S	(c) £1.08	£0.97
3.14 Radon gas				
Do records indicate that the property is in a "Radon Affected Area" as identified by Public Health England or Public Health Wales?	This information is publicly available. Action Levels have been recommended by the NRPB (National Radiological Protection Board) for radon. Where there is a 1% probability or more of present or future homes being above an Action Level they are regarded as Affected Areas (such areas were identified by radiological survey evidence). The indicative map shows the borough of Gateshead as being in the 0 - 1% probability band. It is therefore NOT a radon gas Affected Area. Further information, including the indicative Atlas of Radon in England and Wales, is available from http://www.hpa.org.uk	S	£1.28	£1.18

ENQUIRY	Registers/information available		Cost of tailored report	
			Non Electronic Total	Electronic Total
3.15 Assets of Community Value				
(a) Has the property been nominated as an asset of community value? If so:				
(i) is it listed as an asset of community value?				
(ii) Was it excluded and placed on the "nominated but not listed" list?		S	(a) £2.54	£2.44
(iii) Has the listing expired?				
(iv) Is the Local Authority reviewing or proposing to review the listing?				
(v) Are there any subsisting appeals against the listing?				
(b) If the property is listed:				
(i) Has the Local Authority decided to apply to the Land Registry for an entry or cancellation of a restriction in respect of listed land affecting the property?	(a) - (b) This information is available by viewing or tailored report only.			
(ii) Has the Local Authority received a notice of disposal?		S	(b) £2.54	£2.44
(iii) Has any community interest group requested to be treated as a bidder?				

CON290 OPTIONAL ENQUIRIES	Registers/information available			Total
4 ROAD PROPOSALS BY PRIVATE BODIES 4. What proposals by others have been approved, or are the subject of pending applications, the limits of construction of which are adjoining or adjacent to the property, for- (a) the construction of a new road, or (b) the alteration or improvement of an existing road, involving the construction, whether or not within existing highway limits, of a subway, underpass, flyover, footbridge, elevated road, dual carriageway, the construction of a roundabout (other than a mini roundabout) or the widening of an existing road by the construction of one or more additional traffic lanes?	Information available by tailored report only.	S		£10.24
5 ADVERTISEMENTS Entries in the Register 5.1. Please list any entries in the register of applications, directions and decisions relating to consent for the display of advertisements. 5.2. If there are any entries, where can that register be inspected? Notices, proceedings and orders 5.3. Except as shown in the official certificate of search: (a) Has any notice been given by the Secretary of State or served in respect of a direction or proposed direction restricting deemed consent for any class of advertisement? (b) has the local authority resolved to serve a notice requiring the display of any advertisement to be discontinued? (c) If a discontinuance notice has been served, has it been complied with to the satisfaction of the local authority? (d) Has the local authority resolved to serve any other notice or proceedings relating to a contravention of the control of advertisements? (e) has the local authority resolved to make an order for the special control of advertisements for the area?	Information available by tailored report only.	S		£7.33
COMPLETION NOTICES 6. Which of the planning permissions in force has the local authority resolved to terminate by means of a completion notice under s.94 of the Town & Country Planning Act 1990?	Information available by tailored report only.	S		£7.33
PARKS AND COUNTRYSIDE Areas of Outstanding Natural Beauty 7.1. Has any order under s.82 of the Countryside and Rights of Way Act 2000 been made? National Parks 7.2. Is the property within a National Park designated under s.7 of the National Parks and Access to the Countryside Act 1949?	Information available by tailored report only.	S		£7.33
PIPELINES 8. Has a map been deposited under s.35 of the Pipelines Act 1962, or Schedule 7 of the Gas Act 1986, showing a pipeline laid through, or within 100 feet (30.48 metres) of the property?	Information available by tailored report only.	S		£7.33
HOUSES IN MULTIPLE OCCUPATION 9. Is the property a house in multiple occupation, or is it designated or proposed to be designated for selective licensing or residential accommodation in accordance with the Housing Act 2004?	Information available by tailored report only.	S		£6.76

CON290 OPTIONAL ENQUIRIES	Registers/information available			Total
NOISE ABATEMENT Noise Abatement Zone 10.1. Has the local authority made, or resolved to make, any noise abatement zone order under s.63 of the Control of Pollution Act 1974 for the area? Entries in Register 10.2. Has any entry been recorded in the Noise Level Register kept pursuant to s.64 of the Control of Pollution Act 1974? 10.3. If there is any entry, how can copies be obtained and where can that Register be inspected?	Information available by tailored report only.	S		£6.76
URBAN DEVELOPMENT AREAS 11.1. Is the area an urban development area designated under Part XVI of the Local Government, Planning and Land Act 1980? 11.2. If so, please state the name of the urban development corporation and the address of its principal office.	Information available by tailored report only.	S		£7.33
ENTERPRISE ZONES, LOCAL DEVELOPMENT ORDERS & BIDS 12.1 Is the area designated as an enterprise zone? 12.2 Is the area subject to a local development order? 12.3 Is the area a business improvement district (BID)?	Information available by tailored report only.	S		£10.24
INNER URBAN IMPROVEMENT AREAS 13. Has the local authority resolved to define the area as an improvement area under s.4 of the Inner Urban Areas Act 1978?	Information available by tailored report only.	S		£7.33
SIMPLIFIED PLANNING ZONES 14.1. Is the area a simplified planning zone adopted or approved pursuant to s.83 of the Town & Country Planning Act 1990? 14.2. Has the local authority approved any proposal for designating the area as a simplified planning zone?	Information available by tailored report only.	S		£7.33
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CON290 OPTIONAL ENQUIRIES	Registers/information available			Total
FLOOD DEFENCE AND LAND DRAINAGE CONSENTS 21. Has any flood defence or land drainage consent relating to the property been given or refused, or (if applicable) is the subject of a pending application?	Information available by tailored report only.	S		£10.24
COMMON LAND AND TOWN OR VILLAGE GREEN 22.1. Is the property, or any land which abuts the property, registered common land or town or village green under the Commons Registration Act 1965 or the Commons Act 2006? 22.2. Is there any prescribed information about maps and statements, deposited under s.15A of the Commons Act 2006, in the register maintained under s.15B(1) of the Commons Act 2006 or under s.31A of the Highways Act 1980?	Information available by tailored report only.	S		£10.24

22.3. If there are any entries, how can copies of the matters registered be obtained and where can the register be inspected?

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OFFICIAL SEARCH FEES		
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TOTAL

LLC1 - Commercial - Electronic		O/S
Con29R - Commercial - Electronic		S
LLC1 and Con29R - Commercial - Electronic		

£22.16
£145.03
£167.19

LLC1 - Commercial - Non-Electronic		O/S
Con29R Commercial - Non-Electronic		S
LLC1 and Con29R - Commercial - Non-Electronic		

£28.67
£153.19
£181.86

Additional Parcel Fee		
LLC1		O/S
Con29R		S
Additional Parcel Fee		

£2.63
£14.11
£16.74

Additional Enquiry		S
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£34.40

Optional Enquiries		
	4	S
	5	S
	6	S
	7	S
	8	S
	9	S
	10	S
	11	S
	12	S
	13	S
	14	S
	15	S
	16	S
	17	S
	18	S
	19	S
	20	S
	21	S
	22	S

£10.24
£7.33
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£10.24

ITEM			TOTAL
LLC1 - Residential - Electronic		O/S	£22.16
Con29R - Residential - Electronic		S	£111.58
LLC1 and Con29R - Residential - Electronic			£133.74
LLC1 - Residential - Non-Electronic		O/S	£28.67
Con29R - Residential - Non-Electronic		S	£121.41
LLC1 and Con29R - Residential- Non-Electronic			£150.08
Additional Parcel Fee			
LLC1		O/S	£2.63
Con29R		S	£14.11
Additional Parcel Fee			£16.74
Additional Enquiry		S	£34.40
Optional Enquiries			
	4	S	£10.24
	5	S	£7.33
	6	S	£7.33
	7	S	£7.33
	8	S	£7.33
	9	S	£6.76
	10	S	£6.76
	11	S	£7.33
	12	S	£10.24
	13	S	£7.33
	14	S	£7.33
	15	S	£7.33
	16	S	£7.33
	17	S	£7.33
	18	S	£6.76
	19	S	£6.76
	20	S	£7.33
	21	S	£10.24
	22	S	£10.24

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COUNCIL MEETING

27 FEBRUARY 2020

BUDGET AND COUNCIL TAX LEVEL 2020/21

Sheena Ramsey, Chief Executive

Mike Barker, Strategic Director, Corporate Services and Governance

EXECUTIVE SUMMARY

1. This report sets out the Budget and Council Tax level for 2020/21. As part of the council tax setting process the Council is asked to approve the prudential indicators and Minimum Revenue Provision Statement set out in the attached report. The budget forms a key element of the Council's strategic approach to making Gateshead a place where everyone thrives and agreeing a balanced budget is fundamental to the financial sustainability of the Council.
2. The Cabinet has considered the facts and issues arising from the report including alternative options and took all relevant advice before formulating their recommendation.

RECOMMENDATIONS

3. Council is asked to approve the recommendations set out in section 21 of the attached report.

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TITLE OF REPORT: Budget and Council Tax Level 2020/21**REPORT OF: Sheena Ramsey – Chief Executive**
Darren Collins - Strategic Director, Resources and Digital

Purpose of Report

1. To request Cabinet to recommend to Council on 27 February 2020 the Budget and Council Tax level for 2020/21. As part of the council tax setting process, Cabinet is also asked to recommend to Council the prudential indicators and Minimum Revenue Provision (MRP) Statement set out in this report. The Budget forms a key element of the Council's strategic approach to making Gateshead a place where everyone thrives and agreeing a balanced budget is fundamental to the financial sustainability of the Council.

Background

2. On 17 October 2019 Council agreed the Medium-Term Financial Strategy (MTFS) that covered the period 2020/21 to 2024/25 which presented an extremely challenging financial position over the medium term and identified an estimated funding gap of £49.9 million over the five-year period. The MTFS identified a financial gap of £8 million to be closed for 2020/21 to legally achieve a balanced budget. The MTFS also identified significant uncertainty in the future funding of the Council by government.
3. On 31 October 2019 the Council responded to the Local Government Finance Settlement Technical Consultation.
4. On 19 November 2019 Cabinet agreed a new prioritised approach to long term budget setting to achieve the thrive agenda.
5. On 21 November 2019 Council agreed the local council tax support scheme for 2020/21 which continues to support a minimum contribution rate of 8.5% for working age benefit claimants that will continue to assist 12,270 council tax payers.
6. On 20 December 2019 the Government announced the provisional local government finance settlement for 2020/21, including council tax referendum principles.
7. On 17 January 2020 the Council responded to the Provisional Local Government Finance Settlement 2020/21 Consultation.
8. On 21 January 2020 Cabinet agreed the council tax and business rates base forecasts for 2020/21.
9. On 21 January 2020 Cabinet agreed a five-year base revenue budget before priority investment and savings.
10. On 6 February 2020 the final local government funding settlement figures were announced. Overall funding was in line with expectations. The final settlement debate and vote by ministers originally scheduled for 12 February is now confirmed for the 24 February.
11. This report represents the final stage of the budget setting process in determining the budget and council tax level for 2020/21.

Proposal

A Budget to Deliver Council Priorities

12. The Council's strategic approach of Making Gateshead a Place Where Everyone Thrives provides a framework to demonstrate how the Council makes decisions that are policy and priority led. The approach is predicated on the following pledges:
 - Put people and families at the heart of everything that we do
 - Tackle inequality so people have a fair chance
 - Support our communities to support themselves and each other
 - Invest in our economy to provide sustainable opportunities for employment, innovation and growth across the borough
 - Work together and fight for a better future for Gateshead
13. In November 2019 Cabinet agreed a new approach to budget setting that will involve five-year planning of budgets with a focus on achieving priorities. The Council has developed a set of core principles that will underpin our approach, specifically the approach will be:
 - Priority driven – the Council will focus on what matters most;
 - Performance driven – a focus on measurable outcomes;
 - Council wide rather than service focus;
 - Over an extended budget time horizon of 5 years to enable effective planning;
 - Iterative to reflect a continuous approach;
 - Supported by investment to deliver improvement and efficiencies;
 - Targeted approach to those with the greatest need;
 - Community focussed to maximise local wealth; and
 - Integrated to cover all aspects of the Council's budget including revenue, capital, schools, and housing.
14. The approach will focus on five key areas to drive forward progress in achieving thrive outcomes for targeted improvements in;
 - i. Economy - Strong business growth with good quality jobs at all levels that are accessible to local people and delivery of key developments, such as Gateshead Quays, attracting visitors and business to Gateshead.
 - ii. Health and Housing - Good quality housing with a mix of tenures and affordable options that meet the needs of local people including families and older people enabling them to live healthy lives as well as enabling people to make healthy choices and prevent ill health.
 - iii. Poverty and Inequality – Helping to ensure that everyone gets the opportunities and support they need to thrive.
 - iv. Climate Change – environmentally sustainable policies and approach across council activities to reduce carbon and harmful emissions across Gateshead, reducing waste and securing a better future.
 - v. Transport – A transport system that supports the economy, reduces emissions and encourages more sustainable forms of travel including cycling and public transport.

15. This report proposes a budget in 2020/21 that moves forward a priority driven approach to revenue resource allocation. Unlike previous years, 2020/21 will mark a change from the annual budget proposal cycle to a continuous approach with budget developments brought for consideration to Cabinet throughout the year within a five-year budget planning framework.
16. Government have announced a maximum council tax uplift of up to 4% for council services including another year of the adult social care precept. Councils are expected to do this and the funding resulting from the maximum uplift is included in the funding settlement assumptions.
17. The proposed budget will result in a council tax increase of 1.99% for residents of the Borough of Gateshead in respect of Gateshead Council expenditure plus an additional council tax increase of 2% for residents of the Borough of Gateshead in respect of the Government's charge for adult social care expenditure.
18. This will result in a combined council tax increase of 3.99% for residents of the Borough of Gateshead (excluding precepts from the Police and Crime Commissioner, Fire Authority and Lamesley Parish) resulting in under £1 a week rise for the majority of council tax payers in Gateshead living in the lowest value properties (Band A) or £1.35 a week for those in Band D. This report recommends a 3.99% council tax increase in the Council's council tax for 2020/21.
19. The proposed base budget for 2020/21 after investment, savings and budget use of reserves of £3.031m is £220.761 million. Available funding for 2020/21 is £217.731 million based on the settlement. Including a council tax increase of 3.99%, council tax income and collection fund transfers resulting in a budget savings requirement of £0.451 million. This can be summarised as follows:

Budget Savings Requirement 2020/21	£m
Agreed Base Budget and contingency	214.633
Plus, priority growth	3.548
Less budget savings	(0.451)
Plus Budget Funded from Reserves	3.031
Proposed Net Budget 2020/21	220.761
Funded by;	
Local Funding (Council Tax and Business Rates)	(140.471)
Government Funding	(77.259)
Earmarked Reserves	(3.031)
Total Funding 2020/21	(220.761)

20. The Council recognises the impact of the recommended council tax increase on some of the most vulnerable in society and particularly those on fixed incomes. However, a combination of continued cost pressures and significant funding reductions has left the Council with little choice but to increase council tax to protect the delivery of essential Council services to the residents of Gateshead. The Council will continue to provide the current council tax support scheme that enables targeted support for those residents that are likely to be most affected by the increase.

Recommendations

21. Cabinet is requested to make the following recommendations to Council:
- (1) That Gateshead's Band D council tax for 2020/21 is increased by 3.99% (including a 2% adult social care Government charge) to £1,823.91
 - (2) The revenue estimates of £220.761 million for 2020/21 are approved.
 - (3) The budgeted use of £2.498 million Earmarked Reserves in 2020/21 be approved, together with £0.533m previously agreed in the 2019/20 budget report this takes total use of reserves to £3.031 million.
 - (4) That the indicative schools funding presented in Appendix 2 be agreed.
 - (5) To note the conclusions of the Strategic Director, Resources and Digital in respect of the robustness of budget estimates and adequacy of reserves.
 - (6) That the prudential and treasury indicators set out in Appendix 6 to this report be agreed.
 - (7) That the method of calculating the Minimum Revenue Provision (MRP) for 2020/21 as set out in Appendix 7 be approved.
 - (8) That the priority investment and savings included in the budget in Appendix 2 be agreed.
 - (9) That the outcome of budget consultation outlined in appendix 3 be noted.
 - (10) That it be noted that at its meeting on 21 January 2020, Cabinet agreed the following amounts for the year 2020/21 in accordance with regulations made under Section 31B (3) of the Local Government Finance Act 1992 as amended by the Localism Act 2011: -
 - (a) **52,453.6** being the amount calculated by the Council, in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, as its Council Tax base for the year;
 - (b) **1,213.1** for Lamesley Parish being the amount calculated by the Council, in accordance with regulation 6 of the Regulations, as the amount of its Council Tax base for the year for dwellings in those parts of its area to which special items relate.
 - (11) That the following amounts be now calculated by the Council for the year 2020/21 in accordance with Sections 31A,31B and 34 to 36 of the Local Government Finance Act 1992, as amended by the Localism Act 2011 ('the Act'):
-
 - (a) **£577,122,334** being the aggregate total of the expenditure amounts, which the Council estimates for the items, set out in Section 31A (2) of the Act taking into account the precept issued by Lamesley Parish Council
 - (b) **(£481,440,320)** being the aggregate total of the income amounts, which the Council estimate for the items, set out in Section 31A (3) of the Act
 - (c) **£95,682,014** being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above, calculated by the Council, in accordance with Section 31A (4) of the Act, as its Council Tax requirement for the year including Lamesley Parish Council

- (d) **£1,824.1267** being the amount at (c) above, all divided by the amount at (10)(a) above, calculated by the Council, in accordance with Section 31B (1) of the Act, as the basic amount of its Council Tax for the year including Lamesley Parish Council
- (e) **£11,530.00** being the aggregate amount of all special items (Lamesley Parish Council) referred to in Section 34(1) of the Act
- (f) **£1,823.9069** being the amount at (d) less the result given by dividing the amount at (e) above by the amount at (10)(a) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item (Lamesley Parish Council) relates
- (g) Part of the Council's area: Lamesley Parish
£1,833.4069 being the amounts given by adding to the amount at (f) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at (10)(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items (Lamesley Parish Council) relate
- (h)

Valuation Band	Lamesley Parish £	All other parts of the Council's area £
A	6.34	1,215.94
B	7.39	1,418.59
C	8.45	1,621.25
D	9.50	1,823.91
E	11.62	2,229.22
F	13.73	2,634.53
G	15.84	3,039.84
H	19.00	3,647.81

being the amounts given by multiplying the amounts at (f) and (g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

- (12) That it be noted that for the year 2020/21, the Police and Crime Commissioner for Northumbria, and Tyne and Wear Fire and Rescue Authority have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below: -

Valuation Band	Police and Crime Commissioner for Northumbria £	Tyne and Wear Fire and Rescue Authority £
A	91.33	55.98
B	106.56	65.31
C	121.78	74.64
D	137.00	83.97
E	167.44	102.63
F	197.89	121.29
G	228.33	139.95
H	274.00	167.94

- (13) That, having calculated the aggregate in each case of the amounts at (11) (h) and (12) above, the Council in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of Council Tax for the year 2020/21 for each of the categories of dwellings shown below: -

Valuation Band	Lamesley Parish £	All other parts of the Council's area £
A	1,369.59	1,363.25
B	1,597.85	1,590.46
C	1,826.12	1,817.67
D	2,054.38	2,044.88
E	2,510.91	2,499.29
F	2,967.44	2,953.71
G	3,423.96	3,408.12
H	4,108.75	4,089.75

- (14) That under section 52ZB of the Local Government Finance Act 1992 (as amended by the Localism Act 2011), the Council's relevant basic amount of council tax for 2020/21 is not excessive in accordance with the principles determined under section 52ZC of the Act.

For the following reason:

- To fulfil the Council's statutory duty to set the Budget and Council Tax for 2020/21.

Policy Context

1. The Council has approached the budget for 2020/21 within a framework for achieving the Council's strategic approach 'Making Gateshead a Place Where Everyone Thrives'.
2. The Council recognises there are huge financial pressures on not just council resources, but those of partners, local businesses and residents. To deliver on the new strategic approach over the next five years, the Council will need to be resolute and dynamic in its determination to make Gateshead a place where everyone thrives. The strategy was agreed with the Council's purpose and beliefs in mind, along with what matters most to the people of Gateshead.
3. The Medium-Term Financial Strategy (MTFS) provides the financial planning framework for supporting the allocation of available resources to deliver strategic plans. It also ensures a sustainable Gateshead through the best use of available resources to deliver services and long-term financial sustainability for the Council.
4. Full Council is responsible for approving a budget following recommendations from Cabinet, in line with the budget and policy framework outlined within Gateshead Council's constitution.

Background

5. This budget follows a period of ten years of austerity and major government policy changes including welfare reform, housing and schools reform, finance reforms as well as unfunded cost pressures such as national living wage, care act duties and the apprenticeship levy. This has resulted in huge pressures on local authority budgets. The Council recognises there are huge financial pressures on not just council resources, but also those of partners, local businesses, residents and the voluntary and community sector.
6. The Council's strategic approach of Making Gateshead a Place Where Everyone Thrives was agreed in March 2018. The approach provides a framework to demonstrate how the Council will work and make decisions that are policy and priority led. The approach is aligned to the timeframe of the Council's MTFS and is predicated on the following pledges:
 - Put people and families at the heart of everything that we do
 - Tackle inequality so people have a fair chance
 - Support our communities to support themselves and each other
 - Invest in our economy to provide sustainable opportunities for employment, innovation and growth across the borough
 - Work together and fight for a better future for Gateshead
7. To deliver on the strategic approach, the Council will need a radical rethink about how it works, how resources are spent, how the Council works with partners, organisations, businesses, trade unions, employees and the local people and communities of Gateshead. The new strategic approach will set the major policy directions for the Council within the resources available and seek new funding sources to redress the imbalance of inequality, champion fairness and social justice.

8. In November 2019 Cabinet agreed a new approach to budget setting that will involve five-year planning of budgets with a focus on achieving priorities. The Council has developed a set of core principles that will underpin our approach, specifically the approach will be:
 - Priority driven – the Council will focus on what matters most;
 - Performance driven – a focus on measurable outcomes;
 - Council wide rather than service focus;
 - Over an extended budget time horizon of 5 years to enable effective planning;
 - Iterative to reflect a continuous approach;
 - Supported by investment to deliver improvement and efficiencies;
 - Targeted approach to those with the greatest need;
 - Community focussed to maximise local wealth; and
 - Integrated to cover all aspects of the Council’s budget including revenue, capital, schools, and housing.
9. The approach will focus on five key areas to drive forward progress in achieving thrive outcomes for targeted improvements in;
 - Economy
 - Health and Housing
 - Poverty and Inequality
 - Climate Change
 - Transport
10. The ability to invest in priority areas will initially require additional resources. Ultimately this investment will need to be resourced from other areas of the Council where services could be recommissioned and delivered differently or stopped. Areas of cross council efficiencies and service delivery models will be developed to ensure the Council is focused on delivering priorities and statutory functions in the most effective way and making the best possible use of resources. The Council intends to take a longer-term approach to the shift in resources to achieve priority outcomes. Five-year plans will set out intentions for redirection of resource to support the Thrive agenda.
11. In January 2020 Cabinet agreed an indicative five-year revenue budget prior to priority growth and savings. The starting base budget for 2020 was £214.288m.
12. The Council’s budget estimates for 2020/21 attached at Appendix 2 have been prepared in accordance with the new priority approach and after consideration of the outcome of budget consultation.

Considerations

13. In finalising the budget and council tax for 2020/21, the following issues require consideration and are set out in the body of this appendix: -
 - Medium Term Financial Strategy context;
 - Final settlement 2020/21;
 - Projected revenue outturn 2019/20;
 - Budget guidance and base budget requirements 2020/21;
 - Budget growth and savings proposals 2020/21; (See also appendix 2)
 - Projected business rates 2020/21;
 - Council tax 2020/21;
 - Adequacy of reserves and robustness of budget estimates;(See also appendix 5)
 - Agreed use of reserves 2020/21;
 - Approval of prudential indicators for 2020/21 (see also appendix 6);
 - Minimum Revenue Provision (MRP) (see also appendix 7).

Medium Term Financial Strategy

14. The Council has adopted a longer-term approach to its strategic and financial planning. The Medium-Term Financial Strategy (MTFS) was updated and agreed by Cabinet in October 2019 and is based on a financial forecast over a rolling five-year timeframe to 2024/25. This sets the financial context for the Council's resource allocation process and budget setting.
15. Due to proposed funding reforms for local government there is no certainty of funding levels beyond 2020/21 and an absence of guidance in this area. The hugely challenging financial context is expected to continue over the medium term and the general uncertainty around future funding reforms and the economy following the UK exit from the European Union on 31 January 2020 will add to the potential for financial volatility and risk.

Final Settlement 2020/21

16. On 6 February 2020, the final local government funding settlement was announced. Overall funding was in line with expectations. The final settlement debate and vote by ministers originally scheduled for 12 February is now confirmed for the 24 February. There remains no certainty or guidance on future funding levels.
17. It was confirmed that the existing improved Better Care Fund funding is to be maintained at 2019/20 levels, and now incorporates the £240m which was allocated as ringfenced Winter Pressures Grant in 2019/20 and is no longer ringfenced. Levels of social care support grant were confirmed which is un-ringfenced grant.
18. There remains a substantial funding gap facing children's and adult social care both nationally and locally. There continues to be huge funding pressures facing local authorities to continue to protect the vital services which care for older and disabled people, protect children and support families. Long term planning for these vital services is undermined through a lack of information on the levels of future funding available. It should be a priority of Government to secure a longer-term funding stream for care services.
19. It is essential that all new burdens should be funded, including the potentially significantly higher cost of the Living Wage over the next few years.
20. It is vital that any future funding approach for local government is fair and provides recognition of the support required in those areas of greatest need. Government must consider the impacts of their policy decisions and the level of statutory duties at a time of significantly reducing funding.
21. In the immediate short term for 2020/21 the additional resource allocated on a one-off basis for social care by Government in the final settlement and the results of the triennial review of the Tyne and Wear pension fund have resulted in a position where the budget for next year can be balanced without recourse to savings. The threat to the financial sustainability of the Council over the medium term remains as evident and challenging as ever.

Projected Revenue Outturn 2019/20

22. The agreed net revenue budget for 2019/20 is £207.262m. On 21 January 2020, Cabinet received a report on projected spending considering performance to 31 December 2019. The 2019/20 projected outturn at the third quarter shows a projected overspend of £1.810m for the year.

23. Given the significant financial challenges ahead, work is being undertaken in year to reduce costs, increase income and achieve underspends wherever feasible. This is good financial management that aids financial sustainability. The Council has an exceptionally strong track record of delivering the outturn within budget.
24. The final outturn position will be reported to Cabinet in June 2020 and due to active budget management, it remains the intention that the outturn will be delivered within original budget estimates.

Base Budget Requirement 2020/21

25. The following key assumptions have been made in development of the 2020/21 budget;
 - Budget uplifts for general inflation on areas such as utilities and additional budget to cover increased service demands. Resources have been included in relation to potential pay award and salary increments (£3.972m)
 - Provision has been made in the budget for the North East Combined Authority Transport, Environment Agency and Port of Tyne Levies. The agreed reduction in the NECA levy has been included (£0.061m) reducing budget provision to £10.888m.
 - Revenue support grant increase from £15.012m to £15.256m
 - An estimation of funding available to support the budget from retained business rates and Section 31 business rates grant based on the NNDR1 return to Government.
 - An increase to £95.670m in the amount of council tax income receivable (excluding Lamesley) arising from growth in the tax base (£0.681m) and agreement of the proposed council tax increase (£3.671m).
 - The pay award for 2020/21 has yet to be announced, the draft Budget includes provision for up to a 3% pay award within contingency.
 - On 31 December 2019 the Government announced that low paid workers will receive a 6.2% pay rise with a new National Living Wage of £8.72 from the start of April 2020. The estimated budget impact of this increase for the Authority for 2020/21 is £0.745m, which is an additional unfunded growth pressure.
 - The amount of Improved Better Care Fund payable via Clinical Commissioning Group is unconfirmed to date but is expected to be a minimum of 2019/20 funding levels. The Spending review announced a 3.4% increase in this funding, and this is the basis of the funding estimate used in budget setting.
 - A real term increase in the public health budget was announced in the Spending Round 2019. However, the Provisional Settlement did not include information about the national total, or individual authority allocations of the Public Health Grant for 2020/21. Therefore, this grant has been assumed at 2019/20 levels in the absence of an announcement from the Department of Health.
 - If final allocations of these grants differ from the estimates the impact will be managed through contingency or an amendment to budget requested through Council.

26. Growth in the Council budget has been kept to a minimum with provision being made in a contingency of £9.2m (4% of total net budget) to protect against one off in year unforeseen events and provide for budget allocations in relation to the pay award, budget pressures from changes in the national living wage, workforce, risk and demand pressures. This is consistent with MTFS principles and good financial management.
27. The base budget figures and proposals are presented in Appendix 2, including all comparative figures for 2019/20. Appendix 2 starting base budget includes some budget virements that have taken place after the indicative base budget was set. This is to reflect movement of budget between groups due to agreed changes in roles or responsibilities.

Budget Growth and Savings Proposals 2020/21

28. Work has begun to consider the shift in resources needed to achieve priority outcomes through five-year planning. 2020/21 marks the first year and start of a change in approach to budget setting. To support delivery of priorities, several areas have received investment to allow for different ways of working and to generate savings. (See appendix 2 for further details) These areas are;
 - Adult Social Care investment to support a five-year plan to reduce demand and achieve budget savings through early intervention;
 - Children's Services investment to support a five-year plan to reduce demand and achieve budget savings through early intervention;
 - Investment to develop capacity in the voluntary community sector and neighbourhoods through implementing the information and advice review recommendations, developing intelligence and data to help determine targeted resource decisions and focusing Council neighbourhood resource on Thrive priorities;
 - Investment in economic growth and redevelopment to help create more and better jobs and employment skills;
 - Investment to drive community wealth building and commission for complexity;
 - Investment to support public service reform, improved research and intelligence, customer experience, improved performance management and support the development and implementation of cross Council reviews.
 - Investment in housing to enable successful communities and neighbourhoods and improve housing stock and prevent homelessness;
 - Investment in a detailed strategy and plan for climate change activity to help achieve Council aspirations;
 - A targeted investment plan delivered over three years for environmental improvements in the borough plus tree planting to help combat the effects of climate change.

29. Early work has identified some areas of budget saving that can be taken in 2020/21 to start the process of budget redirection. These will arise from contract savings across the Council, facilities management and savings from a move to a Corporate Landlord model of ensuring a productive use of land and assets to deliver Thrive outcomes.
30. In addition, consideration has been given to areas that would benefit from a cross council review to ensure efficiency and effectiveness and fit for purpose. Incorporating budget consultation feedback a number of these reviews will commence in 2020 namely;
 - a. Print Point
 - b. Civic Catering
 - c. Support Services
 - d. Regulatory and Technical Services
 - e. Services to Schools
 - f. Leisure and Culture
 - g. Traded Environmental Services
 - h. Fleet
 - i. HR Framework and Employee Allowances (including sickness absence policies and procedures)
 - j. Management Reviews (below chief officer)
31. Any proposals arising from these review areas and any subsequent budget proposals will be the subject of future reports to be agreed throughout the year.

Projected Business Rates 2020/21

32. As part of the 2020/21 settlement, the Government provided a baseline figure for retained business rates of £43.114m. The National Non-Domestic Rates Return 1 (NNDR1) 2020/21 submitted to the Ministry of Housing, Communities and Local Government on 31 January 2020 estimated that the Council's retained element will be £43.181m (adjusted for cost of collection). An additional estimate of £5.745m is included in the base budget funding in relation to reliefs which are reimbursed through a S31 grant.

Council Tax 2020/21

Statutory Requirements: Calculation of Council Tax Requirement

33. Section 30 of the Local Government Finance Act 1992 requires the Council to set an amount of Council Tax for each financial year for each category of dwellings in its area. The council tax must be set before the 11 March in the preceding financial year. For a category of dwellings, the amount of Council Tax is the aggregate of: -
 - (i) the amount of tax in relation to the year that the Authority itself has calculated, and
 - (ii) the sum of the amounts of tax in relation to the year that major precepting authorities have calculated in precepts issued to the authority by major precepting authorities.
34. Sections 31A, 31B and 34 to 36 of the 1992 Act (the 1992 Act) require the Authority to calculate its own amount of tax for each category of dwellings in its area, reflecting its council tax requirement. In calculating its council tax requirement, the Authority must make the following calculations: -

35. (1) In relation to each financial year a billing authority in England must make the calculations required by the section 31A of the 1992 Act.
- (2) The Authority must calculate the aggregate of: -
- (a) the expenditure which the Authority estimates it will incur in the year in performing its functions and will charge to a revenue account, other than a Business Improvement District (BID) Revenue Account, for the year in accordance with proper practices;
 - (b) such allowance as the Authority estimates will be appropriate for contingencies in relation to amounts to be charged or credited to a revenue account for the year in accordance with proper practices;
 - (c) the financial reserves which the Authority estimates it will be appropriate to raise in the year for meeting its estimated future expenditure;
 - (d) such financial reserves as are enough to meet so much of the amount estimated by the Authority to be a revenue account deficit for any earlier financial year as has not already been provided for;
 - (da) any amounts which it estimates will be transferred in the year from its general fund to its collection fund in accordance with regulations under section 97(2B) of the of the Local Government Finance Act 1988 Act (the 1988 Act);
 - (e) any amounts which it estimates will be transferred in the year from its general fund to its collection fund in accordance with section 97 (4) of the 1988 Act;
 - (f) any amounts which it estimates will be transferred from its general fund to its collection fund pursuant to a direction under section 98(5) of the 1988 Act and charged to a revenue account for the year.
- (3) The aggregate of: -
- (a) the income which it estimates will accrue to it in the year and which it will credit to a revenue account, other than a BID Revenue Account, for the year in accordance with proper practices;
 - (aa) any amounts which it estimates will be transferred in the year from its collection fund to its general fund in accordance with regulations under section 97(2A) of the 1988 Act;
 - (b) any amount which it estimates will be transferred in the year from its collection fund to its general fund in accordance with section 97 (3) of the 1988 Act;
 - (c) any amounts which it estimates will be transferred from its collection fund to its general fund pursuant to a direction under section 98(4) of the 1988 Act and will be credited to a revenue account for the year, and
 - (d) the amount of the financial reserves which the authority estimates it will use to provide for the items mentioned in subsection (2)(a), (b), (e) and (f) above.

- (4) If the aggregate calculated under (2) above exceeds that calculated under (3) above, the authority must calculate the amount equal to the difference; and the amount so calculated is to be its council tax requirement for the year.
- (5) In making the calculation under subsection (2) above the authority must ignore payments which must be met from its collection fund under section 90(2) of the 1988 Act or from a trust fund and, subject to paragraphs (da), (e) and (f) of subsection (2) above, sums which have been or are to be transferred from its general fund to its collection fund.
- (6) In estimating under subsection (2)(a) above the authority must consider: -
 - (a) the amount of any expenditure which it estimates it will incur in the year in making any repayments of grants or other sums paid to it by the Secretary of State, and
 - (b) the amount of any precept issued to it for the year by a local precepting authority and the amount of any levy or special levy issued to it for the year.
- (7) But (except as provided by regulations under section 41 of the 1992 Act or regulations under section 74 or 75 of the 1988 Act) the authority must not anticipate a precept, levy or special levy not issued.
- (8) For the purposes of subsection (2)(c) above an authority's estimated future expenditure is: -
 - (a) that which the authority estimates it will incur in the financial year following the year in question, will charge to a revenue account for the year in accordance with proper practices and will have to defray in the year before the following sums are sufficiently available: -
 - i. sums which will be payable for the year into its general fund and in respect of which amounts will be credited to a revenue account for the year in accordance with proper practices, and
 - ii. sums which will be transferred as regards the year from its collection fund to its general fund, and
 - (b) that which the authority estimates it will incur in the financial year referred to in paragraph (a) above or any subsequent financial year in performing its functions and which will be charged to a revenue account for that or any other year in accordance with proper practices.
- (9) In making the calculation under subsection (3) above the authority must ignore: -
 - (a) payments which must be made into its collection fund under section 90(1) of the 1988 Act or to a trust fund, and
 - (b) subject to paragraphs (aa), (b) and (c) of subsection (3) above, sums which have been or are to be transferred from its collection fund to its general fund.

- (10) The Secretary of State may by regulations do either or both of the following: -
- (a) alter the constituents of any calculation to be made under subsection (2) or (3) above (whether by adding, deleting or amending items);
 - (b) alter the rules governing the making of any calculation under subsection (2) or (3) above (whether by deleting or amending subsections (5) to (9) above, or any of them, or by adding other provisions, or by a combination of those methods).
- (11) Calculations to be made in relation to a particular financial year under this section must be made before 11 March in the preceding financial year, but they are not invalid merely because they are made on or after that date.
- (12) This section is subject to section 52ZS of the 1992 Act (which requires a direction to a billing authority that the referendum provisions in chapter 4ZA of the 1992 Act are not to apply to the authority for a financial year to state the amount of the authority's council tax requirement for the year).

Calculation of Basic Amount of Tax

- (13) In relation to each financial year a billing authority in England must calculate the basic amount of its council tax by applying the formula: -

$$\frac{R}{T}$$

where: -

- R is the amount calculated (or last calculated) by the authority under section 31A (4) of the 1992 Act as its council tax requirement for the year;
- T is the amount which is calculated by the authority as its council tax base for the year and, where one or more major precepting authorities have power to issue precepts to it, is notified by it to those authorities ("the major precepting authorities concerned") within the prescribed period.

- (14) Where the aggregate calculated (or last calculated) by the authority for the year under subsection (2) of section 31A does not exceed that so calculated under subsection (3) of that section, the amount for item R above is to be nil.
- (15) The Secretary of State must make regulations containing rules for making for any year the calculation required by item T above; and a billing authority must make the calculation for any year in accordance with the rules for the time being effective (as regards the year) under the regulations.
- (16) Regulations prescribing a period for the purposes of item T above may provide that, in any case where a billing authority fails to notify its calculation to the major precepting authorities concerned within that period, that item must be determined in the prescribed manner by such authority or authorities as may be prescribed.

- (17) The Secretary of State may by regulations do either or both of the following:
- (a) alter the constituents of any calculation to be made under subsection (13) (whether by adding, deleting or amending items);
 - (b) provide for rules governing the making of any calculation under that subsection (whether by adding provisions to, or deleting or amending provisions of, this section, or by a combination of those methods).

Council Tax Bandings

36. There are eight council tax bands ranging from Band A for dwellings valued at less than £40,000 on 1 April 1991 to Band H for dwellings valued at more than £320,000 on that date. Within an authority, the council tax for each valuation band is a fixed ratio to that for Band D. Dependent on their assigned council tax band dwellings pay a proportion of the Band D council tax set for the authority and local authorities set their council tax based on the number of Band D equivalent properties in their area. Bands are assigned by the Valuation Office Agency (VOA).
37. Band D council tax is the usual standard measure of council tax and is the council tax payable on a Band D dwelling occupied as a main residence by at least two adults, before any reductions due to discounts, exemptions or local council tax support schemes. This definition is widely regarded as a benchmark when comparing council tax levels in different areas or over time. In addition to measuring council tax by Band D it can also be measured in average council tax per dwelling terms.

Local Council Tax Support Scheme

38. The Council's approach is to operate a support scheme to mitigate the impact on working age claimants by utilising council resources. Removal of the ring-fence within Government funding for scheme operation means that Government funding for this area has been significantly reduced. The best estimate of the Council's overall subsidy in relation to the scheme is approximately £7.5 million. The current scheme means that approximately 12,270 council tax payers will continue to pay no more than 8.5% of their council tax (around £116 per year/£2.22 per week). A discretionary fund of £25,000 is available to be used to support the most vulnerable claimants in exceptional circumstances.

Council Tax Referendums

39. A council tax bill is made up of several different elements. Alongside the element to fund council services which includes the costs Councils pay in levies or special levies to any number of bodies, there can be precepts which consist of council tax that will be redistributed to bodies to provide specific services to the area. For Gateshead these are for the Police and Crime Commissioner for Northumbria, the Tyne and Wear Fire and Rescue Authority and Lamesley Parish.
40. Each year ministers set out in advance what they deem to be an excessive tax rise. This report has been prepared in accordance with published guidance "The referendums relating to council tax increases (Principles) (England) report 2020/21" and the principles outlined in annex A of the guidance.

41. The following council tax referendum principles were announced:
- a core principle of up to 2% applying to local authorities and fire and rescue authorities;
 - plus, a continuation of the adult social care precept, with an additional 2% flexibility available for social care authorities.
 - Police and crime commissioners (PCCs) allowed increases of up to £10 on a band D in 2020/21;
 - The Government proposed to continue with no referendum principles for town and parish Councils in 2020/21 but have said they will keep this matter under active review for future years.
42. Where a major precepting authority determines that its council tax increase is excessive it must notify the billing authority to which it issues a precept. The billing authority will then be required to make arrangements to hold a referendum in relation to the precepting authority's council tax increase. The costs of holding the referendum are the sole responsibility of the authority which triggered it. Consequently, billing authorities are entitled to recover from a precepting authority the expense incurred in holding a referendum on its behalf.
43. This year no principles are specified for local precepting authorities (Lamesley Parish), However, the usual general administrative law principles will apply to the Parish Council's own decision setting the budget i.e. they must act reasonably; they will have to take the decision based on all material considerations, discarding immaterial considerations and the incurring of expenditure must be relevant to the needs of the Parish as well as being in accordance with their own financial rules.
44. The consequences of setting an increase in the relevant basic amount of council tax which is excessive would mean that the Council would have to make arrangements to hold a referendum and make "substitute calculations" of a relevant basic amount of council tax which does not exceed the excessiveness principles. The substitute calculations would automatically take effect if voters reject the Council's increase.
45. Against the backdrop of continued Government funding reductions, new burdens and spending pressures which cumulatively are having a significant impact on the Council's ability to deliver its priorities during 2020/21, this report recommends that Gateshead Council agrees a council tax increase of 3.99% (including a 2% adult social care charge) This will mean the Council will be exempt from the Government's excessiveness principles.
46. The proposed council relevant basic amount of council tax for 2020/21 is not excessive in accordance with the principles determined under section 52ZC of the Act.

Council Tax Requirement 2020/21

47. The Localism Act 2011 requires the Council to set a council tax requirement.
48. In calculating the council tax requirement as required by the legislation, the local Parish precept and use of reserves must be considered.
49. The Parish of Lamesley agreed at the parish meeting of 13 January 2020 to issue a budget precept for 2020/21 of £11,530 which is a 3.5% increase on the 2019/20 precept of £11,140. However due to an increase in the council tax base level this means a band D precept increase of 1.8% is required to result in a £11,530 precept value.
50. In arriving at the Council's council tax requirement, general grants such as Settlement Funding Assessment (revenue support grant, retained business rates and top up grant), other grants in revenue spending power and public health must be deducted.
51. Any amount transferred from the collection fund to the general fund in relation to council tax must also be deducted. For 2020/21 this figure has been estimated to be £1.619m.
52. The 2020/21 Council Tax Requirement (including Lamesley), based on an increase of 3.99% is £95.682m, summarised as follows: -

	£
Net Budget 2020/21 Gateshead Council	220,761,413
<i>Less - Use of Earmarked Reserves</i>	(3,030,617)
<i>Add - Lamesley Parish Precept</i>	11,530
Budget Requirement 2020/21 (including Lamesley Parish Precept)	217,742,326
<i>Less - Settlement Funding Assessment (SFA)*</i>	(73,791,982)
<i>Public Health</i>	(16,080,000)
<i>Other Grants</i>	(30,568,460)
<i>Balance to be raised locally</i>	97,301,884
<i>Transfer from Collection Fund (Council Tax)</i>	(1,619,870)
Council Tax Requirement (including Lamesley Parish Precept)	95,682,014

**Includes transfer from Collection Fund for retained business rates*

Council Tax Resolution

53. The council tax for Gateshead is calculated by dividing the council tax requirement by the council tax base of 52,453.6 (agreed at Cabinet on 21 January 2020). This calculation gives a basic amount of council tax of £1,824.13. However, from this figure, the legislation requires the Parish element to be deducted (£0.22). This gives a Band D Council Tax for Gateshead of £1,823.91. Section 36 of the 1992 Act requires the council tax to be calculated by reference to Band D.

54. The amount payable for dwellings in different valuation bands is calculated using the following proportions for each valuation banding: -

A	6/9
B	7/9
C	8/9
D	9/9
E	11/9
F	13/9
G	15/9
H	18/9

Thus, giving the following council tax amounts for the Gateshead area, (including a 2% precept to fund adult social care but excluding other precepts)

Valuation Band	Gateshead Council £
A	1,215.94
B	1,418.59
C	1,621.25
D	1,823.91
E	2,229.22
F	2,634.53
G	3,039.84
H	3,647.82

55. The council tax for the Parish area is calculated by dividing the Parish precept by the council tax base for the Parish area. This calculation gives a Band D precept of £9.50 for Lamesley Parish area in 2020/21
56. These result in the following additional council tax amounts for the Lamesley Parish area (excluding Police and Crime Commissioner and Fire precepts):

Valuation Band	Lamesley Parish £
A	6.34
B	7.39
C	8.45
D	9.50
E	11.62
F	13.73
G	15.84
H	19.00

57. To these must be added the precepts of the Police and Crime Commissioner (PCC) for Northumbria and the Tyne and Wear Fire and Rescue Authority. On 4 February 2020 the Police and Crime Panel agreed to increase the Band D charge by £2.67 which is permitted under the current referendum principles of up to £10. The Tyne and Wear Fire and Rescue Authority agreed a precept increase of 1.9% at their meeting on 17 February 2020. These are as follows;

Valuation Band	Police and Crime Commissioner for Northumbria £	Tyne and Wear Fire and Rescue Authority £
A	91.33	55.98
B	106.56	65.31
C	121.78	74.64
D	137.00	83.97
E	167.44	102.63
F	197.89	121.29
G	228.33	139.95
H	274.00	167.94

58. These result in the following total council tax amounts (including precepts);

Valuation Band	Lamesley Parish £	All other parts of the Council's area £
A	1,369.59	1,363.25
B	1,597.85	1,590.46
C	1,826.12	1,817.67
D	2,054.38	2,044.88
E	2,510.91	2,499.29
F	2,967.44	2,953.71
G	3,423.96	3,408.12
H	4,108.76	4,089.76

Schools Budget

59. The Council will receive an indicative £153.6m Dedicated Schools Grant (DSG), ring-fenced for the education of children. From this amount the Department for Education (DfE) will recoup the funding for academies in Gateshead and externally commissioned High Needs places, which is estimated to be £50.6m. Funding for schools and the providers of early years education is distributed on a formulaic basis in accordance with the Schools and Early Years Finance (England) Regulations. Funding for 2-year olds is estimated at £2.3m in 2020/21 and will be confirmed in June 2020 based on actual take up.
60. The Pupil Premium for 2020/21 will be £1,320 for primary school children and £935 for secondary school children. This amount is paid per pupil entitled to a free school meal at any time in the last six years. Looked After Children receive Pupil Premium Plus at £2,300 per eligible child. Service Children Pupil Premium is £300 per eligible pupil. The estimated entitlement for schools in Gateshead is £9m, of which an estimated £3m will be recouped for academies.
61. Early Years Pupil Premium for eligible 3 & 4-year olds have been confirmed at £302 per pupil for a full financial year. This will be paid on a participation basis of £0.53 per hour and the DfE have provided an estimated allocation within the DSG of £0.163m.
62. The DfE have acknowledged this pressure by providing an additional £2.3m for the HNB, and Schools Forum agreed to top-slice the Schools Block by £0.58m to support the overspending HNB.
63. The number of schools with projected deficits is increasing and schools continue to reduce staff numbers. Increased pressure on Government has resulted in additional grants being provided to schools which will continue to at least 2021/22, the teachers' pay grant and teachers' pension grant. Mainstream school funding also increased by £5.5m and every mainstream school will receive at least 1.84% increase in per pupil funding. The increase in funding is expected to continue for 2021/22 and 2022/23 at a similar level, but no detailed announcements have been made.

Adequacy of Reserves and Robustness of Budget Estimates

64. The Council keeps a level of reserves to strengthen its financial position so that it has enough reserves and balances to protect against the risk of any uncertainties or unforeseen events without jeopardising key services and delivery outcomes. This is considered best practice and demonstrates sound financial planning. The Council's policy on reserves is outlined in the MTFS.
65. The Local Government Act 2003 requires the Strategic Director, Resources and Digital to undertake an assessment of the robustness of budget estimates and the adequacy of reserves. In assessing the robustness of the budget, the Strategic Director, Resources and Digital has considered the following issues:
 - The general financial standing of the Council
 - The adequacy of the budget monitoring and financial reporting arrangements
 - The adequacy of the Council's internal control system
 - The future budget pressures faced by the Council, as identified in the Council's MTFS
 - The impact of reduced income and funding
 - The proposed Capital Programme
 - The delivery of agreed budget cuts/income targets

66. In addition to the above, the Strategic Director, Resources and Digital has undertaken a risk assessment of the underlying budget assumptions applied to income and expenditure estimates. This includes an assessment of the estimates for inflationary increases. Further details are shown at Appendix 4.
67. The Strategic Director, Resources and Digital has also considered the adequacy of reserves to cover any potential financial risks faced by the Council. The Council's general and earmarked reserves are maintained at a prudent level and are subject to continuous review. Appendix 5 to this report shows the opening balances as at 1 April 2019 and an estimate of reserves through to 31 March 2021 subject to the proposals in this report. The position on reserves will be further reviewed following revenue outturn in June 2020 and as part of the review of the MTFS. It is likely that reserves will need to be replenished over the MTFS period.
68. The Council maintains a general fund reserve which acts as a contingency and allows the Council to meet any unforeseen expenditure. This currently stands at £17.070m. This figure includes £6.249m LMS Schools reserves which are ring-fenced and £10.821m General Reserve which is above the minimum level of 3% net revenue budget.
69. Some reserves are agreed by Council to be earmarked and held for specific strategic purposes. This may be to help achieve key priorities or held for specific purposes primarily to mitigate unforeseen events, risks or provide insurance. Other reserves are ring fenced and committed to be used for specific projects or activities, usually prescribed by Government, and cannot support the general Council budget such as school's reserves, developer contributions and the Public Health reserve.
70. The proposed 2020/21 base budget includes £3.031m budgeted use of the following earmarked reserves;
- Budget Sustainability £0.484m
 - Economic, Housing and Environmental Investment £2.202m
 - Poverty, Health and Equality Investment £0.345
71. Reserves can only be used once and are therefore not a sustainable source of financing without placing the Council's financial position at risk. This is an area of interest to external audit who will look at both how the Council has planned to use and actually uses its reserves. Due to the reduced funding from Government coupled with increasing demand, the Council will be required and is intending to, find a permanent solution to the funding gap, rather than a short-term solution by using reserves, a fundamental principle of the MTFS.
72. The Chartered Institute of Public Finance and Accountancy (CIPFA) have produced a financial resilience index in an attempt to objectively compare reserve levels with Local Authorities and measure financial risk. Comparisons available of Gateshead's reserves to nearest neighbours show a relatively low level of available reserves but a stable level. Reserve sustainability shows a medium to high risk.
73. The Strategic Director, Resources and Digital confirms that, after taking account of these issues, the revenue estimates are considered robust and that the level of reserves is considered adequate to cover the financial risks faced by the Council in the medium term. This assessment is based on the requirement that spending will be reduced to meet the funding gap in the MTFS as any shortfall will put the Council's sustainable financial position at risk.

Workforce Management

74. The Council has policies, procedures and guidance in place to manage changes in the workforce whether they come from budgetary pressures or other operational or organisational changes.
75. The Council remains a major employer and it will continue its existing good employment practices and further develop its commitment to its workforce, in providing our employees with opportunities to learn and upskill so they can deliver high quality efficient services and embrace new ways of working. The Council will continue to work with employees and trade union partners to protect priority services and ensure, as part of the Workforce Strategy, that employees have the skills they need to work efficiently and effectively. Through the application of the Council's commissioning framework, new ways in which to deliver best value for the community will be considered, including new business models and delivery vehicles.
76. The Council remains committed to seeking to avoid compulsory redundancies (CRs),

Prudential and Treasury Indicators

77. CIPFA's Prudential Code is a professional code of practice to support local authorities in taking decisions about capital investment. All local authorities are required to have regard to the Prudential Code under the Local Authorities (Capital Finance and Accounting) (England) Regulations 2003 made under Section 3 of the Local Government Act 2003 and the Code of Practice for Treasury Management in the Public Services. The Prudential Framework for Local Authority Capital Investment was refreshed in 2017 to include a greater focus on non-treasury investments and commercial activities the Council may undertake.

The key objectives of the Codes are: -

- To ensure that the capital investment plans of local authorities are affordable, prudent and sustainable;
- To ensure that treasury management decisions are taken in line with good professional practice and in full understanding of the risks involved and how these risks will be managed to levels that are acceptable to the Council;
- To ensure consistency with the organisational strategy and resources and ensure that decisions are being made with enough regard to the long-term financial implications and potential risks to the Council. Effective financial planning, option appraisal, risk management and governance processes are essential in achieving a prudential approach to capital expenditure, investment and debt.

The Prudential Code and the Code of Practice for Treasury Management in the Public Services sets out a range of prudential and treasury indicators that need to be agreed by the Council. In setting and revising prudential and treasury indicators, the Council is required to take account of the following issues: -

- affordability, including the impact on council tax;
- prudence and sustainability;
- value for money;
- stewardship of assets and asset management planning;
- service objectives;
- practicality.

78. Appendix 6 to this report details the prudential indicators required under the Prudential Code and the Code of Practice for Treasury Management in the Public Services recommended for approval.

Minimum Revenue Provision (MRP)

79. MRP is the amount that needs to be charged to revenue to reflect the repayment of debt. It is proposed that the Council continues to use the annuity method for charging MRP in respect of PFI contracts and the asset life method on self-financed expenditure. The Council's annual MRP statement for 2020/21 is attached at Appendix 7.

Consultation

80. Section 65 of the 1992 Act requires the Council to consult with persons or bodies subject to non-domestic business rates in Gateshead about spending proposals. A meeting was held with the North-East Chamber of Commerce on 21 January 2020.
81. There has been online public consultation on Council priorities and the council tax proposals and responses are included at Appendix 3 of this report.
82. As the longer-term budget approach is developed, the Council will ensure that there is appropriate engagement throughout the year at the right time and in the right way, where proposals may have an impact on employees, residents, businesses, the voluntary and community sector or other stakeholders. Engagement activities will vary and may be broad in their focus or primarily targeted at a specific group of service users.
83. Councillors have been consulted on the draft budget proposals through a Corporate Advisory Group, portfolio meetings and briefing sessions. The trade unions have also been fully consulted on all proposals within the report.

Alternative Options

84. There are no alternative options. The Council is statutorily required to agree a lawfully balanced budget each year. To not identify budget cuts and additional income in order to bridge the funding gap, would be to jeopardise this requirement and put the Council's financial sustainability at risk.

Implications of Recommended Option

85. Resources

- a. **Financial Implications** – The Strategic Director, Resources and Digital confirms that these are set out in the report and appendices to reflect the position for the start of 2020/21. Due to the new long term and corporately owned approach to budget further reports will be brought forward for consideration on an ongoing basis throughout the financial year as proposals are finalised and implications clarified.
- b. **Human Resource Implications** – The Strategic Director, Corporate Services and Governance confirm that implications for the Council's workforce are considered within the report. Further reports will be brought forward for consideration on an ongoing basis throughout the financial year as proposals are finalised and human resource implications confirmed.

- c. **Property Implications** – The Strategic Director, Economy, Innovation and Growth confirms the implications for the Council’s asset portfolio will be set out in detail in future separate reports. The Council will continue to implement its Asset Management Strategy and seek to reduce the costs associated with buildings and property through a corporate landlord model and seek to use the Council’s assets to deliver the Thrive agenda and to help deliver the corporate priorities.
86. **Risk Management Implications** – Appendix 4 to this report is a financial risk assessment of the budget. This seeks to capture risks and identify mitigation where possible. Overall the financial context faced by the Council, as identified in the MTFS, poses significant risks to the Council’s continued ability to provide essential services to the residents of Gateshead over the medium term. This risk is mitigated to an extent by effective financial management and planning that supports delivery of council priorities identified within the new strategic approach.
87. **Equality and Diversity Implications** – Appendix 3 provides an overview of the new approach to using Integrated Impact Assessments (IIA’s) to consider how proposals that emerge as part of the Councils 5-year budget approach may impact on protected characteristics, health, environment or socioeconomic disadvantage or cumulatively. Any IIA will be developed as part of the decision-making process when proposals are taken for consideration.
88. **Crime and Disorder Implications** –The Council has a legal duty under Section 17 of the Crime and Disorder Act 1998 to carry out all its various functions with “due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent crime and disorder in its area”. Individual proposals have been assessed as to their impact on crime and disorder and no direct impacts have been identified.
89. **Health Implications** – Appendix 3 highlights health and wellbeing impact.
90. **Sustainability Implications** – The proposals in this report will help ensure a sustainable financial position for the Council.
91. **Human Rights Implications** – The implications of the Human Rights Act must be considered in any decision that involves a change of policy or function, or a Service change that arises from the choices. These will be identified, where necessary, in the IIA’s which are available from the Council.
92. **Area and Ward Implications** – The proposals in this report cover the whole of Gateshead.

REVENUE BUDGETS 2020/21

Base Budget and Contingency 2020/21 £000	Group and Service (Net Budgets)	Priority Growth	Proposed Savings	Budgeted Reserves Use	Proposed Budget
		2020/21 £000	2020/21 £000	2020/21 £000	2020/21 £000
	<u>Children, Adults and Families</u>				
33,394	Children's Social Care	461	0	0	33,855
3,062	Education, Schools and Inclusion	137	0	0	3,199
6,469	Quality Assurance and Commissioning	92	0	0	6,561
67,304	Adult Social Care	530	0	0	67,834
	<u>Public Health and Wellbeing</u>				
16,080	Public Health	0	0	0	16,080
3,838	Public Health Other	0	0	652	4,490
	<u>Office of the Chief Executive</u>				
978	Office of the Chief Executive	194	0	0	1,172
	<u>Housing, Environment and Healthy Communities</u>				
3,656	Housing, Compliance and Traded Services	579	(51)	501	4,685
400	Housing General Fund	0	0	0	400
13,945	Highways and Waste	0	0	0	13,945
2,606	Environment and Fleet Management	0	0	340	2,946
	<u>Economy, Innovation and Growth</u>				
602	Business, Employment and Skills	60	0	331	993
2,081	Planning, Policy, Climate Change and Strategic Transport	30	0	596	2,707
(3,327)	Major Projects and Corporate Property	0	0	0	(3,327)
	<u>Corporate Services and Governance</u>				
3,423	Legal and Democratic Services	0	0	0	3,423
993	Human Resources and Workforce Development	0	0	394	1,387
15	Corporate Commissioning and Procurement	352	0	0	367
169	Public Service Reform	393	0	0	562
	<u>Resources and Digital</u>				
1,728	Financial Management	0	0	0	1,728
2,398	Customer Experience and Digital	60	0	217	2,675
200	Housing Benefits	0	0	0	200
3,117	IT	0	0	0	3,117
1,223	Commercialisation and Improvement	530	0	0	1,753
1,625	Other Services	130	(400)	0	1,355
9,289	Contingencies	0	0	0	9,289
33,700	Capital Financing Costs	0	0	0	33,700
(5,421)	Investment & Trading Income	0	0	0	(5,421)
11,086	Levies	0	0	0	11,086
214,633	Total Net Budget	3,548	(451)	3,031	220,761
	<u>Financed By</u>				
	Settlement Funding Assessment (SFA)				(73,792)
	Other Grants				(30,568)
	Public Health				(16,080)
	Council Tax (Excluding Parish Precept)				(95,670)
	Collection Fund				(1,620)
	Earmarked Reserves				(3,031)
0	Total Funding	0	0	0	(220,761)

SCHOOLS - ESTIMATES 2020/21

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Dedicated Schools Grant (Indicative)	149,081	(149,081)	0	156,741	(156,741)	0
Use of Schools Reserves	0	0	0	0	0	0
Less: Recoupment for Academies and commissioned Non-Maintained Special Schools	(46,640)	46,640	0	(50,604)	50,604	0
Total Retained in Council	102,441	(102,441)	0	106,137	(106,137)	0
Less: DSG funding allocated to High Needs, Early Years and other service areas	(29,396)	29,396	0	(31,519)	31,519	0
Schools Budget (Maintained)	73,045	(73,045)	0	74,618	(74,618)	0
Pupil Premium	8,966	(8,966)	0	9,294	(9,294)	0
Less: Academies Recoupment	(2,719)	2,719	0	(2,091)	2,091	0
Pupil Premium (Maintained)	6,247	(6,247)	0	7,203	(7,203)	0
TOTAL SCHOOLS BUDGET 2020/21						0

The Council will also receive an indicative £157m Dedicated Schools Grant (DSG), ring-fenced for the education of children. From this amount the Department for Education (DfE) will recoup the funding for academies in Gateshead and externally commissioned High Needs places, which is estimated to be £51m. Funding for schools and the providers of early years education is distributed on a formulaic basis in accordance with the Schools and Early Years Finance (England) Regulations.

Included in the budgets for 2019/20 is additional High Needs Block (HNB) grant funding of £0.42m. For 2020/21 High Needs Block funding increased by £2.3m. The Pupil Premium for 2020/21 will be £1,345 for primary school children and £955 for secondary school children. This amount is paid per pupil entitled to a free school meal at any time in the last six years. Looked After Children receive Pupil Premium Plus at £2,345 per eligible child. Service Children Pupil Premium is £310 per eligible pupil. The estimated entitlement for schools in Gateshead is £9.3m, of which an estimated £2.1m will be recouped for academies.

Early Years Pupil Premium for eligible 3 & 4 year olds has been confirmed at £302 per pupil for a full financial year. This will be paid on a participation basis of £0.53 per hour and the DfE have provided an estimated allocation within the DSG of £0.163m.

CHILDREN, ADULTS AND FAMILIES - ESTIMATES 2020/21

CHILDREN'S SOCIAL CARE

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Children's Social Care	43,477	(11,630)	31,847	44,818	(11,424)	33,394
Priority Growth						
Children's Services - Therapeutic Support to Reduce Demand				200	0	200
Children's Services - Foster Plus Early Intervention				217	0	217
Children's Services - Looked After Children Advocate				44	0	44
				461	0	461
Total Children's Social Care 2020/21				45,279	(11,424)	33,855

CHILDREN, ADULTS AND FAMILIES - ESTIMATES 2020/21

EDUCATION, SCHOOLS AND INCLUSION

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Education, Schools and Inclusion	39,981	(37,097)	2,884	39,576	(36,514)	3,062
<u>Priority Growth</u>						
Services to Schools - Educational Psychology				137	0	137
				137	0	137
Total Education, Schools and Inclusion 2020/21				39,713	(36,514)	3,199

CHILDREN, ADULTS AND FAMILIES - ESTIMATES 2020/21

QUALITY ASSURANCE AND COMMISSIONING

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Quality Assurance and Commissioning	7,169	(425)	6,744	6,827	(358)	6,469
Priority Growth						
Children's Services - PAUSE Support Service				20	0	20
Voluntary Sector Support				72	0	72
				92	0	92
Total Quality Assurance and Commissioning 2020/21				6,919	(358)	6,561

CHILDREN, ADULTS AND FAMILIES - ESTIMATES 2020/21

ADULT SOCIAL CARE

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Adult Social Care	92,957	(27,531)	65,426	94,844	(27,540)	67,304
Priority Growth						
Adult Social Care - Transitions/Extension to MAART				200	0	200
Adult Social Care - Project Delivery Support to Deliver 5 Year Plan				130	0	130
Adult Social Care - Achieving Change Together Capacity				200	0	200
				530	0	530
Total Adult Social Care 2020/21				95,374	(27,540)	67,834

PUBLIC HEALTH AND WELLBEING - ESTIMATES 2020/21

PUBLIC HEALTH

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Public Health	16,095	(15)	16,080	16,095	(15)	16,080
Total Public Health 2020/21				16,095	(15)	16,080

PUBLIC HEALTH AND WELLBEING - ESTIMATES 2020/21

PUBLIC HEALTH OTHER

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Public Health Other	10,665	(6,748)	3,917	10,641	(6,803)	3,838
Budgeted Use of Reserves						
Go Gateshead Sport & Leisure (Duathlon Event)				20	0	20
Major Sporting Events (Athletics and Cycling Event)				620	0	620
Libraries Digital Innovation Posts				12	0	12
				652	0	652
Total Public Health Other 2020/21				11,293	(6,803)	4,490

OFFICE OF THE CHIEF EXECUTIVE - ESTIMATES 2020/21

OFFICE OF THE CHIEF EXECUTIVE

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Office of the Chief Executive	1,045	(72)	973	1,071	(93)	978
Priority Growth						
Economic Growth and Redevelopment - External Funding				72	0	72
Improved Communications, Research and Intelligence				122	0	122
				194	0	194
Total Office of the Chief Executive 2020/21				1,265	(93)	1,172

HOUSING, ENVIRONMENT AND HEALTHY COMMUNITIES - ESTIMATES 2020/21

HOUSING, COMPLIANCE AND TRADED SERVICES

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Housing, Compliance and Traded Services	16,884	(13,213)	3,671	16,624	(12,968)	3,656
<u>Priority Growth</u>						
Corporate Landlord Asset Management				182	0	182
Services to Schools - School Meals				170	0	170
Services to Schools - Building Cleaning				74	0	74
Housing Intervention				153	0	153
<u>Budgeted Use of Reserves</u>						
Community Led Local Development (CLLD) Programme				70	0	70
Community Led Local Development (CLLD) Programme Match Funding				365	0	365
Poverty Programme				25	0	25
Digital Innovation Fund				41	0	41
<u>Savings</u>						
Facilities Management				(51)	0	(51)
				1,029	0	1,029
Total Housing, Compliance and Traded Services 2020/21				17,653	(12,968)	4,685

HOUSING, ENVIRONMENT AND HEALTHY COMMUNITIES - ESTIMATES 2020/21

HOUSING GENERAL FUND

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Housing General Fund	1,784	(1,370)	414	1,895	(1,495)	400
Total Housing General Fund 2020/21				1,895	(1,495)	400

HOUSING, ENVIRONMENT AND HEALTHY COMMUNITIES - ESTIMATES 2020/21

HIGHWAYS AND WASTE

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Highways and Waste	23,817	(11,033)	12,784	24,740	(10,795)	13,945
Total Highways and Waste 2020/21				24,740	(10,795)	13,945

HOUSING, ENVIRONMENT AND HEALTHY COMMUNITIES - ESTIMATES 2020/21

ENVIRONMENT AND FLEET MANAGEMENT

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Environment and Fleet Management	5,722	(2,723)	2,999	5,329	(2,723)	2,606
Budgeted Use of Reserves						
Bowling Greens Savings Mitigation				90	0	90
Environment Investment Plan				250	0	250
				340	0	340
Total Environment and Fleet Management 2020/21				5,669	(2,723)	2,946

ECONOMY, INNOVATION AND GROWTH - ESTIMATES 2020/21

BUSINESS, EMPLOYMENT AND SKILLS

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Business, Employment and Skills	3,527	(2,802)	725	3,008	(2,406)	602
<u>Priority Growth</u>						
Economic Growth and Redevelopment - Employment Services				60	0	60
<u>Budgeted Use of Reserves</u>						
Business Support North East Partnership				20	0	20
Work Inspiration Gateshead				62	0	62
Economic Growth Savings Mitigation				170	0	170
Northern Design Centre				15	0	15
National Centre for Immersive Technology				14	0	14
Individual Works				50	0	50
				391	0	391
Total Business, Employment and Skills 2020/21				3,399	(2,406)	993

ECONOMY, INNOVATION AND GROWTH - ESTIMATES 2020/21

PLANNING, POLICY, CLIMATE CHANGE AND STRATEGIC TRANSPORT

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Planning, Policy, Climate Change and Strategic Transport	5,152	(2,846)	2,306	4,953	(2,872)	2,081
<u>Priority Growth</u>						
Climate Change Audit				30	0	30
<u>Budgeted Use of Reserves</u>						
Climate Change				500	0	500
Chopwell Plan				96	0	96
				626	0	626
Total Planning, Policy, Climate Change and Strategic Transport 2020/21				5,579	(2,872)	2,707

ECONOMY, INNOVATION AND GROWTH - ESTIMATES 2020/21

MAJOR PROJECTS AND CORPORATE PROPERTY

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Major Projects and Corporate Property	2,638	(5,895)	(3,257)	2,518	(5,845)	(3,327)
Total Major Projects and Corporate Property 2020/21				2,518	(5,845)	(3,327)

CORPORATE SERVICES AND GOVERNANCE - ESTIMATES 2020/21

LEGAL AND DEMOCRATIC SERVICES

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Legal and Democratic Services	4,751	(1,157)	3,594	4,631	(1,208)	3,423
Total Legal and Democratic Services 2020/21				4,631	(1,208)	3,423

CORPORATE SERVICES AND GOVERNANCE - ESTIMATES 2020/21

HUMAN RESOURCES AND WORKFORCE DEVELOPMENT

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Human Resources and Workforce Development	1,954	(572)	1,382	1,565	(572)	993
<u>Budgeted Use of Reserves</u>						
Workforce Development Savings Mitigation				273		273
Workforce Development Leadership Development Programme				73		73
Workforce Development Apprenticeship Coordinator				48		48
				394	0	394
Total Human Resources and Workforce Development 2020/21				1,959	(572)	1,387

CORPORATE SERVICES AND GOVERNANCE - ESTIMATES 2020/21

CORPORATE COMMISSIONING AND PROCUREMENT

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Corporate Commissioning and Procurement	608	(562)	46	577	(562)	15
Priority Growth						
Community Wealth Building				352	0	352
				352	0	352
Total Corporate Commissioning and Procurement 2020/21				929	(562)	367

CORPORATE SERVICES AND GOVERNANCE - ESTIMATES 2020/21

PUBLIC SERVICE REFORM

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Public Service Reform	156	0	156	169	0	169
Priority Growth						
Delivery of Thrive in Beacon Lough East				242	0	242
Public Service Reform				132	0	132
Independent Support to Commission for Complexity				19	0	19
				393	0	393
Total Public Service Reform 2020/21				562	0	562

RESOURCES AND DIGITAL - ESTIMATES 2020/21

FINANCIAL MANAGEMENT

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Financial Management	4,025	(2,065)	1,960	3,804	(2,076)	1,728
Total Financial Management 2020/21				3,804	(2,076)	1,728

RESOURCES AND DIGITAL - ESTIMATES 2020/21

CUSTOMER EXPERIENCE AND DIGITAL

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Customer Experience and Digital	5,151	(2,505)	2,646	4,748	(2,350)	2,398
Priority Growth						
Improved Customer Experience				60	0	60
Budgeted Use of Reserves						
Discretionary Payments				50	0	50
Benefits Officer Posts				47	0	47
Benefits Officer Posts at Citizens Advice Bureau				120	0	120
				277	0	277
Total Customer Experience and Digital 2020/21				5,025	(2,350)	2,675

RESOURCES AND DIGITAL - ESTIMATES 2020/21

HOUSING BENEFITS

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Housing Benefits	54,046	(53,846)	200	54,046	(53,846)	200
Total Housing Benefits 2020/21				54,046	(53,846)	200

RESOURCES AND DIGITAL - ESTIMATES 2020/21

IT

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
IT	5,419	(2,499)	2,920	5,558	(2,441)	3,117
Total IT 2020/21				5,558	(2,441)	3,117

RESOURCES AND DIGITAL - ESTIMATES 2020/21

COMMERCIALISATION AND IMPROVEMENT

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Commercialisation and Improvement	1,453	(274)	1,179	1,478	(255)	1,223
Priority Growth						
Gateshead Regional Marketing				250	0	250
Recommissioning Services to redirect resources to priorities				280	0	280
				530	0	530
Total Commercialisation and Improvement 2020/21				2,008	(255)	1,753

RESOURCES AND DIGITAL - ESTIMATES 2020/21

OTHER SERVICES

Section 1 - Net Cost of Current Levels of Service						
	2019/20			2020/21		
	Gross Exp £000s	Gross Income £000s	Net Budget £000s	Gross Exp £000s	Gross Income £000s	Net Budget £000s
Capital Financing	32,000	0	32,000	33,700	0	33,700
Trading & Investment Income	0	(5,691)	(5,691)	0	(5,421)	(5,421)
Contingencies	6,861	0	6,861	9,289	0	9,289
Other Services	1,439	(83)	1,356	1,673	(48)	1,625
Levies	11,140	0	11,140	11,086	0	11,086
Total	51,440	(5,774)	45,666	55,748	(5,469)	50,279
Priority Growth						
Developing Capacity in VCS				130	0	130
Savings						
Corporate Landlord				(250)	0	(250)
Contract Savings				(150)	0	(150)
				(270)	0	(270)
Total Other Services 2020/21				55,478	(5,469)	50,009

SUMMARY OF BUDGET GROWTH BY COUNCIL PRIORITY		AMOUNT £000S
Economy		564
Poverty and Inequality		1,455
Health and Housing		153
Climate Change		30

Economy		564
Economic Growth and Redevelopment - Employment Services		60
Economic Growth and Redevelopment - External Funding		72
Corporate Landlord Asset Management		182
Gateshead Regional Marketing		250

Poverty and Inequality		1,455
Adult Social Care - Transitions/Extension to MAART		200
Adult Social Care - Project Delivery Support to Deliver 5 Year Plan		130
Adult Social Care - Achieving Change Together Capacity		200
Children's Services - Therapeutic Support to Reduce Demand		200
Children's Services - Foster Plus Early Intervention		217
Children's Services - PAUSE Support Service		20
Children's Services - Looked After Children Advocate		44
Voluntary Sector Support		72
Developing Capacity in VCS		130
Delivery of Thrive in Beacon Lough East		242

Health and Housing		153
Housing Intervention		153

Climate Change		30
Climate Change Audit		30

DELIVERY ACTIONS FOR COUNCIL PRIORITIES		1,346
Recommissioning Services to redirect resources to priorities		280
Improved Communications, Research and Intelligence		122
Improved Customer Experience		60
Services to Schools - School Meals		170
Services to Schools - Building Cleaning		74
Services to Schools - Educational Psychology		137
Community Wealth Building		352
Public Service Reform		132
Independent Support to Commission for Complexity		20

BUDGET GROWTH Total		3,548
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SUMMARY OF SAVINGS		AMOUNT £000S
Corporate Landlord		(250)
Contract Savings		(150)
Facilities Management		(51)

SAVINGS Total		(451)
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Budget 5 Year approach – Priorities, Investment and Savings

Council Priority Making Gateshead Thrive	Area	Investment (Invest to Save) and Priorities	Estimated Savings / Additional Income	
			20/21	21/25
Page 17 POVERTY AND INEQUALITY	Social Care Five Year Plans			
	1. Adult Social Care – Children to Adult Transitions	£200,000	£1,218,000	£3,241,000 minimum (total for adult social care) (5-year plan proposals)
	2. Adult Social Care – Project Delivery Supporting 5 Yr Plan	£130,000	Reduce overspend	
	3. Adult Social Care – Achieving Change Together Capacity	£200,000		
	4. Children’s Services – Therapeutic Support	£200,000	0	£4,000,000 total for Children’s Services (£1,400,000 net) (5-year plan proposals)
	5. Children’s Services – Foster Plus	£217,000 (half-year effect; £433,000 full-year effect)		
	6. Children’s Services – PAUSE support service	£20,000		
	7. Children’s Services – Looked After Children Advocate	£44,000		
	8. Developing capacity in Voluntary Community Sector and approach to Information, Advice and Guidance Review of Neighbourhood Management Delivery of Thrive in Beacon Lough East and implications for rolling out to other parts of the Borough	£322,000 plus £50,000 one off funding in 20/21	0	£350,000 Secure external funding – target to be established Additional savings target to be established
9. Support to Voluntary Community Sector – to form part of the review	£72,000	0	0	

Council Priority Making Gateshead Thrive	Area	Investment (Invest to Save) and Priorities	Estimated Savings / Additional Income	
			20/21	21/25
ECONOMY	10. Economic Growth & Redevelopment <ul style="list-style-type: none"> • Create more and better jobs • Ensure Gateshead residents have the skills and opportunities to access employment • Fair distribution of wealth <i>Also link to Community Wealth Building including co-operatives and mutuals</i>	£60,000 £72,000 £250,000	0	Target for income from to be set from <ul style="list-style-type: none"> • External Funding • Investment • Business rates
	11. Corporate Landlord (Asset Review) Productive use of Land and Assets to deliver Thrive outcomes: <i>Community Wealth Building; Capital receipts; Housing; Economic growth; Consolidation and savings.</i> (Link to Facilities Management)	£182,000 (Asset maintenance)	Capital £250,000 (Additional to current Capital Receipts £1m income target) Revenue £250,000	£3,000,000
	12. Facilities Management (Link to Corporate Landlord)	Asset Maintenance investment above	£51,000	£215,000
HEALTH AND HOUSING	13. Health and Well-being <ul style="list-style-type: none"> • Leisure and Culture • Falls Prevention 	Potential investment requirement in future years	£307,000 Reduce overspend in leisure	£1,000,000 Leisure
	14. Environment and Street Scene A targeted investment plan delivered over three years for environmental improvements in the borough plus tree planting to help combat the effects of climate change.	£250,000 per annum revenue investment from reserves for three years (Total £750,000) £150,000 per annum capital investment for three years (Total £450,000)	0	Target to be established

Council Priority Making Gateshead Thrive	Area	Investment (Invest to Save) and Priorities	Estimated Savings / Additional Income	
			20/21	21/25
	15. Housing <ul style="list-style-type: none"> • The Gateshead Housing Company - Homelessness: Better help and support for those currently homeless; Eradication of homelessness in Gateshead via comprehensive enquiry and reform 	£153,000 (current intervention likelihood of further investment)	0	Target to be established
CLIMATE CHANGE	16. Climate Change	£30,000 (one off funding) for climate change audit £500,000 allocated from reserves for investment Redirect existing resources (staffing)	0	0
DELIVERY ACTIONS FOR COUNCIL PRIORITIES	16a Recommissioning services to redirect resources to priorities including <ul style="list-style-type: none"> - Public Service Reform: Understanding opportunity cost of prevention through support - Public Service Reform: Prevention through support: building case working capability in communities <ul style="list-style-type: none"> - Print Point - Civic Catering - Support services - Regulatory and Technical Services - HR Framework - (Services to Schools see 17) - (Management Reviews See 19) - (Leisure and Culture see 12) - Traded Services - Fleet 	£280,000	£247,000 (initial reduction in overspend)	£500,000 Further targets to be agreed

Council Priority Making Gateshead Thrive	Area	Investment (Invest to Save) and Priorities	Estimated Savings / Additional Income	
			20/21	21/25
Page 178	16b Improved Communications, Research & Intelligence - Citizen and place shaped data (Public Service Reform) - Understanding assets of citizens and places (Public Service Reform)	£122,000	0	Target to be established
	16c. Improved Customer Experience (including Public Service Reform: Reforming Citizens' Experience)	£60,250	0	£500,000
	16d. Public Service Reform	£132,000	0	Targets to be established
	17.Services to Schools - (invest in services – school catering, Education psychologists and Building cleaning)	£381,000	0	£300,000
	18. Community Wealth Building –Progressive Procurement for Goods & Services/ Commissioning for Complexity)/ Procurement and contract spend analysis	£351,500 £19,500	£150,000	£1,800,000
	19. Management Reviews (Non-chief officers)	0	0	£1,500,000
Total		£3,548,250 Revenue Budget Plus, Reserves funding; £500,000 Climate change £750,000 Environment Plus, Capital Investment; £450,000 Environment £5,248,250 TOTAL Investment	£2,473,000 (£1,772,000 Cost Reductions, £451,000 Revenue, £250,000 Capital)	£16,606,000 total estimated savings

Gateshead Council Budget Consultation 2020/21 Feedback and Impact Assessment Statements

Introduction

1. The Council sought views on a prioritised budget approach as part of the Budget setting process for 2020/21.
2. With an estimated funding gap of £49.9m anticipated over the next five years, and £8m identified for 2020/21, the prioritised budget approach was developed using the Council's strategic approach "Making Gateshead a Place Where Everyone Thrives", and the budgetary framework of the Medium Term Financial Strategy and its themes of Economic Growth, Managing Demand, Income Generation and Efficiencies and Savings.
3. From 21 January views on the budget approach and council tax proposals were sought online, with a closing date of 11 February 2020.

Method

4. An online budget survey ran from 21 January until 11 February, with feedback enabled via the Council's consultation portal.
5. Promotion of the consultation was carried out using social media and Gateshead Now and was also publicised through Council News articles on the council website.
6. A Corporate Advisory Group was held for councillors to consider and comment on the context and budget approach.
7. Discussions have been held with key stakeholders including trade unions, community and voluntary sector organisations, as well as the North-East England Chamber of Commerce.

Public Consultation

8. Overall, there has been a good response in the number of people who have engaged with the Council on its prioritised budget approach.
9. The following data has been gathered from the council website, social media and emails:
 - Council budget news article webpage views totalled 1,498
 - Gateshead Now email featured the budget consultation on one occasion, with a total of 826 clicks
 - Four Twitter posts received 5,287 impressions and 151 engagements
 - Four Facebook posts achieved a reach of 40,004 people (7,061 liked, commented or shared the posts)
10. There were 895 respondents by Gateshead residents, via the consultation portal, to the questions regarding Council Tax.
 - 57% said they tend to agree or strongly agree with applying a 2% increase to Council Tax for the adult social care precept, with 41% saying tend to disagree or strongly disagree
 - 51% said they tend to agree or strongly agree with a 1.99% increase in Council Tax (Council's element) to assist in the funding of essential local services next year, with 46% saying tend to disagree or strongly disagree

11. There were 1032 responses received via the consultation portal, on the Council's 5 priorities, the results of which are attached later in the appendix. 72% strongly agreed or tended to agree with the 5 priorities put forward.
12. When asked what specific things the council needs to prioritise to make a difference to Gateshead, 833 respondents gave their views. The most common themes highlighted outside of the council's 5 priorities were;
 - safety, crime, anti-social behaviour
 - clean streets
 - social care, and support for people with disabilities and vulnerable adults and children
 - education
13. Initial analysis from the comments made by respondents to the budget consultation who either tended to disagree or strongly disagree with the 5 priorities were as follows, in addition to the themes above;
 - council efficiencies, including salaries and expenses
 - road and pavement maintenance (potholes)
 - environmental maintenance e.g. grass cutting, weeding
14. Some respondents to the consultation highlighted the need to invest in the NHS and policing and other non-Council services. Respondents were either not clear on the role and remit of local government or were highlighting broader priorities.

Other public consultation

15. Over the past twelve months there have been a number of consultations undertaken by the Council that have helped to inform council policy, including:
 - Elective Home Education Strategy 2020-25
 - School Admission Arrangements for 2021
 - Gateshead High Street South Regeneration
 - Armed Forces and Armed Forces Reserves survey
 - Air Quality proposals
 - Gateshead Quays Development Framework
 - Safer Gateshead survey
 - Gibside School relocation
 - Gateshead Town Centre survey
 - Review of polling districts and polling places
 - Capital Allocation Fund for pupils with SEND
 - Learning pathways and educational provision for young people with SEND Aged 16+
 - Public Space Protection Order for School Parking

Integrated Impact Assessment

16. The Council's strategic approach of Making Gateshead a Place Where Everyone Thrives identifies a commitment to reduce the levels of inequality that are apparent within the borough.
17. Gateshead is the 47th most deprived local authority in England, out of 317 local authorities. Nearly 32,700 (16%) people in Gateshead live in one of the 10% most deprived areas of England. Nearly 62,555 (31%) live in the 20% most deprived areas.¹

¹ Index of Multiple Deprivation, MHCLG 2019

18. The population of Gateshead is ageing: it is projected that by 2041 there will be an additional 12,100 people aged 65 or older, an increase of 31%. There will also be a slight decrease in the number of children and young people aged 0-15 of around 1,100 or 3.2%.²
19. To achieve a balanced budget in 2020/21, the Council has reviewed its base budget. This has resulted in a 5-year approach identifying growth or invest to save to help achieve council priorities. Some proposals to be developed during 2020/21 could change service provision that directly supports the protected characteristics as defined under the Equality Act 2010.
20. Appendix 2 identifies three potential areas of budget saving, totalling £451,000, that can be taken in 2020/21. These arise from;
 - contract savings across the council following procurement and contract spend analysis,
 - adopting a Corporate Landlord model to ensure productive use of land and assets,
 - facilities management removal of dedicated relief caretaking service for schools
21. An integrated impact assessment (IIA) will be developed for any individual proposal brought forward for decision. This IIA approach considers any impact, whether negative or positive, on the protected characteristics alongside health, environment, socio-economic disadvantage and takes into account cumulative impact. The Council's role will be to mitigate the levels of disproportionate impact identified in the integrated impact assessments, wherever possible, following implementation of proposals.
22. The Facilities Management proposal IIA highlights a neutral impact as the relief caretaking service will continue to be offered to schools, if required, but will no longer have dedicated posts held against this function.
23. The other two areas of saving will develop IIA's as work is undertaken during 2020/21 to identify any impacts arising from outcomes of contract reviews and proposals for use of land and assets. Consultation and engagement will take place as appropriate alongside this.

Voluntary and Community Sector

24. In line with the longer-term 5-year budget setting we are holding conversations with the VCSE about the budget approach as part of the scheduled meeting timetable going forward. The Strategic Lead for Poverty and Inequality will be leading these conversations in partnership with Connected Voice. The first two will take place on the 25th February and 5th March as part of the VCSE engagement about the Advice Review.
25. The VCSE will be engaged in development of the 5-year plans for each of the agreed Council's priorities by the corporate leads. The VCSE will also be engaged and consulted on any savings proposals or outcome of reviews, as appropriate, when they are developed in-year, rather than at traditional budget consultation times.

Alice Wiseman, Director of Public Health Statement of Assessment of Impact on Health and Wellbeing of Gateshead Council's Budget Proposals (2020/21)

Purpose of the Health Impact Statement

This statement:

- provides a brief overview of current health and wellbeing challenges in Gateshead in the context of austerity and welfare reform
- highlights the potential health impact of the Council's budget proposals on the delivery of the Thrive agenda and sets out key areas relevant for mitigation.

The Council takes its statutory duty, 'to protect and improve the public's health', seriously and recognises that many Council activities impact upon health and wellbeing. Consequently, it is important that an assessment of the health and wellbeing impact of all the Council's budget proposals is undertaken.

In the context of a prolonged period of austerity, most budget proposals in recent years have been unlikely to benefit to the health and wellbeing of people in Gateshead. While a new approach is being applied in 2020/21 it is still imperative that we assess how this might impact on public health and wellbeing as part of our decision-making process.

The health impact approach aims to:

1. Understand which proposals will result in the least negative impact.
2. Understand any negative consequences to enable the identification of measures to mitigate the impact.

The purpose of this statement is to reflect on work undertaken across the Council to assess the impact of the budget approach and provide a **high-level overview** statement of impact and mitigation.

Principles of a health impact assessment

This health impact assessment statement has been completed to help the Council to consider the impact of the budget proposals (both positive and negative) on health and wellbeing, consistent with its Thrive agenda. This includes:

- Direct impact on physical health, mental health and wellbeing e.g. it would cause or worsen ill health, or affect social inclusion, independence and participation;
- Impact on social, economic and environmental living conditions that would indirectly affect health e.g. it would affect housing, transport, child development, education, employment opportunities, green space or climate change;
- The effect on people's ability to improve their own health and wellbeing e.g. it would affect their ability to be physical active, choose healthy food, reduce drinking and smoking; or
- Change in demand for or access to health and social care services e.g. Primary Care, Hospital Care, Community Services, Mental Health and Social Services.

These impacts may be observable in the short, medium or long term depending upon the nature of the proposal itself. The impacts may be felt by individuals or communities or by the population of Gateshead as a whole.

Budget Approach

A new budget approach which seeks to reduce the financial gap over a five-year period has been agreed. 2020/21 will be the first year of this approach which will see a number of areas identified with a view to redirecting resources to support the achievement of the Council's priorities.

To support delivery of priorities a number of areas will receive investment to allow for different ways of working or to invest to save. Priority areas for investment include:

- Adult Social Care and Children's Services to support a 5-year plan to reduce demand and achieve savings
- Capacity development in the voluntary community sector and neighbourhoods to focus on the Thrive priorities
- Economic growth & redevelopment to help create more and better jobs and employment skills
- Housing to ensure successful communities and neighbourhoods
- An investment plan for climate change activity
- A targeted investment plan for the improvement of the environment

In addition, some areas of budget saving to be taken in 2020/21 have been identified as a way to start the process of budget redirection. These arise from contract savings across the Council, facilities management and savings from a move to a Corporate Landlord model of ensuring a productive use of land and assets to deliver Thrive outcomes. These proposals may impact on the Council's ability to improve the health and wellbeing of Gateshead's residents. In response the Council will assess possible impacts via Integrated Impact Assessments, including any health implications for any individual proposal brought forward for decision.

Overview

Communities in the North of England experience poorer health outcomes when compared to communities in the South with people in the North dying sooner and living more of their lives with an illness or disability. This variance can be largely explained by socio-economic differences between the North and South. As such, health outcomes for people in Gateshead continue to be poor in comparison to other parts of England. In line with national trends, previous increases in life expectancy and healthy life expectancy have stalled in recent years. In Gateshead healthy life expectancy is 59.6 years for men and 59.1 for women. This is 4 years and 4.5 years less (respectively) than the England average. Overall life expectancy is 77.5 for men and 81.4 for women, and in both cases, this is less than the national average.

There are also unfair differences between communities in Gateshead itself, with those living in more affluent areas consistently achieving higher levels of health and wellbeing than those living in less affluent areas. Healthy life expectancy for men living in Felling is 14.9 years less than for men living in Whickham South and Sunnyside while two babies, born on this day in Gateshead, could have as much as a 10-year difference in life expectancy due entirely to the circumstances into which they are born. The kind of life a person is born into, where they live, play and work all affects both their life chances and experience of health and wellbeing. In fact, these health inequalities are unfair and unjust, and therefore must be a consideration in all decisions we make.

The last 11 years of austerity and welfare reform have had a huge impact across all Local Authorities; however, we know that these changes have impacted disproportionately on the people of Gateshead. We have lost nearly half of our previous funding, the equivalent of £900 less to spend per year on every household in Gateshead. Our data tells us that, during 2019, 40% of our population were in vulnerable, or very vulnerable, situations with a further 29% just coping.

As Director of Public Health for Gateshead I remain concerned that the Government settlement is fundamentally unfair due to its failure to appropriately acknowledge need. Therefore, the greatest funding reductions continue to fall on the most deprived areas of the country. In response to this the Council, like many others, has been forced into decisions to make savings in the short-term which are likely to have a detrimental impact on future sustainability. Furthermore, the Council has received no indication of future funding beyond next year which presents a significant challenge to the effective management of the resourcing of vital services.

Whilst the Council will fulfil its responsibilities regarding duties set out in the Equality Act, I am concerned that protected groups may not be sufficiently protected due to the disproportionate cuts imposed on areas with high levels of deprivation. The Joint Strategic Needs Assessment demonstrates the levels of inequality currently being experienced by Gateshead's residents with high numbers of looked after children, poor health outcomes for both men and woman and increasing use of foodbanks amongst residents.

In addition to Government cuts on local authority spending many of our residents face additional pressures from welfare reform. As a direct result of welfare reform, Gateshead's residents stand to lose £70m per year. Individual families are now over £100 a week worse off due to the benefits cap and changes to Child Benefit and Child Tax Credit may cause potential losses of £54 a month for larger families (with children born after April 2017) as they are only able to claim for two children. We also know that the two-child cap will impact differently in different communities. Universal Credit was rolled out in Gateshead in 2017 and has had negative effects on the residents of Gateshead, especially those most vulnerable and in need. This serves to amplify health inequalities. Research commissioned by Gateshead Council found that Universal Credit has had profound detrimental effects on claimants especially those with vulnerabilities, disabilities and health conditions. These findings suggest that there will be wider costs to the health and care system that are yet to be measured.

In combination, austerity and welfare reform provide a perfect storm where outcomes for those most disadvantaged in Gateshead are set to get progressively worse. It is therefore commendable that the Council is attempting to take a more balanced approach by planning for the next five years.

Mitigation

It is noted that any savings have the potential to be detrimental to health and wellbeing. Therefore, our decisions on how and where to implement those savings should be consistent with the five Council Pledges as part of the Thrive agenda to:

- Put people and families at the heart of everything we do
- Tackle inequality so people have a fair chance
- Support our communities to support themselves and each other
- Invest in our economy to provide sustainable opportunities for employment, innovation and growth across the borough
- Work together and fight for a better future for Gateshead.

In addition, consideration should be given to the aims of the new Health and Wellbeing Strategy for Gateshead:

- Give every child the best start in life (with a focus on the first 3 years of a child's life)
- Enable all children, young people and adults to maximise their capabilities and have control over their lives
- Create the conditions for fair employment and good work for all

- Ensure a healthy standard of living for all, in accordance with international law on economic and social rights
- Create and develop sustainable places and communities
- Strengthen the role and impact of ill health prevention

While the Council has no choice but to make savings to meet the budget cuts allocated by central Government, the identification of priority areas is positive and as they are set out above these are congruent with improved public health and wellbeing as part of the Thrive agenda. However, they should be closely monitored during their implementation to ensure that the desired positive outcomes are being realised. If this is not the case, then there needs to be flexibility built in to enable timely changes to prevent any detrimental impact.

The five strategic mitigations identified in 2019/20 remain pertinent and the decision to invest in priority areas over a five-year period suggests progress on them has been made. I believe that they should continue to be applied as the Council progresses with more integrated approaches in support of Thrive:

- 1. Health in all policies** – I consider that the Thrive pledges provide a strategic framework for the Council, and its partners, to prioritise the health and wellbeing of our community in all our decision-making processes. Implementation of a health in all policies approach will ensure that negative impacts are understood so mitigation can be implemented where possible.
- 2. Proportionate resourcing based on need** – The pledge to put people and families at the heart of everything we do and tackle inequality, so people have a fair chance underpins everything we do and should remain central to the budget decisions. In this context it is vital that the Council considers those proposals, however unpalatable, that will have the ‘least worst’ impact on the communities, families and individuals most in need. This means that difficult decisions will have to be made so that resources are proportionately used based on need (e.g. those who are most in need will receive the greatest level of support).
- 3. Working with and for communities** – With regard to mitigating the potential negative impact, I consider that our partners and our communities will be able to design and/or offer some solutions to the challenges faced by our communities. There are many examples where the community and VCS organisations have been able to effectively take on some of the work that was previously done by the council (e.g. asset transfers for Community Centres and responsibility for maintenance of parks and leisure spaces). A focus should be on enabling those communities that are able to do more for themselves to have greater freedom to lead work in their local community. At the same time, we must ensure support is proportionately targeted to communities which require more assistance in gaining the confidence to lead work in their community.
- 4. Strengthen our partnerships** – It is vital that our focus remains on nurturing and strengthening the partnerships and relationships that we have. In view of the pledge to work together and to fight for a better future for Gateshead, we need to work together as a whole system including with local partners and communities. This will go some way to minimise the impacts of the proposed budget reductions and help to protect the people of Gateshead.
- 5. Focus on the whole budget** – In the future I would recommend a continued focus on maximising the use of the remaining budget, for the benefit of the health and wellbeing of people living in Gateshead, rather than focusing specifically on cuts.

Budget 2020-21 Survey results

Q. To what extent do you agree or disagree with the Council's 5 priorities? [1,032 responses]			
	No.	%	%
Strongly agree	222	21.5%	72.2%
Tend to agree	523	50.7%	
Tend to disagree	176	17.1%	25.3%
Strongly disagree	85	8.2%	
Don't know	26	2.5%	2.5%

Q. What specific things do you think we need to prioritise to make a difference in Gateshead?

[833 responses]

Respondents made a number of suggestions for what specifically we need to prioritise. These have been grouped into key themes, many of which corresponded directly with one or more of the priorities.

Overall, the top ten most common themes were as follows:

- Transport
- Housing
- Economy
- Safety, Crime, Anti-social behaviour and policing
- Clean streets
- Social care, and support for people with disabilities and vulnerable adults and children
- Health
- Poverty and Inequality
- Climate Change
- Education

For those respondents who either tended to disagree or strongly disagree with the Council's 5 priorities, the top ten most common themes were as follows:

- Clean streets
- Safety, Crime, Anti-social behaviour and policing
- Social care, and support for disabled and vulnerable adults and children
- Education
- Transport
- Housing
- Council efficiencies, including salaries and expenses
- Health
- Road and pavement maintenance (potholes)
- Environmental maintenance e.g. grass cutting, weeding etc.

Q. To what extent do you agree or disagree that the Council should apply a 2% increase to Council Tax for the adult social care precept which will contribute towards the cost of services for older and vulnerable residents?

[Responses from 895 Gateshead residents]

	No.	%	%
Strongly agree	216	24.1%	57.4%
Tend to agree	298	33.3%	
Tend to disagree	127	14.2%	40.9%
Strongly disagree	239	26.7%	
Don't know	15	1.7%	1.7%

Q. To what extent do you agree or disagree that the Council should also apply a 1.99% increase to Council Tax to fund essential local services?

[Responses from 888 Gateshead residents]

	No.	%	%
Strongly agree	181	20.4%	51.2%
Tend to agree	274	30.9%	
Tend to disagree	169	19.0%	45.6%
Strongly disagree	236	26.6%	
Don't know	28	3.2%	3.2%

N.B. Percentages may not sum due to rounding

Financial Risk Assessment

Risk	Likelihood	Impact	Risk Management
Collection rates for retained business rates and council tax are lower than anticipated and therefore shortfall of funding to the collection fund	Possible	High	<ul style="list-style-type: none"> • Regular review of bad debt provisions • Regular monitoring of the collection fund performance • Collection rates are monitored by senior management
The impact of appeals is higher than expected affecting the amount of business rate funding projected	Possible	High	<ul style="list-style-type: none"> • Earmarked risk reserve • Financial monitoring framework • Modelling of potential impacts is used to inform financial planning and completion of the NNDR1 estimates.
The cost of pay awards, fee increases, and price inflation is higher than assumed leading to a budget shortfall in service	Possible	Medium	<ul style="list-style-type: none"> • Contingency budget set aside for this purpose. • Monitoring of Brexit impacts by officers.
Future spending plans are underestimated leading to a budget shortfall	Possible	Medium	<ul style="list-style-type: none"> • Service planning process identifies future budget pressures, and these inform indicative budget forecasts and planned into the MTFs.
Anticipated savings, efficiencies or income targets not achieved leading to significant overspends	Possible	High	<ul style="list-style-type: none"> • Robust budgetary control, regular monitoring and reporting takes place • Non-achievement of savings requires performance managed action plans and compensating reductions in planned spending within services. • Contingency sums and general reserve funds are available to cover any significant unforeseen events. • Full review of fees and charges undertaken on an annual basis
Budget monitoring not effective leading to a Council overspend position putting a strain on the general reserve	Unlikely	High	<ul style="list-style-type: none"> • High risk budgets are monitored monthly. • Robust budgetary control, regular monitoring and reporting takes place • Action plans developed to address problem areas. Regular reports to senior management and Cabinet. Strong track record of delivering budget.
Insufficient general and earmarked reserve balances leading to insufficient funds to deal with unforeseen cost pressures	Unlikely	High	<ul style="list-style-type: none"> • 3% minimum general reserve balance of the net revenue budget. • The General Reserve is supplemented by earmarked reserves that are set aside to cover material risk or events. • Reserves are reviewed annually both in budget setting and in the Council's MTFs.

Risk	Likelihood	Impact	Risk Management
Loss of principal deposit leading to a loss of Council reserves. Reputational risk to the Council.	Unlikely	Medium	<ul style="list-style-type: none"> • Treasury Management Strategy controls prioritise security of deposit over returns. • Diverse portfolio with top rated institutions and internal funding. • Investment limits in place so that only counterparties who have government backing are used • A maximum of £20m invested with any one counterparty.
Interest rates lower than expected leading to lower investment income being realised to revenue than budgeted.	Unlikely	Low	<ul style="list-style-type: none"> • Regular review, monitoring and reporting on interest rates. Prudent approach and consideration of scenarios to inform financial planning.
Increase in PWLB borrowing interest rates leading to the Council paying higher interest rates on borrowing than budgeted.	Possible	Medium	<ul style="list-style-type: none"> • Regular review of borrowing requirement to fund the capital programme and imminent loan maturities. • Forecast interest rate increases built into budget setting.
Lack of internal controls leading to rogue spend and overspend of budget	Unlikely	Medium	<ul style="list-style-type: none"> • The Council's system of internal control is set out in the Council's Constitution. • Internal control system is continuously reviewed by the Council's Internal Audit service, which gives an overall annual assessment of the adequacy of the Council's internal control systems to inform the Council's Annual Governance Statement (AGS) • All managers have a responsibility to install and maintain effective internal control systems demonstrated through AGS • Service Directors are required to confirm annually that they have in place effective financial planning and budgetary control procedures in place
Revenue cost of capital is higher than expected leading to a budget shortfall	Unlikely	Low	<ul style="list-style-type: none"> • Capital bid framework identifies revenue implications, and these are assessed and considered in scenario planning. • Monitoring of capital projects funding is reported to Cabinet on a quarterly basis as part of the capital monitoring process. • Use of the Council's treasury management advisors to assist in determining the most appropriate time to undertake new borrowing and rescheduling of existing loans.
Changes to Government policy including health and social care integration and welfare reform impacting on cost of services	Likely	High	<ul style="list-style-type: none"> • Best estimates of funding impacts related to Government policy are factored into the MTFs. Estimates are prudent and based upon consideration of finance networks experience. Any specific areas of uncertainty are identified and subject to focussed activity and review.

Significant financial impacts of UK's exit from the European Union on 31 January 2020 and transition period leading to less income or increased costs	Possible	Medium/ High	<ul style="list-style-type: none"> • Collaborative working with treasury advisors and financial networks to assess potential budget impacts whilst the Government attempts to ensure an effective transition to a new economic relationship between the UK and the EU. New burden costs will be logged and raised with Government. Any known potential implications will be considered annually as part of the council's MTFS review.
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Conclusion;

Although the financial context continues to be increasingly challenging, the Council has a strong track record of identifying and delivering significant savings and delivering the budget supported by a framework of effective financial planning. This approach will need to continue to ensure that a sustainable medium-term financial position can be maintained.

ESTIMATED USE OF RESERVES

	ACTUAL		ESTIMATED USE		
	Balance		Balance		Balance
<u>Gateshead Reserves</u>	01-Apr-19	Movement	31-Mar-20	Movement	31-Mar-21
	£000s	£000s	£000s	£000s	£000s
<u>General Fund</u>					
General Reserve	(10,821)	(3,891)	(14,712)		(14,712)
LMS (School) Budget Share Reserve *	(6,249)	1,600	(4,649)	500	(4,149)
Total General Fund Reserve	(17,070)	(2,291)	(19,361)	500	(18,861)
<u>Earmarked Reserves</u>					
Financial Risk and Resilience	(11,290)	2,290	(9,000)		(9,000)
Budget Sustainability	(10,215)	614	(9,601)	484	(9,117)
Economic, Housing and Environmental Investment	(5,000)	770	(4,230)	2,202	(2,027)
Poverty, Health and Equality Investment	(3,500)	509	(2,991)	345	(2,646)
Developers Contributions *	(1,706)	750	(956)	500	(456)
DSG *	(816)	528	(288)	288	0
Unapplied Revenue Grants *	(1,115)	94	(1,021)	510	(511)
Public Health *	(2,192)	549	(1,643)	321	(1,322)
Total Earmarked Fund Reserves	(35,834)	6,104	(29,730)	4,650	(25,080)
Total Reserves	(52,904)	3,813	(49,091)	5,150	(43,941)

* Ring fenced - not available to support the revenue budget & council tax requirement

General Fund

The General Fund is made up of two reserves as follows:

General Reserve

This acts as a contingency and allows the Council to meet any unforeseen expenditure. The Council is required to maintain a General Reserve of 3% of its net budget as a minimum which is circa £7m.

Schools LMS

Combined with the General Reserve, this reserve forms part of the General Fund but use of this reserve is ring-fenced to schools and there is a duty to report planned use to Schools Forum. The reserve is made up of individual balances relating to each maintained school.

Earmarked Reserves**Financial Risk and Resilience**

This reserve was created to set aside funds in respect of key financial risks identified through the risk management process and the savings required as part of the Council MTFS.

Budget Sustainability

This reserve is to be used to support the financial strategy contained within the Council MTFS by allocating investment on a time limited short-term basis in order to generate

future savings, manage demand through investment in prevention strategies and to generate and maximise income.

Economic, Housing and Environmental Investment

This reserve was created to stimulate economic growth and to tackle environmental issues across the borough. It provides funding to support the key themes which underpin the MTFS and the Thrive agenda.

Poverty, Health and Equality Investment

The reserve was created to support the Anti-Poverty Strategy and to alleviate the impact of welfare reform and austerity on the residents of Gateshead, which is consistent with Thrive priorities.

Earmarked Reserves – Ring Fenced

Developer Contributions

This reserve consists of developer contributions in respect of agreed regeneration schemes following Section 38 and 106 agreements. The movement on the reserve will fluctuate depending on the use of the contributions to support regeneration schemes such as play areas in new housing developments.

Dedicated Schools Grant

This reserve is ring-fenced for schools use and cannot be used for other priorities within the Council. Use of this reserve will be agreed by Schools Forum.

Unapplied Revenue Grants / Receipts

This reserve was created as a result of changes to the Accounting Code of Practice whereby unused grants and contributions, without conditions attached, should be appropriated to reserves to fund future expenditure rather than creating creditors on the Balance Sheet. The reserve represents proper accounting treatment.

Public Health

The responsibility for Public Health transferred to local authorities on the 1 April 2013. The funding is ring-fenced for future Public Health use.

PRUDENTIAL AND TREASURY INDICATORS

1. The actual capital expenditure that was incurred in 2018/19 and the estimates of capital expenditure to be incurred for the current and future years that are recommended for approval are: -

	2018/19 £000 Actual	2019/20 £000 Estimate	2020/21 £000 Estimate	2021/22 £000 Estimate	2022/23 £000 Estimate	2023/24 £000 Estimate	2024/25 £000 Estimate
Non-HRA	48,648	71,561	87,254	115,187	49,355	18,333	12,239
HRA	25,697	22,331	23,971	23,530	20,129	19,879	18,079
Total	74,345	93,892	110,725	138,717	69,484	38,212	30,318

2. Estimates of the ratio of financing costs to net revenue stream for the current and future years, and the actual figures for 2018/19 are: -

	2018/19 Actual	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Non-HRA	14.05%	16.50%	17.40%	18.99%	19.55%	19.17%	19.40%
HRA	47.24%	47.30%	44.25%	42.15%	36.80%	35.67%	32.44%

The estimates of financing costs include current commitments and the proposals in this budget report.

3. The actual Capital Financing Requirement at 31 March 2019 and estimates of the end of year Capital Financing Requirement (excluding PFI) for the Council for the current and future years are: -

	31/03/19 £000 Actual	31/03/20 £000 Estimate	31/03/21 £000 Estimate	31/03/22 £000 Estimate	31/03/23 £000 Estimate	31/03/24 £000 Estimate	31/03/25 £000 Estimate
Non-HRA	344,229	379,092	435,607	458,426	461,930	469,436	481,090
HRA	345,505	345,505	345,505	345,505	345,505	345,505	345,505
Total	689,734	724,597	781,112	803,931	807,435	814,941	826,595

4. The Capital Financing Requirement measures the Council's underlying need to borrow for a capital purpose. In accordance with best professional practice, the Council does not associate borrowing with particular items or types of expenditure. The Council has an integrated treasury management strategy and has adopted the CIPFA Code of Practice for Treasury Management in the Public Services. The Council has, at any point in time, a number of cash flows both positive and negative, and manages its treasury position in terms of its borrowing and investments in accordance with its approved treasury management strategy and practices. In day to day cash management, no distinction can be made between revenue cash and capital cash. External borrowing arises as a consequence of all the financial transactions of the Council and not simply those arising from capital spending. In contrast, the Capital Financing Requirement reflects the Council's underlying need to borrow for a capital purpose.

5. CIPFA's Prudential Code for Capital Finance in Local Authorities includes the following as a key indicator of prudence: -

"In order to ensure that over the medium-term debt will only be for a capital purpose, the local authority should ensure that debt does not, except in the short term, exceed the total of Capital Financing Requirement in the preceding year plus the estimates of any additional Capital Financing Requirement for the current and next two financial years."

The Strategic Director, Corporate Resources reports that the Council had no difficulty meeting this requirement in 2018/19, nor are any difficulties envisaged for the current or future years. This view takes into account current commitments, existing plans, and the proposals in this budget report.

The following table shows the actual and estimated external debt against the underlying capital borrowing need (the Capital Financing Requirement as at Q2 2019/20), highlighting any over or under borrowing.

	31/03/19 £000 Actual	31/03/20 £000 Estimate	31/03/21 £000 Estimate	31/03/22 £000 Estimate	31/03/23 £000 Estimate	31/03/24 £000 Estimate	31/03/25 £000 Estimate
Actual gross debt at 31 March	670,567	699,039	755,554	778,373	781,877	789,383	801,037
Capital Financing Requirement	689,734	724,597	781,112	803,931	807,435	814,941	826,595
Under / (over) borrowing	19,167	25,558	25,558	25,558	25,558	25,558	25,558

6. In respect of its external debt, it is recommended that the Council approves the following Authorised Limits for its total external debt gross of investments for the next five financial years, and agrees the continuation of the previously agreed limit for the current year since no change to this is necessary. These limits separately identify borrowing from other long-term liabilities. The Council is asked to approve these limits and to delegate authority to the Strategic Director, Resources & Digital within the total limit for any individual year, to effect movement between the separately agreed limits for borrowing and other long-term liabilities, in accordance with option appraisal and best value for money for the Council. Any such changes made will be reported to the Council at its next meeting following the change.

Authorised Limit for External Debt					
	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000
Borrowing	880,000	900,000	900,000	905,000	910,000

7. The Strategic Director, Resources & Digital reports that these Authorised Limits are consistent with the Council's current commitments, existing plans and the proposals in this budget report for capital expenditure and financing and with its approved treasury management policy statement and practices. The Strategic Director, Resources & Digital confirms that they are based on the estimate of most likely, prudent but not worst-case scenario, with sufficient headroom over and above this to allow for operational management, for example unusual cash movements. Risk analysis and risk management strategies have been taken into account, as have plans for capital expenditure, estimates of the Capital Financing Requirement and estimates of cash flow requirements for all purposes. These limits include amounts in relation to The Gateshead Housing Company.
8. The Council is also asked to approve the following Operational Boundary for external debt for the same time period. The proposed Operational Boundary for external debt is based on the same estimates as the Authorised Limit, but reflects directly the Strategic Director, Resources & Digital estimate of the most likely, prudent but not worst-case scenario, without the additional headroom included within the Authorised Limit to allow, for example, for unusual cash movements, and equates to the maximum of external debt projected by this estimate. The Operational Boundary represents a key management tool for in year monitoring by the Strategic Director, Resources & Digital. Within the Operational Boundary, figures for borrowing and other long-term liabilities are separately identified. The Council is also asked to delegate authority to the Strategic Director, Resources & Digital within the total Operational Boundary for any individual year, to effect movement between the separately agreed figures for borrowing and other long-term liabilities, in a similar fashion to the Authorised Limit. Any such changes will be reported to the Council at its next meeting following the change. These limits include amounts in relation to The Gateshead Housing Company.

<i>Operational Boundary for External Debt</i>					
	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000
Borrowing	865,000	885,000	885,000	890,000	895,000

9. The Council's actual external debt at 31 March 2019 was £670.567m comprising £670.567m borrowing and no other long-term liabilities. It should be noted that actual external debt is not directly comparable to the Authorised Limit and Operational Boundary, since the actual external debt reflects the position at one point in time.
10. In taking its decisions on this budget report, the Council is asked to note that the Authorised Limit determined for 2020/21 (see paragraph 6 above) will be the statutory limit determined under Section 3(1) of the Local Government Act 2003.
11. The Council shall ensure that the revenue implications of capital finance, including financing costs, are properly taken into account within option appraisal processes, the capital programme and the medium-term forecast. In assessing affordability the Council will consider the council tax implications of its capital programme, borrowing and investment decisions.
12. The Council has adopted the CIPFA Code of Practice for Treasury Management in the Public Services (2017), which requires key Treasury Management indicators.

13. The purpose of these indicators is to contain the activity of the treasury function within certain limits, thereby reducing the risk or likelihood of an adverse movement in interest rates or borrowing decisions impacting negatively on the Council's overall financial position. However, if these indicators were set to be too restrictive, they will impair the opportunities to reduce costs.
14. It is recommended that the Council sets upper and lower limits for the maturity structure of its fixed and variable rate borrowings as follows: -

Upper and Lower Limits for the Maturity Structure of Fixed Rate Borrowings		
	Upper Limit	Lower Limit
Under 12 months	30%	0%
12 months and within 24 months	25%	0%
24 months and within 5 years	25%	0%
5 years and within 10 years	30%	0%
10 years and within 20 years	30%	0%
20 years and within 30 years	25%	0%
30 years and within 40 years	50%	0%
40 years and within 50 years	50%	0%
50 years and above	25%	0%

Upper and Lower Limits for the Maturity Structure of Variable Rate Borrowings		
	Upper Limit	Lower Limit
Under 12 months	25%	0%
12 months and within 24 months	20%	0%
24 months and within 5 years	20%	0%
5 years and within 10 years	20%	0%
10 years and within 20 years	20%	0%
20 years and within 30 years	20%	0%
30 years and within 40 years	20%	0%
40 years and within 50 years	20%	0%
50 years and above	20%	0%

15. It is recommended that the Council sets an upper limit on its principal sums invested for periods longer than 365 days for the next five years as follows: -

Upper Limit on amounts invested beyond 365 days					
	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000
Investments	15,000	15,000	15,000	15,000	15,000

MINIMUM REVENUE PROVISION (MRP) STATEMENT 2020/21

The Minimum Revenue Provision (MRP) is the charge made to the revenue account to reflect the repayment of borrowing where the Council has a positive Capital Financing Requirement (CFR). This is the mechanism by which council tax payers fund capital expenditure that has been supported by borrowing.

In accordance with regulations and statutory guidance issued by the Secretary of State under section 21 (1A) of the Local Government Act 2003, the Council is required to calculate an amount of MRP each year which is considered to be prudent. The guidance includes four options with the broad aim of a prudent provision being to ensure that debt is repaid over a period that is reasonably commensurate with the period where the capital expenditure is expected to provide benefits.

The legislation requires the Council to prepare a statement of its policy on making MRP before the start of each financial year.

Supported Borrowing MRP

From 2017/18 MRP relating to capital expenditure financed from borrowing taken before 1 April 2008 is calculated at a fixed 2% of the opening CFR relating to capital expenditure incurred prior to 1 April 2008. This will make provision to fully repay the borrowing over a 50-year term.

Unsupported or Prudential Borrowing MRP

MRP relating to capital expenditure financed from borrowing taken after 1 April 2008 will be calculated using the Asset Life method. This makes provision over the estimated life of the asset for which the borrowing is undertaken.

The MRP will normally commence in the financial year following the one in which the expenditure is incurred, but in accordance with the guidance an additional MRP holiday can be taken until the period in which the asset becomes operational, particularly in the case of complex major projects.

The estimated useful life is aligned to the Council's asset register where possible, however the Council does have the flexibility to assign an alternative life to capital expenditure, provided this satisfies the requirement to make a prudent provision and is considered to reasonably reflect the anticipated period of the benefits arising from the investment.

If no life can reasonably be attributed to an asset, such as freehold land, the life is taken to be a maximum of 50 years. However, in the case of freehold land on which a building or other structure is constructed, the life of the land may be treated as equal to that of the structure where this exceeds 50 years. The estimated life of the asset is determined in the year that MRP commences and is not usually subject to further revision.

Where borrowing is used to meet expenditure, which is treated as capital expenditure by virtue of a capitalisation direction, the life is set at a maximum of 20 years in accordance with the statutory guidance.

For assets with an expected life of less than 25 years, MRP is calculated using the Equal Instalment method. This makes a fixed provision each year over the life of the asset.

For assets with an expected life in excess of 25 years, primarily major projects and construction works to significant value assets, MRP is calculated using the Annuity method. This approach is used where the flow of benefits from an asset is expected to increase over time, as the MRP is lower in earlier years and increases over the lifetime of the asset. The MRP is the principal element for the year of the annuity required to repay the capital investment in the asset that has been funded using borrowing.

Housing Revenue Account MRP

In managing the HRA debt and considering the HRA business plan there is no mandatory requirement to make provision in the HRA for annual MRP payments. The provision to repay debt within the HRA is balanced with the need for investment in the stock and any voluntary provision to repay debt will be determined when closing the HRA subject to affordability considerations.

PFI Assets and assets held as Finance Leases

For assets accounted for as on-balance sheet relating to PFI contracts and finance leases (or, when applicable, leases where a right-of-use asset is on the balance sheet) the MRP charge is based upon the annual principal payment specified within the financial model. No additional charges are included above those within the contract. Where a lease (or part of a lease) or PFI contract is brought onto the balance sheet, having previously been accounted for off-balance sheet, the MRP requirement would be regarded as having been met by the inclusion in the charge for the year in which the restatement occurs, of an amount equal to the write-down for that year plus retrospective writing down of the balance sheet liability that arises from the restatement.

Long-Term Capital Loans

The Council has provided capital loans within the Capital Programme to facilitate additional development within Gateshead, particularly relating to affordable housing. The annual repayments of the principal amounts are treated as capital receipts and set aside to reduce the Council's underlying need to borrow, rather than making a revenue MRP charge.

Voluntary Provision

In accordance with the guidance, the Strategic Director, Resources and Digital has the discretion to make additional voluntary provision, subject to affordability considerations, which can result in reductions to the MRP charge for future years.

Projected MRP Charge

An analysis of the projected MRP Charge for 2020/21 over the different calculation methodologies and components is set out in the table below:

Projected MRP Charge 2020/21		£m
Capital Programme	Investment funded by Supported Borrowing and Prudential Borrowing prior to 1 April 2008	2.5
	Asset Life Method – Equal Instalment	4.6
	Asset Life Method – Annuity Method	7.9
PFI	Annuity Method	3.0
Voluntary Provision	General Fund	0.0
	Housing Revenue Account	0.0
Total Projected MRP Charge		18.0

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